



# EXECUTIVE BOARD MEETING MINUTES

## August 16, 2017

<b>Position</b>	<b>Name</b>	<b>Position</b>	<b>Name</b>
• President	Matt Hilton	• At-Large, 11	Sarah Cinnamon
◦ Vice President	Chinetta Montgomery	n/a At-Large, 12	VACANT
• Treasurer	Marci Jo Carlton	• Building Manager, 13	Mike Bandy
• Secretary	Jennifer Barker	n/a At-Large, 14	VACANT
• Chief Steward	Michael Stewart	n/a At-Large, 15	VACANT
• Community Liaison, 1	Theresia Lloyd Siemer	n/a At-Large, 16	VACANT
• Data Maintenance, 2	Haley Wolford	• At-Large, 17	Debbie Brock Talarsky
• Education & Training, 3	Vivian Lalangan	n/a At-Large, 18	VACANT
n/a At-Large, 4	VACANT	◦ Trustee, 1	Michelle Libra
• At-Large, 5	Robert Dorsett	n/a Trustee, 2	VACANT
• Political Action, 6	Tara Karnes	n/a Trustee, 3	VACANT
• Internal Communications, 7	Trisha Crabb	E Staff	Kate Baker
• At-Large, 8	Elisa Davidson	• Staff	Andy Chavira
◦ At Large, 9	Nate Leviner	E Staff	Frank Vehafric
n/a At Large, 10	VACANT	• Staff	Dennis Ziemer

Key: • present, E excused, ◦ unexcused

Observers Present: Roxana Logdson

- I. The meeting was called to order at 5:30 p.m. by Matt Hilton.
- II. Roll was taken by Jennifer Barker
- III. Guests: None.
- IV. Officer Reports
  - a. President's Report: See submitted reports.
    - i. Branded Items: Our storage room has a lot of unused, unpopular swag. Council took our green wristbands and there's interest in our coffee cozies. We need to order more of the badge pulls. Email Matt if you have ideas re: other items that might be popular.
    - ii. PTO Update: Our town hall was held yesterday. The membership is paying attention and the proposal is not popular with our members. Our side of the task force will caucus next week; the next joint meeting is August 30. If a PTO transition doesn't happen this time, OHSU will most likely bring it up at bargaining in 2019.
    - iii. Patient Transportation LMC Update: Paul Krissel will be hired to work with the Patient Transportation LMC. The local got what we wanted, which will hopefully take care of some of the problems.

- iv. Ice-Cream Events Feedback: We got 360 new signed cards, with about another 40 at the Primate Center event. We don't have an event planned for swing or night shift at this time.
  - v. Holiday Party Update: We have selected a caterer (a new one from last year) and got a good menu that will accommodate dietary preferences.
  - vi. Health Care for All Oregon Follow-up: The executive committee supports the concept but isn't sold on the messaging of this specific group, so recommends that the board endorse the HCAO organization, but does not have a recommendation re: whether to make a financial contribution. A project charter will be discussed later in the agenda.
  - vii. OHSU Career Fair 10/4: The career fair will be held in the BICC Gallery on Wednesday, October 4, from 10:00 a.m. – 12:00 noon. Hiring departments will have tables and there'll be résumé reviews, workshops, speakers, etc. Lunch will be provided.
  - viii. New Board Next Month: The new board will look a lot like the old board — none of the races was contested as of 12:30 p.m. There will be a lot of at-large vacancies that we will need to recruit for.
- b. Vice President's Report: No report submitted.
  - c. Treasurer's Report: See submitted reports. The 2015 audit is done and the 2016 one is underway. The Jeneane has gone back to Council 75 to fill the sudden vacancy at her previous position, so she can no longer work as our bookkeeper. , Ruth Register, one of the candidates we initially interviewed, will be our new bookkeeper. There'll be a meeting between Marci Jo, Ruth, and Jeneane to transition. The treasurer's report comes with an automatic second to acknowledge receipt of the below reports and note that they will be filed for annual audit:
    - i. Jul-17 Balance Sheet
    - ii. Jul-17 Income Statement

**Motion passed unanimously.**
  - d. Secretary's Report: It was moved by Jennifer and seconded by Marci Jo to approve the following minutes:
    - i. Jul-17 E-Board
    - ii. Aug-18 E-Committee

**Motion passed unanimously.**
  - e. Chief Steward's Report: Nothing to report.
- V. Money Motions
- a. Project Charters
    - i. HCAO Membership (Hilton): Since we endorsed them, they'd like us to put a member on their organization. Frank has contacted a member who would likely be interested. It was moved by Theresia and seconded by Sarah to spend \$30.00 from project-charter funds for one of our members to join HCAO.
 

