



Executive Board Meeting February 18, 2015



Position			Name		
P	President	Matt Hilton	P	Board Member-11	Sarah Cinnamon
P	Vice President	Chinetta Montgomery	P	Board Member-12	Haley Wolford
EX	Treasurer	Christi Branchaw		Board Member-13	VACANT
P	Secretary	Marci Jo Carlton		Board Member-14	VACANT
EX	Chief Steward	Mike Bandy		Board Member-15	VACANT
P	Community Liaison-1	Theresia Lloyd-Siemer	P	Board Member-16	Eric Muehter
P	Data Maintenance-2	Gloria Coleman		Board Member-17	VACANT
P	Education and training -3	Vivian Lalangan	P	Trustee #1	Michelle Libra
P	Internal Organizer-4	Maureen Moncada		Trustee #2	VACANT
	Navigator-5	VACANT		Trustee #3	VACANT
P	Political Action-6	Michael Stewart			
P	Publications-7	Jennifer Barker	EX	Staff	Kate Baker
P	Board Member-8	Elisa Davidson	P	Staff	Bryan Lally
P	Board Member-9	Linda Ramsey	P	Staff	Diane Lovell
P	Board Member-10	Matthew Millard	P	Staff	Frank Vehafric

(KEY: P – Present, EX – Excused, U – Unexcused)

GUESTS: None

- I. Meeting called to order at 5:30p.m. by Matt Hilton, President.
- II. Roll taken by Marci Jo Carlton, Secretary.
- III. Consent Agenda: It was moved by Theresia Lloyd-Siemer and seconded by Linda Ramsey to approve the following consent agenda:

Motion Passed Unanimously

 - a. Meeting Minutes (February 11 EC)
 - b. Officer Reports (President, President Time)
 - c. Committee Reports (Community Liaison, Data Maintenance, Education and Training, Internal Communications, Internal Organizing, PAC)
 - d. Staff Reports (Baker, Lally, Lovell)
- IV. Officer Reports:
 - a. Treasurers: Please see submitted reports.
 - i. 2014 International Report: Christ reran the International report for the 4th quarter.
 - ii. Secretary/Treasurer Report: Attended the meeting in Wilsonville.
 - iii. 1099: Christi had done this for all the stewards that needed one done.
 - iv. Advantis New Website Issue: Advantis Credit Union implemented a new website and linked the accounts together which caused them to link Christi's personal accounts with the Local's accounts. She is disclosing this for the local's information. They are working on finding a solution for this to separate the accounts.
 - v. Bargaining Timekeeping: Bargaining Team Agreement for Timekeeping has been worked out with Human Resources.
 - vi. Treasurer's Report Motion: The treasurer's report comes with an automatic second to acknowledge receipt of the following treasure reports and note they will be filed for annual audit:

Motion Passed Unanimously

 1. January 2015 Treasurer's Report (including Balance Sheet Standard, Balance Sheet Detail, Transaction List by Date, P&L Budget Performance).
 2. 2014 4th Quarter Report for AFSCME International – Updated.

- b. President's Report: Please see submitted report.
 - i. GoldStars: We can no longer give out gift cards to the stewards. The Leads are looking at ways to give incentives to the stewards.
 - ii. Bargaining Update: Training is still happening with the last one being tomorrow. Bargaining will officially kick off on March 5.
 - iii. Hiring Freeze: Central Services and Academic Services have started a hiring freeze. There has not been an official announcement, but we are hearing a lot of talk and hearing of incidences. If you hear of anything, please report it to Matt Hilton.
 - iv. 1NW Closure: Information has come out from President Joe Robertson regarding the closure of 1NW. You can review it on the O2.
 - v. Lobby Day: Please be aware that there is a Lobby Day coming up. Keep an eye out for more information.
- c. Vice President's Report: Please see submitted report.
 - i. Core Competencies: There are no trainings available at OHSU for management to be trained in Core Competencies. If anything is needed, they are sent outside of OHSU for training.
 - 1. Climate Survey for Diversity Advisory Committee: The survey was not that great, but we did have the highest number of responses. Areas were identified for improvement and action items were identified to work on them.
 - ii. Employee Benefits Council: We are changing leads on this group. Dan Forbes has stepped down and Joni Elsenpeter will be running the group.
- d. Secretary: Minutes constitute a submitted report.
 - i. Minutes from January 21, 2015:
 - 1. Update Motion: It was requested to update the wording of the money #010215 on the Abood focus groups. It was moved by Michael Stewart and seconded by Mike Bandy to spend up to \$4500 from the Contract Defense Fund to split the cost with Oregon AFSCME to have focus group(s) specific to OHSU employees.
Motion Passed Unanimously
 - ii. Out in March: I will be out during the month of March on leave. I will be working on some projects during my time away. Haley will collect the reports and take minutes at the March meeting.
- e. Chief Steward: Please see submitted report.

