



Executive Board Meeting January 21, 2015



	Position	Name		Position	Name
P	President	Matt Hilton	P	Board Member-9	Linda Ramsey
P	Vice President	Chinetta Montgomery	EX	Board Member-10	Matthew Millard
P	Treasurer	Christi Branchaw		Board Member-11	VACANT
P	Secretary	Marci Jo Carlton	P	Board Member-12	Haley Wolford
P	Chief Steward	Mike Bandy		Board Member-13	VACANT
P	Community Liaison-1	Theresia Lloyd-Siemer		Board Member-14	VACANT
	Data Maintenance-2	VACANT		Board Member-15	VACANT
P	Education and training -3	Vivian Lalangan	EX	Board Member-16	Eric Muehter
P	Internal Organizer-4	Maureen Moncada		Board Member-17	VACANT
	Navigator-5	VACANT	EX	Trustee #1	Michelle Libra
P	Political Action-6	Michael Stewart		Trustee #2	VACANT
P	Publications-7	Jennifer Barker		Trustee #3	VACANT
EX	Board Member-8	Elisa Davidson			

(KEY: P – Present, EX – Excused, U – Unexcused)

Staff Present: Kate Baker, Bryan Lally, Diane Lovell, Frank Vehafric
 Staff Not Present:
 Guests/Observers Present: Sarah Cinnamon, Local 328 member; Gloria Coleman, ????

- I. Meeting called to order at 5:30p.m. by Matt Hilton, President.
- II. Roll taken by Marci Jo Carlton, Secretary.
- III. Guests: Sarah Cinnamon, Local 328 member and Gloria Coleman, Local 328 Member both attended the meeting as wanting to join the board. **Motion Passed Unanimously**
 - a. It was moved by Theresia Lloyd-Siemer and seconded by Marci Jo Carlton to have new members take the following positions:
 - i. Gloria Coleman, Data Maintenance, position 2
 - ii. Sarah Cinnamon, Board Member-11
 - b. Gloria and Sarah read the pledge and everyone introduced themselves.
- IV. Consent Agenda: It was moved by Theresia Lloyd-Siemer and seconded by Linda Ramsey to approve the following consent agenda: **Motion Passed Unanimously**
 - a. Meeting Minutes (November 19, 2014, November 12, EC)
 - b. Officer Reports (President, President Time, Chief Steward)
 - c. Committee Reports (Community Liaison, Internal Organizing, PAC)
 - d. Staff Reports (Baker, Lally, Vehafric)
- V. Officer Reports:
 - a. Treasurers: Please see submitted reports.
 - i. Email Motions:
 - 1. Arbitration: Email motion 20141223 was passed on December 23 to cover overages on arbitrator fees for JG in the amount of \$2900, to be taken from Contract Defense Fund.
 - 2. Political Contribution: Email motion 20150109 was passed on January 9 to spend up to \$250 for up to five people to attend the 15 Now PDX dinner party on January 11, to be taken out of Political Contribution Fund.

- ii. 2013 Audit: It was moved the Christi Branchaw and seconded by Michael Stewart to accept the 2013 audit as presented and submit to International.
Motion Passed Unanimously
- iii. Treasurer's Report Motion: The treasurer's report comes with an automatic second to acknowledge receipt of the following treasure reports and note they will be filed for annual audit:
Motion Passed Unanimously
 - 1. November 2014 Treasurer's Report (including Balance Sheet Standard, Balance Sheet Detail, Transaction List by Date, P&L Budget Performance)
 - 2. December 2014 Treasurer's Report (including Balance Sheet Standard, Balance Sheet Detail, Transaction List by Date, P&L Budget Performance)
 - 3. 2014 4th Quarter Report for AFSCME International
- b. President's Report: Please see submitted report.
 - i. Finance Committee: The committee has been dissolved and will no longer be meeting.
 - ii. Family Members at Union Events: There has been a question regarding whether family members should be paid for at union events. Some feel that some events warrant this while others do not. It was decided that the project writer will make a note if in the project request if they want to include this. The board will vote if they will allow this or not on that particular event.
 - iii. Bargaining Update: The first training for the bargaining team is January 27. OHSU will give two proposals on February 3. On February 13, we will have some training around doing proposals. On February 19 we will discuss the proposals.
 - iv. Convention/Board Elections this Year:
 - 1. AFSCME Council 75 Bi-Annual Convention is April 24-26, 2015 in Salem Oregon. Maureen Moncada will be the chair of this election.
 - a. Nominations will take place from February 11-25, 2015.
 - b. Elections will be from March 4-11, 2015.
 - 2. Executive Board Elections will be in September. Election Chair will be announced.
 - 3. AFL-CIO Bi-Annual Convention will be October 22-25, 2015 in Seaside, OR at the Seaside Convention Center.
- c. Vice President's Report: No report submitted.
 - i. Bargaining: A lot of her time has been working on bargaining.
 - ii. Oregon Economic Justice Conference - Fair shot Oregon: This is a real coalition of community groups that will be working together on real issues. AFSCME has joined and will be one of the partners. There were 47 different groups including 6 unions.
 - iii. Events: We would like to remind you that when you sign up to attend an event, it is important to attend.
- d. Secretary: Minutes constitute a submitted report.
- e. Chief Steward: Please see submitted report.
 - i. Holidays: During the holidays we put a hold on the investigatories continue on. From month to month, Mike sends out the number of cases that happen. There wasn't really a slow down during the time period, just a hold that happened..
 - ii. Steward Trainings: Steward Trainings are held every second Tuesday. We do this so we could train stewards more often and not have to wait.
 - iii. GoldStars: Out GoldStar Program has been put on hold due to some new information we found out during auditing. Lead stewards will talk about this at their next meeting.

