



Executive Board Meeting

September 16, 2015



	Position	Name		Position	Name
P	President	Matt Hilton	P	Board Member-11	Sarah Cinnamon
P	Vice President	Chinetta Montgomery	P	Board Member-12	Haley Wolford
P	Treasurer	Christi Branchaw	P	Board Member-13	Bernie Delany
P	Secretary	Marci Jo Carlton	U	Board Member-14	Vandana Marquez
P	Chief Steward	Mike Bandy		Board Member-15	VACANT
P	Community Liaison-1	Theresia Lloyd-Siemer		Board Member-16	VACANT
U	Data Maintenance-2	Gloria Coleman		Board Member-17	VACANT
P	Education and Training -3	Vivian Lalangan	P	Trustee #1	Michelle Libra
P	Internal Organizer-4	Maureen Moncada		Trustee #2	VACANT
P	Navigator-5	Eric Muehter		Trustee #3	VACANT
P	Political Action-6	Michael Stewart			
P	Internal Communication-7	Jennifer Barker	P	Staff	Kate Baker
U	Board Member-8	Elisa Davidson	EX	Staff	Ross Grami
P	Board Member-9	Linda Ramsey	P	Staff	Frank Vehafric
EX	Board Member-10	Matthew Millard	P	Staff	Dennis Ziemer

(KEY: P – Present, EX – Excused, U – Unexcused)

Guests/Observers Present: Ken Allen, Council 75 President, Andy Friedman, Council 75 Field Services Director, Tara Karnes, Local 328 member, Debbie Brock Talarsky, Local 328 Member

- I. Meeting called to order at 5:30p.m. by Matt Hilton, President.
- II. Roll taken by Marci Jo Carlton, Secretary.
- III. Guests:
 - a. Ken Allen: Ken came to talk to us about mergers and acquisitions. He encouraged us to work together on getting the new cards signed and lessening the fair share numbers.
- IV. Consent Agenda: It was moved by Theresia Lloyd-Siemer and seconded by Linda Ramsey to approve the consent agenda below. **Motion Passed (YES=13,NO=1)**
 - a. Executive Committee Minutes: August 18, 2015
 - b. Executive Board Minutes: August 19, 2015
 - c. Executive Committee Minutes: September 9, 2015
- V. Consent Agenda Removals: We removed the Class Specifications on Surgical Services Technician and OB Technician as well as the Position Description of Program Manager, Regulator from the Consent Agenda. There were questions on these items. These were brought forward by Ross and he was not at the meeting. It was decided we would talk about them at the next meeting.
- VI. Officer Reports:
 - a. Treasurers: Please see submitted reports.
 - i. 2014 Tax Returns: Christi received the 2014 tax returns this morning. She has not had a chance to review them. She will do that as soon as she is able to and will get them out to the new board.
 - ii. Laptop: Gloria Coleman returned the laptop she was using for the data maintenance position.
 - iii. Alias Number: A new alias number was created to differentiate those who are on lost time for the council.

