



EXECUTIVE BOARD MEETING MINUTES

February 17, 2016

Position	Name	Position	Name
● President	Matt Hilton	● At-Large, 11	Sarah Cinnamon
○ Vice President	Chinetta Montgomery	E At-Large, 12	Vivian Lalangan
● Treasurer	Christi Branchaw	E Building Manager, 13	Mike Bandy
E Secretary	Jennifer Barker	E At-Large, 14	Maureen Moncada
● Chief Steward	Michael Stewart	- At-Large, 15	VACANT
● Community Liaison, 1	Theresia Lloyd Siemer	● At-Large, 16	Tara Karnes
● Data Maintenance, 2	Haley Wolford	● At-Large, 17	Debbie Brock Talarsky
● Education & Training, 3	Marci Jo Carlton	● At-Large, 18	Catherine Martinez
- Internal Organizer, 4	VACANT	● Trustee, 1	Michelle Libra
● Unit Stewards, 5	Chris Fosnight	● Trustee, 2	Nate Leviner
- Political Action, 6	VACANT	- Trustee, 3	VACANT
● Internal Communications, 7	Bernie Delaney	● Staff	Kate Baker
● At-Large, 8	Elisa Davidson	○ Staff	Ross Grami
E At Large, 9	Linda Ramsey	E Staff	Frank Vehafric
E At Large, 10	Matt Millard	● Staff	Dennis Ziemer

Key: ● present, E excused, ○ unexcused

Guests/Observers Present: Nate Leviner

- I. The meeting was called to order at 5:30 p.m. by Matt Hilton.
- II. Roll was taken by Matt Hilton.
- III. Guests: Nate Leviner, to be sworn in to Trustee 2 position.
- IV. Officer Reports
 - a. Treasurer's Report: See submitted report(s).
 - i. The treasurer's report comes with an automatic second to acknowledge receipt of the below reports and note that they will be filed for annual audit:
 - I. Jan-16 Balance Sheet Standard, Balance Sheet Detail, Transaction List by Date.
After discussion, the question was called. **Motion passed unanimously.**
 - ii. The Jan-16 Profit & Loss Budget Performance report will be presented with February's reports.
 - b. President's Report: See submitted report.
 - i. March E-Board Retreat: Matt discussed the upcoming all-day board retreat that will take place on March 16 in lieu of our regular evening board meeting.
 - ii. International Convention Election: International convention will take place in Las Vegas from July 18-22. Nominations for delegates will open soon.
 - iii. Board-Meeting Actions: Matt informed the board of the plan to shift to doing more actions during board meetings.
 - iv. Lost-Time Policy: The new lost-time policy, "Release Time," was reviewed.
 - c. Vice President's Report: No report submitted.
 - d. Secretary's Report: In Jennifer Barker's absence, it was moved by Sarah Cinnamon and seconded by Theresia Lloyd Siemer to approve the following minutes: Jan-16 E-Board, Feb-6 E-Committee. **Motion passed unanimously.**
 - e. Chief Steward's Report: See submitted report.

- V. Money Motions
 - a. Arbitrations:
 - i. Employee D.S.: Dennis Ziemer requested \$15,000, from the contract-defense fund, for an arbitration regarding employee D.S. It was moved by Marci Jo Carlton and seconded by Michael Stewart to approve the request. **Motion, passed unanimously. (mm#020116)**
 - b. Project Charters:
 - i. Oregon Labor Candidate School: Member Kelli Byrd had submitted a project charter for \$407.50 for eight hours of lost time plus mileage for her to attend Oregon Labor Candidate School in Salem on Feb. 23. It was moved by Christi and seconded by Marci Jo to deny the request. It was moved by Marci Jo and seconded by Haley Wolford to amend the motion to deny the lost-time portion of the request but reimburse Kelli's mileage. After thorough discussion, the question was called to end debate on the amendment. **Motion passed 12-1-0.** The amendment was then voted on. **Amended motion failed 4-9-0.** The main motion to deny the project-charter request was then voted on. **Motion passed 8-4-1.**
 - ii. LERC Equity in the Economy Initiative (Hilton): Matt informed the board about this LERC initiative, the anchor of which is a research product outlining opportunities for winning equity in economic growth in the Portland city region, followed by a series of organized collaborative discussions with social justice, environmental, and labor organizations about strategies to address economic inequality in the city. Matt requested \$2,000 from the project-charter fund to support the initiative. It was moved by Haley Wolford and seconded by Theresia to approve the request. After discussion, the question was called. **Motion passed unanimously. (mm#020216)**
- VI. Staff Reports/LOAs:
 - a. Baker: See submitted report.
 - b. Grami: No report submitted.
 - c. Vehafric: No report submitted.
 - d. Ziemer: See submitted report:
 - i. LOA—Dietitians: This LOA changes the job requirements and increases the pay grades for three dietitian classifications in Clinical Nutrition Services. It was moved by Theresia and seconded by Sarah to approve the LOA. After discussion, the question was called. **Motion passed unanimously.**
- VII. Committee Reports
 - a. Community Liaison (Lloyd-Siemer): See submitted report.
 - b. Data Maintenance (Wolford): Haley spoke about the challenges of entering all of the new MOM cards generated by AFSCME Strong week. Several board members offered to help her input the data.
 - c. Education & Training (Carlton): No activity to report this month.
 - d. Unit Stewards (Fosnight): No report submitted.
 - e. Internal Communications (Delaney): Bernie updated the board about IC activities, including placement of new bulletin-board materials.
 - f. Building (Bandy): No report submitted.
- VIII. Other Reports
 - a. OHSU Parking (Bandy/Militante): See submitted reports.
 - b. OHSU Policy (Barker): See submitted report.
 - c. OHSU RPAC (Barker/Militante): No meetings yet this year.
 - d. NOLC (Carlton): See submitted report.
- IX. Old Business

- a. Presidential Endorsement: Matt discussed sending an email to our members regarding a survey about a possible presidential endorsement by Local 328. There were no objections to his suggestions.
- X. New Business
 - a. Meals/Breaks Task Force: The 2015-2019 contract mandates the formation of a meal and break task force, on the topic of physical space for taking breaks. Matt asked for volunteers to email him if they'd like to serve on the task force.
 - b. Nate Leviner Swearing-in: Nate was sworn in as trustee.
 - c. Board Bios: Board members had been emailed bio questionnaires prior to the board meeting. The bios will be used to flesh out the board-member information on the Officers and Staff Info page on the local's website.
- XI. The next regular board meeting will be held Wednesday, April 20, in CDRC 3200. Dinner starts at 5:00 p.m.; meeting starts at 5:30 p.m. Instead of a meeting in March, the board will participate in an all-day retreat at University Place on Wednesday, March 16.
- XII. Seeing no additional business before the body, it was moved by Christi and seconded by Theresa to adjourn the meeting. **Motion passed unanimously.** Matt Hilton adjourned the meeting at approximately 7:45 p.m.

Respectfully submitted,

Approved 4/20/2016

Matt Hilton for
Jennifer Barker, Secretary
AFSCME Local 328

(Minutes are presented to the executive board for review and approval and then posted online at www.local328.org for review by the general membership.)