VI. Money Motions:

- a. Arbitrations/ULP:
- b. Project Charters:
 - i. BridgeBuilders Committee (Vehafric): It was moved by Christi Branchaw and seconded by Sarah Cinnamon to accept the Bridgebuilders Committee budget in the amount of \$1676.00.
Motion Passed Unanimously #010115
 - ii. Abood (Hilton, Vehafric):
 - 1. PowerPoint: Frank presented a PowerPoint on what Abood was and why it is important for union members.
 - 2. It was moved by Michael Stewart and seconded by Mike Bandy to spend \$4500 to split the cost to have a focus group(s) specific to OHSU employees.
Motion Passed (Yes=12, No=0, Abstain=1) #010215

3. Motion was updated by a motion by Linda Ramsey and seconded by Michael Stewart at the February Board Meeting to the following: It was moved by Michael Stewart and seconded by Mike Bandy to spend up to \$4500 from the Contract Defense Fund to split the cost with Oregon AFSCME to have focus group(s) specific to OHSU employees. **Updated Motion Passed Unanimously #010215**

VII. Staff Verbal Reports: Please see reports submitted by staff.

VIII. Committee Verbal Reports: Please see submitted reports by committees.

a. Building Report (Bandy):

i. Building: No report.

1. Mortgage: Mike suggests we look into paying down the mortgage on our building a little faster.
2. Camera: We now have a camera system due to some issues we have had at our building.
3. Retaining Wall: We are waiting on an update on pricing. It may not be as much as we thought. Mike is going to look into other alternatives.

ii. Community Events: Please see submitted report.

iii. Data Maintenance (Branchaw): No report.

iv. Education and Training (Lalangan): No report

1. LERC Training: The LERC Summer School is Aug 7-9, 2015 in Eugene, Oregon.
2. Summer Institute: The Summer Institute of Union Women is June 22-27, 2015 here in Portland, Oregon at Reed College. We would like to send as many as we can because it is here in town.
3. Leadership Training: The Leadership Training will be October 2-4, 2015 in Portland, OR at the Benson Hotel.

v. Elections Committee: No elections at this time.

vi. Financial Committee Report: No report. – Dissolved

vii. Internal Communication (Barker): No report

1. Committee: The committee did not meet until today.
2. Upcoming: Right now we are gearing up for bargaining by getting communications and bulletin boards ready.

viii. Internal Organizing (Moncada): Please see submitted report.

1. New Employee Orientation: We are looking for members to give three minute presentations at the New Employee Orientation. It is usually about a half hour of time every other Monday. We want members, not just board members to attend.

ix. Navigators (VACANT): No action

x. Political Action Committee (Stewart): Please see submitted report.

xi. Safety (VACANT): No action

xii. Other Reports: none

IX. Old Business: None

X. New Business: None

a. Bargaining Survey Presentation (Vehafric, Hilton): Online Non-Scientific Survey. Frank presented results from a survey that was done for bargaining.

b. Letter of Agreements and Class Specifications:

- i. Patient Account Representative 1 (Vehafric): It was moved by Michael Stewart and seconded by Linda Ramsey to approve the Class Specification for Patient account Representative 1 as presented. **Motion Passed Unanimously**
- ii. Patient Account Representative 2 (Vehafric): This only affects two people at the Primate Center are in agreement with it. It was moved by Haley Wolford and seconded by Michael Stewart to approve the Class Specification for Patient Account Representative as presented. **Motion Passed Unanimously**

c. Safety Specialist (Vehafric): It was moved by Michael Stewart and seconded by Christi Branchaw to approve the Letter of Agreement for the Safety Specialist position as presented.

Motion Passed Unanimously

XI. Announcements:

- a. Secretary/Treasurer Training (Branchaw): The annual Secretary/Treasurer training will be held on February 7, 2015 in Wilsonville, Oregon. All check signers and trustees are required to if they have not gone already. Any board member is welcomed to go. It is paid for by the local.
- b. Council 75 Women's Committee (Lloyd-Siemer): The next Women's Committee will be held on Friday January 23, 2015 at the Council 75 Burnside office at 6:00. Theresia is extending an invitation to anyone who would like to come. Men are welcomed to attend as well.

XII. Next Meeting: The next Executive Board meeting will be on February 18, 2015 in CDRC 3200. Dinner starts at 5:00pm. Meeting starts at 5:30pm.

XIII. Adjournment: It was moved by Christi Branchaw and seconded by Michael Stewart to adjourn the meeting. **Motion Passed Unanimously** Meeting adjourned at 7:35pm.

*Approved
February 18, 2015
Marci Jo Carlton
Secretary*

Meeting minutes respectfully submitted by
Marci Jo Carlton, Secretary
AFSCME Local 328

(Minutes presented online at <http://www.afscmelocal328.com> for review and submitted for approval at the next general-membership meeting.)