- iv. 2014 Audit: Christi is still working on gathering all the information together for the 2014 audit.
- v. Council 75 Biannual Convention: There was a miscommunication with one of the delegates who attended the council convention. Eight hours of overtime was clocked in and paid out to someone. This is a disclosure to the board that the treasurer was invoiced and made a onetime payment of \$334 in overtime. It was made very clear to the member that any future unauthorized overtime charges will be reversed. The policy committee is working on a policy so this will be communicated in writing in the future so there are no misunderstandings. It has been a long term unwritten policy that the union does not pay overtime. Going forward we will be sure to communicate better.
- vi. AFL-CIO: Christi will send out information to the delegates going to AFL-CIO.
- vii. Treasurer's Report Motion: The treasurer's report comes with an automatic second to acknowledge receipt of the following treasure reports and note they will be filed for annual audit:
 - 1. August 2015 Treasurer's Report (including Balance Sheet Standard, Balance Sheet Detail, Transaction List by Date, P&L Budget Performance). **Motion Passed Unanimously**
- b. President's Report: Please see submitted report.
 - i. Elections: The elections are over and Matt congratulated everyone who will be on the board. Those that were not on the board were not there.
 - ii. Board Vacancies: There are some vacancies on the board:
 - 1. Board Seat 2 Data Maintenance
 - 2. Board Seat 6 Political Action
 - 3. Trustee #2
 - 4. Trustee #3
 - iii. Nominations:
 - 1. It was moved by Marci Jo Carlton and seconded by Linda Ramsey to wave having those who are not here having to talk about why they want to be on the board. **Motion Passed (Yes=8,No=6)**
 - 2. Data Maintenance:
 - a. Motion: It was moved by Eric Muehter and seconded by Michael Stewart to recommend Haley Wolford as a nominee of Board Seat 2 Data Maintenance.
 - b. Amendment: It was moved by Linda Ramsey and seconded by Jennifer Barker to add Ilesha Bowles as a nominee. **Motion Passed (Yes=8,No=1,Abstain=2)**
 - c. New Motion: It was moved to have Haley Wolford and Ilesha Bowles as nominees for Board Seat 2 Data Maintenance. **Motion Passed (Yes=10,No=0,Abstain=3)**
 - d. Decision: Haley Wolford was put in the position of Board Seat 2 Data Maintenance by the board. She received the computer that Gloria Coleman turned in.
 - iv. Board Seat: We have 17 board seats currently. According to the constitution, we can have one more based on our numbers. It was moved by Michael Stewart and seconded by Vivian Lalangan to add another seat to our board. **Motion Passed Unanimously**
 - v. 2016 Budget: Those who are a committee lead will need to touch base with Matt and Christi regarding the budget for their committee. Christi will be sending you information on your previous budgets to help you in making your new budget.
 - vi. Board Introductions: We went around the room and introduced ourselves for the benefit of those who were new.
 - vii. New Board Member orientation: There will be a short orientation for those who are new on the board. It will be after the next board meeting so those who are still coming in to the open spots can join in next month.
 - viii. 2016 Retreat: Matt was trying to find out what type of retreat people would like this year, whether away from town or in town at the office. The suggestion was in town by not at the office. Matt will follow up with that suggestion.
 - ix. Holiday Party: It is time to start planning for the holiday party. Tara Karnes volunteered to help with the planning as she knows lots of places and people after working in that field for many years. Matt and Tara will connect to discuss.
- c. Vice-President's Report: No report submitted.

- i. Market Wage Based: No one should be getting downward reclassified at this point. There may be some only upward reclassifications.
- ii. Diversity: They did not meet this month but will meet next month.
- iii. Employee Benefits: Still working on ways to make the plan better. There is a new wellness group starting. Please contact Matt Hilton with ideas of ways members can earn credit to keep their insurance cost down, i.e. weight watchers, getting the flu shot, etc.
- d. Secretary's Report: Minutes count as report.
- e. Chief's Report: Please see submitted report.
 - i.

