



EXECUTIVE BOARD MEETING MINUTES

April 19, 2017

Position	Name	Position	Name
● President	Matt Hilton	● At-Large, 11	Sarah Cinnamon
○ Vice President	Chinetta Montgomery	n/a At-Large, 12	VACANT
E Treasurer	Marci Jo Carlton	E Building Manager, 13	Mike Bandy
● Secretary	Jennifer Barker	n/a At-Large, 14	VACANT
● Chief Steward	Michael Stewart	n/a At-Large, 15	VACANT
● Community Liaison, 1	Theresia Lloyd Siemer	n/a At-Large, 16	VACANT
● Data Maintenance, 2	Haley Wolford	● At-Large, 17	Debbie Brock Talarsky
● Education & Training, 3	Vivian Lalangan	○ At-Large, 18	Catherine Martinez
● At-Large, 4	Helen Metts	● Trustee, 1	Michelle Libra
E At-Large, 5	Robert Dorsett	n/a Trustee, 2	VACANT
● Political Action, 6	Tara Karnes	n/a Trustee, 3	VACANT
● Internal Communications, 7	Trisha Crabb	E Staff	Kate Baker
● At-Large, 8	Elisa Davidson	○ Staff	Andy Chavira
● At-Large, 9	Nate Leviner	E Staff	Frank Vehafric
n/a At Large, 10	VACANT	● Staff	Dennis Ziemer

Key: ● present, E excused, ○ unexcused

Observers Present: Andy Friedman

- I. The meeting was called to order at 5:31 p.m. by Matt Hilton.
- II. Roll was taken by Jennifer Barker
- III. Guests:
 - a. Jeff Klatke & Dominic López: Jeff spoke to the board about the upcoming Council 75 elections. All board seats are up for election at the convention next weekend. Many of the current officers aren't running again and a lot of board seats will be filled by new people. Jeff and four others are running as a slate for all the officer positions. Jeff, Home Forward Local 3135 is the current Council 75 president and is running unopposed for reelection. Dominic, from Basic Rights Oregon Local 1790, is running for 2nd vice president against the incumbent. Christy O'Neill, president of Southern Oregon Head Start Local 2619 is running unopposed for 1st vice president. Beth Toms, treasurer of Polk County Local 173, is running unopposed for treasurer. Korie Erickson, secretary of Multnomah County Local 88 is running against an opponent for secretary. The slate's slogan is "Built on Diversity, Built for the Future"—check out their Facebook page by searching for their slogan. Dominic spoke about his background, since he's a new name to Council 75. He has five years of experience working on campaigns for ballot measures and legislative candidates and currently manages the organizing and education programs for Basic Rights Oregon.
 - b. Elsalaura Gallegos: Elsalaura spoke briefly at the end of the board meeting. She is a new Council 75 organizer who has 11 years of experience with SEIU. In her role at AFSCME, she will be working closely with Local 328 starting on May 1. Her first priority will be working to recruit unit stewards, before branching out to recruit other types of stewards. She hopes to help the local grow the steward program so that we have an adequate number of stewards to represent our members, prevent steward burnout, etc.

She will be scheduling training and will get the information on this out to the board. If members want to get their own unit organized, they can reach out to her directly (after May 1) at egallegos@oregonafscme.org.

IV. Officer Reports

a. President's Report: See submitted report.

- i. May Meeting Guests: Ben Patinkin's group will give a presentation on results of our recent mid-contract bargaining survey. Andy F. and Stacy Chamberlain have been invited to attend the meeting. Stacy will speak re: her role as interim council executive director.
- ii. Council 75 Convention: Matt reminded that board that the Local 328 delegation doesn't do block voting (where delegates votes are pooled and the president votes with all the votes) and that the local doesn't bind our delegates (where delegates agree to vote in a preapproved way). Our delegation carries just under 6,000 votes and divides them equally amongst the delegates to vote as they see fit. The local historically hasn't endorsed candidates for the council board.
- iii. Summer Election: Nominations for the 2017-2019 executive board open in July. If you're an incumbent and want to stay on the board, you must nominate yourself—you're not automatically nominated. If anyone is interested in filling a vacant seat now, folks can come observe and be appointed.
- iv. Meeting Improvement Suggestions:
 1. Verbal Report Time Limits: Our preference is that officers and committee chairs submit written reports, with the understanding that the reports will be read by board members before the meeting. The executive committee discussed implementing a three-minute time limit if you need to give a verbal report in order to provide new information that wasn't included in your written report. Folks can also ask Matt to add time for them to have a longer spot on the agenda if necessary. We would also like to keep discussions focused on board business—specific agenda items, information in reports, etc.—and discuss unrelated topics offline (after the meeting, by email, etc.). The general consensus of the board was that we would try the three-minute limit, understanding that this topic might need to be revisited.
 2. Late Reports/Staff Reports: Board members, particularly those on the executive committee, need to be timelier in getting their reports submitted, so as to limit the volume of information board members are expected to read on the day of the meeting. Staff reps now rarely submit written reports. At this month's executive committee meeting, staff noted that it's a lot of work to do the updates when it seems like they're not being read. The board discussed what type of information they'd like to see from the staff—spreadsheet-style reports aren't useful, but some kind of summary would be nice. Staff attendance at the board meetings has been spotty, and the board felt that it's important to get some type of written report if the staff rep won't be in attendance at the meeting to give a verbal report.
 3. Queue Management: We need to do a better job at queue management. Some ideas on how to handle repeat queue jumpers are for Matt to use the gavel more and/or assign queue-management duties to a board

member. It would also be helpful for members to be mindful of making repetitive commentary on motions, in order to keep these discussions on track. More to come

