



# EXECUTIVE BOARD MEETING MINUTES

## September 20, 2017

Position	Name	Position	Name
● President	Matt Hilton	E At-Large, 11	Sarah Cinnamon
○ Vice President	Chinetta Montgomery	n/a At-Large, 12	VACANT
E Treasurer	Marci Jo Carlton	● Building Manager, 13	Mike Bandy
● Secretary	Jennifer Barker	n/a At-Large, 14	VACANT
● Chief Steward	Michael Stewart	n/a At-Large, 15	VACANT
● Community Liaison, 1	Theresia Lloyd-Siemer	n/a At-Large, 16	VACANT
E Data Maintenance, 2	Haley Wolford	● At-Large, 17	Debbie Brock Talarsky
● Education & Training, 3	Vivian Lalangan	n/a At-Large, 18	VACANT
n/a At-Large, 4	VACANT	● Trustee, 1	Michelle Libra
●* At-Large, 5	Robert Dorsett	n/a Trustee, 2	VACANT
● Political Action, 6	Tara Karnes	n/a Trustee, 3	VACANT
● Internal Communications, 7	Trisha Crabb	● Staff	Kate Baker
● At-Large, 8	Elisa Davidson	E Staff	Andy Chavira
○ At Large, 9	Nate Leviner	○ Staff	Frank Vehafric
n/a At Large, 10	VACANT	● Staff	Dennis Ziemer

Key: ● present, E excused, ○ unexcused

Observers Present: None.

- I. The meeting was called to order at 5:30 p.m. by Matt Hilton.
- II. Roll was taken by Jennifer Barker.
- III. Guests: Roxana Logsdon
- I. Officer Reports
  - a. President's Report: See submitted reports.
    - i. President's Stipend: Matt requested and received a stipend increase (less than his initial ask) last year. He is again asking for a stipend increase, based on his workload and the rep-level work that he does. He provided a handout showing his salary compared to that of the AFSCME reps. He laid out his case. He asked the executive committee to recommend an additional \$421.50/month but they recommended \$250.00/month to cover the rest of the calendar year, with a request for additional supporting documentation when making his request for the 2018 budget. Matt stepped out of the room and handed the gavel to Michael. It was moved by Jennifer and seconded by Trisha to spend \$1,000.00 from project-charter funds to increase Matt's stipend by \$250.00/month for the remainder of the calendar year. Discussion followed. Motion failed 3-4-0. Mike moved and Debbie seconded to increase Matt's stipend by \$421.50/month going forward (not just through the end of the year). **Motion passed 6-0-1. (mm#090117)** Trisha is interested in forming and chairing a subcommittee, with Theresia's help, looking at board stipends, duties, etc.
    - ii. Janus Preparations:
      - I. Barbur Office: Farmers will have their rent adjusted in January. Matt noted that at a market rate of \$2,600/month (less 20% for depreciation) for the staff portion of the building, renting the building out for the past five years of occupancy would have brought in \$125,000 of income.

Council is unable and/or unwilling to pay a token amount of rent to the local. Going forward another five years with 20% increased rent, it would bring in \$187,000 in revenue to rent the space out. The executive committee recommended having the staff vacate the office with 90 days' notice. We'd also save about \$3,000 by not needing Molly Maids service for our staff's space. Discussion followed. It was noted that we receive \$1,995/month for the apartment and \$1,200/month from Farmers. Mike moved and Trisha seconded to table the discussion to March 2018. Theresa moved to call the question; motion passed. The original motion failed 5-5-0. Matt moved and Theresa seconded to table the discussion to next month. **Motion passed 8-2-0.**

2. Alternatives to Bus-Bench Advertising: The executive committee recommends stopping the bus-bench advertising and spending that \$5,000 on something with more visibility, such as Local 328 logo apparel for member activists. The bus-bench expense won't be included in the 2018 budget. Michael is researching prices for branded apparel. Kate noted that the council might have some AFSCME Strong vests that we could purchase. More to come.
  - iii. Project Charters: Matt would like to approve the remaining four project charters via one money motion: \$1,000 for DACA renewals, up to \$2,500 for the holiday-party catering gratuity and some decorations, \$500 for an additional donation to LERC for their anniversary gala, and \$30,000 to replenish the AFSCME Strong fund. Matt moved and Trisha seconded to approve spending \$33,000 from project-charter funds for the catering, LERC, and AFSCME Strong project charters. **Motion passed unanimously. (mm#090217 catering, mm#090317 LERC, mm#090417 AFSCME Strong)** Matt moved and Theresa seconded to spend \$1,000 from project-charter funds to sponsor two DACA renewals. **Motion passed unanimously. (mm#090517)** (Per the project charter, the renewals will be paid through the YouCaring site and a reimbursement request submitted.)
  - iv. Email Motions/Quorum: Our last email motion didn't pass because we didn't get a quorum. Please check your emails frequently.
  - v. Oregon Women Labor Leaders: An OWLL document was handed out at the AFL-CIO convention. Kate noted that there'll be OWLL meetings coming up—keep an eye out for emails about it.
  - vi. 2018 Planning:
    1. Budget: Committee chairs should start looking at their budgets and think about what they might be able to cut. Copies of previous budgets will be sent to the chairs. The executive committee will review the draft budgets prior to the November board meeting.
    2. Business Cards: Email Matt with your information if you'd like cards.
    3. Email-Address Transition: If you've changed positions, clear out your inbox if necessary because passwords will be reset October 1. Email addresses for some board members will be changing. It was requested that log-in instructions, Outlook information, etc. be distributed.
- b. Vice President's Report: No report submitted.