V. Money Motions:

- a. Arbitrations/ULP: None
- b. Project Charters:
 - i. Transfer of funds: It was moved by Haley Wolford and seconded by Maureen to make a onetime wire transfer in the amount of \$50,000 from Unitis to Advantis.
Motion Passed Unanimously #02012015
 - ii. Move Money to CD: It was moved by Matt Hilton and seconded by Michael Stewart to table this discussion until the next board meeting when we have more information on rates.
Motion to Table Passed (Yes-12, No=2, Abstain=1)
 - iii. Additional Principal Payment: It was moved by Marci Jo Carlton and seconded by Theresia Lloyd-Siemer to pay an additional principal payment of \$5055.42 towards the principal of the building loan coming from rental income.
Motion Passed Unanimously #02022015

VI. Staff Verbal Reports: Please see reports submitted by staff.

- a. Bryan:
 - i. 1NW Impact: We are working on some solutions for the changes that will happen coming Fall 2016.

VII. Committee Verbal Reports: Please see submitted reports by committees.

- a. Building Report (Bandy):
 - i. Building: No report.
 - 1. Retaining Wall: If we don't get any resolution we will have to get another bid.
 - ii. Community Events (Lloyd-Siemer): Please see submitted report.
 - 1. Legislative Hearing: Michael Stewart and Theresia went to the hearing. It was a great experience. Anyone who has not had the opportunity to experience this should go sometime.

- iii. Data Maintenance (Coleman): Please see submitted report.
 - 1. Training: Gloria has not had the opportunity to train yet due to schedules. The goal is to have it done before the next board meeting.
- iv. Education and Training (Lalangan): Please see submitted report.
- v. Elections Committee (Millard): No action at this time.
- vi. Internal Communication (Barker): Please see submitted report.
 - 1. Word Processing Blog: We are now looking into using a word press blog. The biggest benefit is it can imbed.
 - 2. Bargaining Communications Plan: We are working on our plan for bargaining communication including blogs, bulletin boards, website, etc.
 - 3. Meetings. Lately we have not been having regular meetings. We have been doing daily tasks for each person and weekly huddles.
 - 4. Posters: We are working on monthly posters for bargaining.
- vii. Internal Organizing (Moncada): Please see submitted report.
 - 1. Meeting: Maureen has been meeting with staff to start working with and engaging staff.
- viii. Navigators (VACANT): No action
- ix. Political Action Committee (Stewart): Please see submitted report.
 - 1. Two important bills" coming up:
 - a. Primate Center: There will be a lobby day for the Primate Center. Keep an eye out for more information.
 - b. Assault: Making assaults on those in public service treated like an assault on an officer.
- x. Safety (VACANT): No action
- xi. Other Reports:

VIII. Old Business: None

IX. New Business: None

a. Navigator Position:

- i. Eric Muehter brought up the thought that there is no one covering the Navigator position on the board. He felt it would be important for it to be filled during bargaining. He volunteered to take on the role.
- ii. It was moved by Sarah Cinnamon and seconded by Michael Stewart to have Eric Muehter move from Board Member-16 to the Navigator-5 position.

Motion Passed Unanimously

- iii. Beings Eric has already been sworn in as a board member, it was deemed unnecessary for him to be sworn in again. Everyone congratulated and thanked Eric for taking on the role.

b. Market Base Wage Committee Rate Changes: It was moved by Christi Branchaw and seconded by Michael Stewart to accept the Market Base Wage Committee Rate Changes as presented.

Motion Passed Unanimously

c. Hiring Persons with Disabilities (Millard): Redefining local boundaries to make more sense. Performance Measures from those graduating, those paying taxes, and the employment department. We should use more performance based hiring.

- i. Job Availability: Making jobs more available to those with disabilities.
- ii. Job Carving: Redistribution of job duties within a work group that would allow persons with intellectual disabilities an opportunity to bid on a position in which they could be successful.
- iii. Job Training Tracks: Creation of on the job training tracks within OHSU.

X. Announcements:

a. Lobby Days:

- i. February 26: OHSU Primate Worker Protection Bill Focus.
- ii. March 3: Petition gathering day.

XI. Next Meeting: The next Executive Board meeting will be on March 18, 2015 in CDRC 3200. Dinner starts at 5:00pm. Meeting starts at 5:30pm.

XII. Adjournment: It was moved by Linda Ramsey and seconded by Michael Stewart to end the Executive Board Meeting. **Motion Passed Unanimously** Meeting adjourned the meeting at 7:05pm.

*Approved
April 15, 2015
Mj Carlton
Secretary*

Meeting minutes respectfully submitted by
Marci Jo Carlton, Secretary
AFSCME Local 328

(Minutes presented online at <http://www.afscmelocal328.com> for review and submitted for approval at the next general-membership meeting.)