- b. Vice President's Report: No report submitted.
- c. Treasurer's Report: See submitted reports. The treasurer's report comes with an automatic second to acknowledge receipt of the Mar-17 balance sheet and Mar-17/2017Q1 income statement reports and note that they will be filed for annual audit.
Motion passed unanimously.
- d. Secretary's Report:
 - i. Minutes: It was moved by Jennifer and seconded by Theresia to approve the following minutes: Apr-17 E-Committee and Mar-17 E-Board. **Motion passed unanimously.**
 - ii. New Project-Charter Template: Jennifer reformatted the project-charter template and added fields based on feedback from Marci Jo and Jeneane Ramseier. The form is now a fillable PDF instead of a Word document. The template was emailed to board members and staff and is also available for download in the Member Resources section of the local's website.
- e. Chief Steward's Report: Nothing to report.

V. Money Motions

- a. Project Charters
 - i. PAC Seed Money: Sarah moved and Theresia seconded to approve spending up to \$150.00 from project-charter funds to cover food and lost-time initial costs. **Motion passed unanimously. (mm# 040117)**
 - ii. Barbur Office Window Logo: Theresia moved and Sarah seconded to approve spending \$384.00 from project-charter funds for Morel Ink to design and install a Local 328 logo on the window of the member leader office at the Barbur office. There was some discussion re: whether to put up a permanent logo or do something temporary like a vinyl cling. **Motion passed 10-3-0. (mm# 040217)**

VI. Staff Reports/LOAs:

- a. Baker: No report submitted.
- b. Chavira: No report submitted.
- c. Vehafric: No report submitted.
- d. Ziemer: Dennis distributed stickers for folks to wear to show support for OHSU's nurses during ONA bargaining. They start mediation next week and have asked that our members wear blue to show support the day of their first session, April 26. Unit stewards receive a supply of the stickers and information to distribute.

VII. Committee Reports

- a. Community Liaison (Lloyd-Siemer): See submitted report. Three charity walks are coming up, including the March of Dimes walk next weekend and two to be held later in the year.
- b. Data Maintenance (Wolford): Nothing to report.
- c. Education & Training (Lalangan): Vivian didn't directly receive many Leadership Conference registrations—most members appear to have registered directly with the council. Andy F. will email her with the full list of attendees.
- d. Political Action (Karnes): The first meeting of the reestablished PAC was held last week. Tara discussed her vision at the meeting, including holding a forum on diversity and inclusion. She has already contacted the ACLU and another group re: participating.

- e. Internal Communications (Crabb): See submitted report. Ross Grami took photos at a recent steward meeting to be used for a recruitment campaign.
 - f. Building (Bandy): No report submitted.
- VIII. Other Reports
- a. OHSU Retirement (Barker): No report submitted. Cherisse Pittman has joined the committee as our representative for UPP. Jennifer has stepped down, so we'll need to recruit a representative for PERS. Please email Jennifer if you have questions about the committee or are interested in joining. She'll forward the names of interested parties to Matt.
 - b. OHSU Parking (Bandy): No report submitted.
 - c. OHSU Policy (Barker): See submitted report. A board member asked about the revised public-activities policies and how limiting it appears to be, since only certain sidewalks and building corridors are considered open for public activities. Matt briefly discussed HR's philosophy about where they want activities to take place. We may need to have a discussion with HR about how this policy will affect union activities such as leafleting and tabling He'll do some research and get back to the board next month.
 - d. NOLC (Carlton): No report submitted.
 - e. SWCLC (Lloyd-Siemer): See submitted report. The labor council wanted to give folks an early heads up that the I-5 bridge will be closed for major repairs for five to six weeks in 2019.
- IX. Old Business
- a. There was no old business to discuss.
- X. New Business
- a. R.D. Arbitration Discussion: At the member's request, this discussion will be postponed to the May meeting.
- XI. Announcements
- a. Chief Steward Time: Michael has run out of his contractually allowed time for the year (fiscal year).
 - b. Council 75 Trustees: Theresia is running again and asks for the support of our delegation. The trustees are looking at doing another session of the financial training they conducted recently.
- XII. The next meeting will be held Wednesday, May 17, in OL 217. Dinner starts at 5:00 p.m.; meeting starts at 5:30 p.m. The June meeting will be held in our previous location, CDRC 3200.
- XIII. Seeing no additional business before the body, it was moved by Debbie and seconded by Theresia to adjourn the meeting. **Motion passed unanimously.** Matt Hilton adjourned the meeting at 7:13 p.m.

Respectfully submitted,
APPROVED 5/17/2017

Jennifer Barker, Secretary
 AFSCME Local 328

(Minutes are presented to the executive board for review and approval and then posted online at www.local328.org for review by the general membership.)