

## POSITION DESCRIPTION: AT-LARGE

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**Definition:** The at-large positions on the AFSCME Local 328 executive board serve as links between the membership and the union leadership.

### Required Duties:

- Attend monthly executive-board meetings
- Serve on one committee or hold one other union position (e.g., EBC, PAC, ICC, steward)
- Volunteer for rallies, pickets and other union-sponsored events whenever possible
- Check union email at least twice a week and respond to messages in a timely manner
- Participate in all email votes

### Suggested Activities:

- Speak at NEO
- Submit project charters for membership activities
- Write a blog post
- Assist with town halls and membership meetings

**Support:** Local 328 at-large positions will receive a monthly incentive payment per the Executive Board Incentives policy.