



Executive Board Meeting

June 17, 2015



	Position	Name		Position	Name
P	President	Matt Hilton	P	Board Member-11	Sarah Cinnamon
P	Vice President	Chinetta Montgomery	P	Board Member-12	Haley Wolford
P	Treasurer	Christi Branchaw		Board Member-13	VACANT
P	Secretary	Marci Jo Carlton		Board Member-14	VACANT
P	Chief Steward	Mike Bandy		Board Member-15	VACANT
P	Community Liaison-1	Theresia Lloyd-Siemer		Board Member-16	VACANT
P	Data Maintenance-2	Gloria Coleman		Board Member-17	VACANT
P	Education and training -3	Vivian Lalangan	P	Trustee #1	Michelle Libra
P	Internal Organizer-4	Maureen Moncada		Trustee #2	VACANT
EX	Navigator-5	Eric Muehter		Trustee #3	VACANT
U	Political Action-6	Michael Stewart			
P	Publications-7	Jennifer Barker	P	Staff	Kate Baker
P	Board Member-8	Elisa Davidson	EX	Staff	Bryan Lally
P	Board Member-9	Linda Ramsey	U	Staff	Diane Lovell
P	Board Member-10	Matthew Millard	P	Staff	Frank Vehaftric

(KEY: P – Present, EX – Excused, U – Unexcused)

Guests/Observers Present: None

- I. Meeting called to order at 5:36p.m. by Matt Hilton, President.
- II. Roll taken by Marci Jo Carlton, Secretary.
- III. Meeting Minutes: It was moved by Elisa Davidson and seconded by Theresia Lloyd-Siemer to approve the listed minutes below. **Motion Passed Unanimously**
 - a. May 20, 2015 Executive Board Meeting
 - b. June 10, 2015 Executive Committee Meeting
- IV. Officer Reports:
 - a. Treasurers: Please see submitted reports.
 - i. Reports were sent out to everyone to review.
 - ii. Treasurer's Report Motion: The treasurer's report comes with an automatic second to acknowledge receipt of the following treasure reports and note they will be filed for annual audit. **Motion Passed Unanimously**
 1. May 2015 Treasurer's Report (including Balance Sheet Standard, Balance Sheet Detail, Transaction List by Date, and P&L Budget Performance).
 - b. President's Report: Please see submitted report.
 - i. Bargaining:
 1. OHSU is standing firm regarding not extending the contract.
 2. OHSU has a contingency plan in place for a strike.
 3. We need to encourage all members to take the survey that went out.
 - ii. EBC Follow Up: The benefits committee feels empowered to make decisions and will report back to the board when they need to.
 - iii. Council Grant Status: The Council did receive the grant from International!!! They will pay for 6 lost time members from Local 328. You have until Friday to apply for a position. Please contact Matt and send in your resume if you are interested.
 - iv. Policies: We need to work on our polices as it has been a while. There will be a formal group developed after bargaining. If you are interested in being on the committee, please

contact Matt. He will then contact those interested when it is time to start working on these.

- v. Staff Changes: Bryan Lally is no longer with Local 328. Our new staff is Ross Grami. He will not be joining us right away as it will be the same situation as when Bryan started and he has to finish up with some things going on with the Locals he is working with now. Dave Raahahn has been asked to fill in as we need to be kept whole right now with bargaining and other things going on. The Council is working with Dave to help facilitate this.
- vi. New Board Member: Bernie Delaney has decided to join the board and will be coming in July to be sworn in if voted on by the board.
- vii. Election Dates:
 - 1. Finding a Chair: We need someone who is not planning on running for the board again or AFL-CIO. If any of you are not or you know someone who might fill this spot, please let Matt know.
 - 2. Your Board Position: Please remember, you will need to be re-nominated for your position if you want to stay on the board. You don't automatically stay on.
 - 3. Nomination Dates: Nominations are from July 15 – August 19, 2015.
 - 4. Elections: Elections are from September 3-10, 2015
 - 5. Statements: Candidates are encouraged to write a statement.
- c. Vice-President's Report: Please see submitted report.
 - i. Market Based Wage Committee: At this time the committee is still moving forward. Once the contract is final, they will go back and go over things. Please continue sending Chinetta emails regarding information and questions you have.
 - ii. Diversity Survey: Results are still in progress and have not been released yet. The committee does not meet again until July. They are still working out a plan.
 - iii. Good in the Neighborhood: The Good in the Neighborhood event is coming up on June 27. There has been a good turnout for the parade as a lot of people have signed up. Please see the flyer on the website for more information. Everyone should come and check it out.
- d. Secretary's Report: Minutes count as report.
- e. Chief's Report: No Report submitted.

V. Money Motions:

- a. Arbitrations: None
- b. Project Charters: None

VI. Staff Verbal Reports: Please see reports submitted by staff.

- a. Frank:
 - i. BridgeBuilders: At this time we are down to one active volunteer for BridgeBuilders. We have decided to go on hiatus with bargaining and other activities going on. We need more volunteers and don't have the time for training during this time. Please refer people to Conflict Coaching through the Career Center for now.
- b. Kate:
 - i. EVS: There are some things going on in EVS. Kate is working on these issues with management and human resources.