**Motion passed unanimously. (mm#080117)**

- ii. LERC Gala (Hilton LERC): asked for a donation for their upcoming anniversary gala being held at the Oregon Zoo on Wednesday, October 11. The lowest tier is \$250.00 and gives us two tickets to the event. It was moved by Michael and seconded by Theresia to make a \$250.00 donation from project-charter funds to LERC. Matt moved and Marci Jo seconded to amend the motion to spend up to \$500.00 (\$250.00 donation plus \$250.00 for additional tickets). The amendment to the motion passed unanimously. **Motion passed unanimously. (mm#080217)**
- iii. Diversity Event: Tara noted that about 80% of her coworkers are immigrants and talked about some of their experiences. She feels that diversity is a political issue. We need more diversity amongst our union activists (board, steward, etc.) The event will be held Thursday, September 21, from 11:00 a.m. - 2:00 p.m. in the Old Library. OHSU has approved our event flyer, so it can be posted on OHSU billboards. Tara will need volunteers to help staff the event — she'll send an email about this. Matt and Tara spoke positively about Dr. Gibbs. Tara will use some of the lost time budgeted for in our 2017 operations budget. A project charter was not provided to the board, but Tara is requesting ~\$496.00 for food and \$260 for EdCOMM services (with an additional tech charge). She suggested an initial ask of \$1,190.00. Matt moved and Michael seconded to spend up to \$1,500.00 to cover the expenses of the diversity event. The motion withdrawn after discussion. Theresia moved and Marci seconded to spend up to \$2,000.00 from project-charter funds to cover the expenses of the September 21 diversity event. **Motion passed unanimously. (mm#080317)**

VI. Staff Reports/LOAs:

- a. Baker: See submitted report.
- b. Chavira: Nothing to report.
- c. Vehafic: No report submitted.
- d. Ziemer: Nothing to report this month. Jennifer Chapman is reviewing some cases for potential arbitration.

VII. Committee Reports

- a. Community Liaison (Lloyd-Siemer): See submitted report.
- b. Data Maintenance (Wolford): Nothing to report.
- c. Education & Training (Lalangan): LERC Summer School has taken place.
- d. Political Action (Karnes): See submitted report.
- e. Internal Communications (Crabb): See submitted report.
- f. Building (Bandy): There was a request from staff to install a charging station for an electric vehicle. Mike is getting prices. Mike didn't nominate himself to serve on the board again. The building has been a good investment.

VIII. Other Reports

- a. OHSU Parking (Bandy): Nothing to report.
- b. OHSU Policy (Barker): Nothing to report — the Aug-17 meeting was canceled.
- c. NOLC (Carlton): Nothing to report.

- d. SWCLC (Lloyd-Siemer): See submitted report. Theresia will serve on an SWCLC committee to buy union/buy American.
- IX. Old Business
- a. Council Funding for Women’s Committee Conference (Dorsett): Robert spoke to Jeff Klatke about the issue we discussed at the last council board meeting. Jeff said that funding wasn’t being discussed at the meeting so was out of order. Robert wanted to know what dollar amount we were talking about. There was discussion re: how much support the council should be providing. A couple of the large locals are helping the women’s committee pay for some of the classes, snacks, etc. Matt notes that our executive committee will discuss verbiage to present to the council. Email Matt if you have ideas. Haley would like the message to the council to come from our board rather than be a one-on-one conversation between Jeff and a council board member. More to come.
- X. New Business: None.
- XI. Announcements
- a. Community Liaison: Theresia has created orientation documentation for her office; this is stored in the server for our union email.
  - b. EVS Week: OHSU’s EVS week is taking place the week of September 11. Debbie and Kate may be emailing the board to see if anyone is interested in helping the local have a presence.
- XII. The next meeting will be held Wednesday, September 20, in OL 217. Dinner starts at 5:00 p.m.; meeting starts at 5:30 p.m.
- XIII. Seeing no additional business before the body, it was moved by Sarah and seconded by Matt to adjourn the meeting. **Motion passed unanimously.** Matt Hilton adjourned the meeting at 6:27 p.m.

Respectfully submitted,

**APPROVED 09/20/2017**

Jennifer Barker, Secretary  
AFSCME Local 328

*(Minutes are presented to the executive board for review and approval and then posted online at [www.local328.org](http://www.local328.org) for review by the general membership.)*