- c. Treasurer’s Report: There are no monthly reports this month due to the bookkeeper transition, but the 2015 audit information was distributed early this week. In Marci Jo’s absence tonight, if you have anything for reimbursement, please give it to Jennifer. The next check run is September 24. Jennifer moved and Trisha seconded to acknowledge receipt of the audit documentation. **Motion passed unanimously.**
  - d. Secretary’s Report: It was moved by Jennifer and seconded by Trisha to approve the following minutes:
    - i. Aug-17 E-Board
    - ii. Sep-17 E-Committee**Motion passed unanimously.**
  - e. Chief Steward’s Report: Michael will be meeting with the incoming chief steward, Debbie, to transition the office.
- II. Money Motions
- a. Arbitrations: See Staff Reports section below.
  - b. Project Charters: See President’s Report section above.
- III. Staff Reports/LOAs
- a. Baker: See submitted report.
    - i. Confidentiality Agreements: Staff was just briefed about this. Council is asking for these to be signed to protect the organization and affirm that we keep member data confidential. Kate brought copies of the agreement. Anyone who has access to our database will need to sign one.
    - ii. LOA—Facilities Project Coordinator 2: This LOA affects four employees. Kate has talked with three of them and they’re in favor. The LOA reflects the work that the employees are doing. It was moved by Mike and seconded by Theresia to approve the LOA. **Motion passed unanimously.**
  - b. Chavira: No report submitted.
  - c. Vehafric: No report submitted.
  - d. Ziemer: See submitted report.
    - i. Arbitration—Food & Nutrition Room-Service Associates Vacations: This request stems from a grievance over OHSU denying all vacations due to claimed short staffing—this affects about 50 employees. There has been no response from OHSU to our request for information. It was moved by Theresia and seconded by Michael to spend up to \$15,000 from contract-defense funds on arbitration for this case. **Motion passed unanimously. (mm#090417)**
    - ii. Arbitration—OR Angio Lead Pay: This case stems from an employee doing uncompensated lead work and on-call work after the former lead resigned. There has been no response from OHSU to Step I grievance or our RFI. It was moved by Mike and seconded by Theresia to spend up to \$15,000 from contract-defense funds on arbitration for this case. **Motion passed unanimously. (mm#090517)**
- IV. Committee Reports
- a. Community Liaison (Lloyd-Siemer): See submitted report. This is Theresia’s last report in this office. The Labor Day picnic went very well—160 attended, up from 105. We might need to add a bit to the budget for next year. Registration for the Council 75 women’s conference opens October 1.
  - b. Data Maintenance (Wolford): Nothing to report.
  - c. Education & Training (Lalangan): Theresia will be taking over this office. Matt noted that we have extra tickets for the LERC anniversary event.

- d. Political Action (Karnes): The big diversity event is happening tomorrow. 11:00 a.m. - 2:00 p.m. in the Old Library. Please attend. Could still use volunteers to sit at tables, especially from 11:30 a.m. - 1:00 p.m.
- e. Internal Communications (Crabb): See submitted report.
- f. Building (Bandy): Nothing to report.

#### XII. Other Reports

- a. OHSU Parking (Bandy): Zidell is stopping operations and that property will be developed. Area around Schnitzer lot will be developed and the lot will likely shrink. KPV is currently all patient parking, but isn't at capacity, so some employee parking will be moved there. KCRB (check) will have only a couple of dozen parking spaces. PDOT has been building up Bond Ave near Tillikum Crossing (another bypass).
- b. OHSU Policy (Barker): See submitted report.
- c. NOLC (Carlton): No report submitted.
- d. SWCLC (Lloyd-Siemer): See submitted report.

#### XIII. Old Business

- a. There was no old business to discuss.

#### XIV. New Business

- a. Dorsett Statement: At the beginning of the meeting Robert read a brief statement resigning "from all union activities" effective immediately. Now a vacancy on the Council 75 executive board—will be discussed later.
- b. Swearing-In of 2017-2019 Board: The following members of the newly elected board were sworn in by Dennis: Matt Hilton (President), Michael Stewart (Vice President), Jennifer Barker (Secretary), Debbie Brock Talarsky (Chief Steward), Theresia Lloyd-Siemer (At-Large Position 3), Vivian Lalangan (At-Large Position 5), Tara Karnes (At-Large Position 6), Trisha Crabb (At-Large Position 7), Elisa Davidson (At-Large Position 8). The following elected board members were not in attendance and will be sworn in at the Oct-17 board meeting: Marci Jo Carlton (Treasurer), Haley Wolford (At-Large Position 2), Sarah Cinnamon (At-Large Position 11).

#### XV. Announcements

- a. There were no announcements.

XVI. The next meeting will be held Wednesday, October 18, in OL 217. Dinner starts at 5:00 p.m.; meeting starts at 5:30 p.m.

XVII. Seeing no additional business before the body, it was moved by Michael and seconded by Matt to adjourn the meeting. **Motion passed unanimously.** Matt Hilton adjourned the meeting at 7:56 p.m.

Respectfully submitted,

**APPROVED 10/18/2017**



Jennifer Barker, Secretary  
AFSCME Local 328

(Minutes are presented to the executive board for review and approval and then posted online at [www.local328.org](http://www.local328.org) for review by the general membership.)