VII. Committee Verbal Reports:

- a. Building Report (Bandy): No report submitted.
 - i. Mold: We have a possible mold issue in the storage room behind where the copier used to be. Mike is going to have it checked out and taken care of.
 - ii. Hedge: The hedge has finally been trimmed!!! We are unsure how it happened, but the owner of the house finally cut back the hedges approximately $\frac{3}{4}$ of what they used to be. You can now actually see our sign.
 - iii. Tenant PGE Bills: We found out that Porter Braun, our previous management company, was not billing Farmer Insurance for their part of the electricity. Christi has worked on finding how much they owe and we will be back billing them one year for what they owe.
- b. Community Events (Lloyd-Siemer): Please see submitted report.
 - i. Rallies: Theresia went to two rallies. She started at City Hall with the 15 Now rally about raising the minimum wage to \$15/hour and then marched through the streets of downtown

- Portland to meet up with the janitors and SEIU for their rally and participated to bring about the awareness that they need a living wage.
- ii. Women's Committee: The Women's Committee has been active and Theresia has been doing a lot with that. They have been doing a lot with the community as well.
 1. Watching Bills: Theresia has been going to Salem every other Tuesday because she is a member of the Oregon Women's Health and Wellness Alliance. They have been keeping eyes on bills that affect women's health, families, etc. (Document attached)
 2. SIUW: The Women's Committee was asked to be the greeters for SIUW. At this time there is only one Women's Committee member going, that is Theresia. If anyone is available to help out, please let her know.
 3. Training: The Women's Committee is planning a training for the month of September. More information to come.
 - iii. OPB TV Opportunity (Maureen): We have the opportunity to help with a telethon on TV where we can wear our shirts and be seen by the public and show people we are out there in the community and helping out. Everyone was in agreement of this and thought it was a great idea. They decided to look at a time in March 2016. Maureen Moncada will work with the OPB to get this set up.
- c. Data Maintenance (Coleman): Please see submitted report.
- i. Membership Cards:
 1. We are getting a lot of cards in. Employees are trying to make sure they are listed as members.
 2. We have not averaging that well on NEO. Frank seems to think that we are getting more than what is being reported to Gloria. He will check into it.
- d. Education and Training (Lalangan): Please see submitted report.
- i. Leadership: Vivian is taking names of those interested in going. There are four spots available and four people have signed up. This one is in town and we would like to send more people. It was felt that a project charter should be put together for next meeting if others sign up.
 - ii. Announcements of Upcoming Opportunities: It was felt that the word needs to get out more about the opportunities for all members to go. No conclusion was reached, but everyone felt we do need to do a better job of getting this out to the members other than having it in the reports of minutes.
- e. Internal Communication (Barker): No report submitted.
- i. Meetings: We are continuing to suspend the meetings during bargaining. We are continuing to do our individual assignments and getting out posters and information to the members.
 - ii. Retirement Committee: Jennifer is continuing to go the OHSU Retirement Planning Committee.
- f. Internal Organizing (Moncada): No report submitted.
- i. New Employee Lists: Maureen is working on getting appropriate lists so she can communicate to new employees. She has sent out a generic email to those names she has gotten saying hello from the union and explaining what the union is and does for them. She is working on getting better lists of who actually attended NEO and who did not.
 - ii. Organizing Project: Maureen is working with Diane on the Organizing Project that she is doing this summer and fall.
 - iii. NEO: She will be attending NEO again now that Bernie will not be going to them.
 - iv. Farmer's Market Booth: We have a booth at Farmer's Market on July 7. She is looking for board members to help out at the booth. Also asking for help from stewards and the bargaining team.
- g. Navigators (Muehter): No report submitted.
- h. Political Action Committee (Stewart): No report submitted.
- i. Safety (VACANT): No action
- j. Other Reports:
- i. RPAC Report submitted.
 - ii. State Board (Millard): Matthew Millard is looking for feedback on how money should be invested for workers to get and keep jobs. Please send any suggestions to him.
 - iii. OHSU Employee Resource Group-Disabilities (Millard) – Matthew is on a committee that is trying to work out alternatives to find jobs for those with disabilities. They have been meeting for about three months now. They are looking at things like job carving and how

flex positions work. If you have any ideas about ways we can incorporate jobs to accommodate jobs for those with disabilities, please contact Matt. The idea is to have members with a disability to come to the group with an idea. The committee would flesh it out to see what they can come up with. Anything that involves a contractual portion would be brought to the board.

- VIII. Old Business: None
- IX. New Business: None
- X. Good and Welfare:
- a. Bites for Rights (Baker): Event going on June 18. You can participate by googling Bites for Rights and finding participating restaurants.
- XI. Announcements:
- a. Unity Rallies (Lloyd-Siemer): Washington Council 28 is having Unity Breaks and Rallies because of the state budget being held hostage by the Washington State Republican Senators. Theresia has been attending those and invites others to join in. Please see her for more information.
 - b. SHOC Walk (Lloyd-Siemer): The SHOC walk is happening on August 1, 2015. The start is in Gladstone at the motorcycle shop. Please see attached flyer for more information. Don't forget, the fee is less if you sign up early. We have a lot of Council and Local 328 members walking this year.
- XII. Next Meeting:
- a. We will have a special meeting on Monday June 29, 2015 in CDRC 3200 at 5:00 if needed. We will let you know more information regarding this at the time gets closer.
 - b. The next Executive Board meeting will be on July 15, 2015 in CDRC 3200. Dinner starts at 5:00pm. Meeting starts at 5:30pm. We
- XIII. Adjournment: It was moved by Christi Branchaw and seconded by Matt Hilton to adjourn the meeting.
Motion Passed Unanimously Meeting was adjourned at 6:51pm.

*Approved
July 15, 2015
Marci Jo Carlton
Secretary*

Meeting minutes respectfully submitted by
Marci Jo Carlton, Secretary
AFSCME Local 328

(Minutes presented online at <http://www.afscmelocal328.com> for review and submitted for approval at the next general-membership meeting.)