VII. Money Motions:

- a. Arbitrations: None
- b. Project Charters: None

VIII. Staff Verbal Reports: Please see reports submitted by staff.

IX. Committee Verbal Reports:

- a. Building Report (Bandy): No report submitted.
 - i. Insurance: We are changing to Country Financial. We will be adding earthquake. Even with the added amount we will be saving \$600 over our current policy.
 - ii. Apartment: Mike gave a comparison of where our rent comparison was right now. He let everyone know we have had some issues with the current renters and will not be renewing their lease. We should not have any problems getting new renters.
 - iii. Farmers insurance: We directed our Property Management Company to negotiate a new contract with Farmers Insurance when their lease runs out.
 - iv. Cleaning Service: We will be getting a cleaning service. At this time we are negotiating a price with them.
 - v. Black Spot/Possible Mold: Still in progress.
- b. Community Events (Lloyd-Siemer): Please see submitted report.
 - i. Labor Day Picnic Results:
 - 1. Members: 106 members attended.
 - 2. Guests: There were 426 guests.
 - 3. Meals: We paid for 532 meals.
 - 4. Ride Bracelets: We gave out 376 ride bracelets.
 - 5. Scripts: We gave out 1028 drink scripts.
- c. Data Maintenance (Coleman): Please see submitted report.
- d. Education and Training (Lalangan): Please see submitted report.
 - i. Leadership Training: We have 10 people going at this time. We would like more people to go, please sign up.
- e. Internal Communication (Barker): Please see submitted report..
- f. Internal Organizing (Moncada): Please see submitted report.
- g. Navigators (Muehter): Please see submitted report.
- h. Political Action Committee (Stewart): Please see submitted report.
- i. Safety (VACANT): No action
- j. Other Reports:
 - i. Policy: Have had their first meeting. Lots of commitment from the members. They don't want to just do a policy to do it, they want to do it right and make sure it is understandable. This will be a good group.
 - ii. RPAC Minutes submitted.
 - iii. NOLC Minutes submitted.
 - iv. Parking: Mike gave a verbal report on parking.

X. Old Business: None

XI. New Business:

- a. OHSU Committees: A thought was brought up as to whether we should we have member leaders at some of the OHSU committee meetings in place of so many staff. It was decided to wait until the retreat to address this. The board felt that they can take the time to better understand what the committee was and what would be involved in it instead of getting a quick review.

- b. Presentation: Frank presented on the upcoming AFSCME Strong campaign. Frank and Andy Friedman answered questions.
- c. New Board: The new board was sworn in by Andy Friedman, Council 75 Field Service Director. Those sworn in were:
 - i. Matt Hilton, President
 - ii. Chinetta Montgomery, Vice President
 - iii. Christi Branchaw, Treasurer
 - iv. Jennifer Barker, Secretary
 - v. Michael Stewart, Chief Steward
 - vi. Theresia Lloyd-Siemer, Board Seat 1-Community Liaison
 - vii. Haley Wolford, Board Member 2 – Data Maintenance
 - viii. Marci Jo Carlton, Board Member 3 – Education and Training
 - ix. Eric Muehter, Board Member 5 – Navigator/Unit Stewards
 - x. Bernie Delanie, Board Member 7 – Internal Communications
 - xi. Linda Ramsey, Board Member 9
 - xii. Sarah Cinnamon, Board Member 11
 - xiii. Vivian Lalangan, Board Member 12
 - xiv. Mike Bandy, Board Member 13
 - xv. Maureen Moncada, Board Member 14
 - xvi. Tara Karnes, Board Member 16
 - xvii. Michelle Libra, Trustee #1

XII. Announcements:

- a. Council 75 Women's Conference (Theresia): The Women's Committee had to be canceled due to not enough women signed up. We had to have a minimum of 30 to break even and we had 18. We are going to try to do this again at the beginning of the 2017. We will have more time to plan and recruit.
- b. International Women's Conference (Theresia): Theresia announced that four of the women chosen to go to the International by the Women's Council are from Local 328. They are Marci Jo Carlton, Theresia Lloyd-Siemer, Roxana Logsdon, Sierra Savon.
- c. Leadership Retreat (Matt): The Council 75 Leadership Retreat is October 2-4 at the Benson Hotel here in Portland, Oregon. We are inviting as many members who want to go to sign up. At this point there are 10 going. If you would like to go, please go to the council website and sign up for the conference.

XIII. Next Meeting: The next Executive Board meeting will be on October 21, 2015 in CDRC 3200. Dinner starts at 5:00pm. Meeting starts at 5:30pm.

XIV. Adjournment: It was moved by Sarah Cinnamon and seconded Linda Ramsey to adjourn the meeting.
Motion Passed Unanimously Meeting was adjourned at: 7:43pm.

Meeting minutes respectfully submitted by
Marci Jo Carlton, Secretary
AFSCME Local 328

(Minutes presented online at <http://www.afscmelocal328.com> for review and submitted for approval at the next general-membership meeting.)