



Executive Board Meeting November 19, 2014



	Position	Name		Position	Name	
P	President	Matt Hilton		P	Board Member-9	Linda Ramsey
P	Vice President	Chinetta Montgomery		P	Board Member-10	Matthew Millard
P	Treasurer	Christi Branchaw			Board Member-11	VACANT
P	Secretary	Marci Jo Carlton		P	Board Member-12	Haley Wolford
P	Chief Steward	Mike Bandy			Board Member-13	VACANT
P	Community Liaison-1	Theresia Lloyd-Siemer			Board Member-14	VACANT
	Data Maintenance-2	VACANT			Board Member-15	VACANT
P	Education and training -3	Vivian Lalangan		P	Board Member-16	Eric Muehter
P	Internal Organizer-4	Maureen Moncada			Board Member-17	VACANT
	Navigator-5	VACANT		EX	Trustee #1	Michelle Libra
P	Political Action-6	Michael Stewart			Trustee #2	VACANT
P	Publications-7	Jennifer Barker			Trustee #3	VACANT
P	Board Member-8	Elisa Davidson				

(KEY: P – Present, EX – Excused, U – Unexcused)

Staff Present: Kate Baker, Frank Vehafric
 Staff Not Present: Diane Lovell
 Guests/Observers Present: None

- I. Meeting called to order at 5:33p.m. by Matt Hilton, President.
- II. Roll taken by Marci Jo Carlton, Secretary.
- III. Consent Agenda: It was moved by Matt Millard and seconded Linda Ramsey approve the following consent agenda: **Motion Passed Unanimously**
 - a. Meeting Minutes (October 19, 2014, November 12, EC)
 - b. Officer Reports (President, President Time, Chief Steward)
 - c. Committee Reports (Community Liaison, Education and Training, Internal Organizing, PAC)
 - d. Staff Reports (Baker, Lovell)
- IV. Officer Reports:
 - a. President's Report: Please see submitted report.
 - i. Previous Motion Reversal: A motion passed last board meeting was out of order. A committee cannot consist of one member. According to Article 8, this makes the motion out of order and therefor is not approved. The president always is a member of every committee.
 - b. Treasurers: Please see submitted reports.
 - i. Committee Reallocations:
 1. PAC: PAC has reallocated \$500 from Political contributions to Gala 2014.
 2. Community Events: The Community Events committee has reallocated \$3500 from Committee Events to the Next Wave Bullwinkle's Event.
 - ii. Dues and Increases: The notice for dues increases went out. Our local gets five cents per member.
 - iii. Audit: The 2014 Audit is almost done.
 - iv. Treasurer's Report Motion: The treasurer's report comes with an automatic second to acknowledge receipt of the following treasure reports and note they will be filed for annual audit: **Motion Passed Unanimously**
 1. November 2014 Treasurer's Report (including Balance Sheet Standard, Balance Sheet Detail, Transaction List by Date, P&L Budget Performance)
 2. October 2014 standard reports and taxes.

- c. Vice President's Report: No report submitted.
- d. Secretary: Minutes constitute a submitted report.
 - i. Shoc Walk: Marci Jo passed around a thank you card they sent for our donation.
- e. Chief Steward: Please see submitted report.
 - i. Reports: Mike will now be putting reports on the website. It will be the same report that is sent to the board.
 - ii. Steward Training: We have eight people signed up for steward training next month.

V. Budget:

- a. Operating Budget: The operating budget was presented by Christi Branchaw and Matt Hilton. It was moved by Mike Bandy and seconded by Michael Stewart to accept the operating budget as presented.

Motion Passed Unanimously #110114
- b. Committee Budgets: Each budget was presented by Christi Branchaw. Members of the Committee were available for questions.
 - i. Community Events: It was moved by Matt Hilton and seconded by Linda Ramsey to accept the Community Events Committee budget as presented.

Motion Passed Unanimously #110214
 - ii. Education and Training: It was moved by Marci Jo Carlton and seconded by Theresia Lloyd-Siemer to accept the Education and Training Committee budget as presented.

Motion Passed Unanimously #110314
 - iii. Internal Communications: It was moved by Theresia Lloyd-Siemer and seconded by Michael Stewart to accept the Internal Communications Committee budget as presented.

Motion Passed Unanimously #110414
 - iv. Internal Organizing: It was moved by Chinetta Montgomery and seconded by Linda Ramsey to accept the Internal Organization Committee budget as presented.

Motion Passed Unanimously #110514
 - v. Labor Day Picnic: It was moved by Marci Jo Carlton and seconded by Maureen Moncada to accept the Labor Day Picnic budget as presented.

Motion Passed Unanimously #110614
 - vi. Political Action: It was moved by Mike Bandy and seconded by Elisa Davidson to accept the Political Action Committee budget as presented.

Motion Passed Unanimously #110714
 - vii. Political Contributions: It was moved by Marci Jo Carlton and seconded by Michael Stewart to accept the Political Actions Committee budget as presented.

Motion Passed Unanimously #110814
- c. Staff Gifts: We have to change our practice to give a bonus each year to the staff. We are unable to give them gift certificates anymore. It was moved by Marci Jo Carlton and seconded by Theresia Lloyd-Siemer to spend up to \$600 to make baskets to buy or make for the staff.

Motion Passed Unanimously #110914

VI. Money Motions:

- a. Project Charters:
 - i. Building Loan (Bandy): It was moved by Mike Bandy and seconded by Theresia Lloyd-Siemer to direct checks from the Barber property totaling \$21,429.41 to be paid towards the principle on the loan.

Motion Passed Unanimously #111014
- b. Arbitrations/ULP:
 - i. Campus Mail Grievance (Baker): It was moved by Theresia Lloyd-Siemer and seconded by Linda Ramsey to spend up to \$4000 towards the Campus Mail grievance.

Motion Passed Unanimously #111114
 - ii. Certification Issues: It was moved by Marci Jo Carlton and seconded by Christy Branchaw to spend up to \$7000 toward the JJ arbitration.

Motion Passed Unanimously #111214

VII. Staff Verbal Reports: Please see reports submitted by staff.

- a. Baker:
 - i. LOA Email Vote Passing: There were two LOA's that were moved and passed via email, "Creation of Separate Bargaining Unit" and "Department of Public Safety Police Unit Transition Issues." Kate took a moment to thank everyone for voting and passing these.

VIII. Committee Verbal Reports: Please see submitted reports by committees.

a. Building Report (Mike):

- i. Retaining Wall: Mike has been waiting on the updated pricing from the general contractor. We need to vote on moving forward and getting this done. The money will be given back to us as it is covered in our insurance contract. We have to pay for it upfront and they will reimburse us. It was moved by Mike Bandy and seconded by Marci Jo Carlton to pay up to \$50,000 for the retaining wall.

Motion Passed (Yes=12,No=0,Abstain=3) #111314

- ii. Community Events: Please see submitted report.
- iii. Data Maintenance (Christi): No report.
- iv. Education and Training (Vivian): Please see submitted report.
- v. Elections Committee: No action at this time.
- vi. Financial Committee Report: No report.
- vii. Internal Communication (Jennifer):
 1. Draft of Template: A draft of information to be put up on the bulletin boards is being done.
 2. Interviews: Working on interviewing all of the bargaining team members to put up on the website so members can meet and learn about those who are representing them.
- viii. Internal Organizing (Maureen): Please see submitted report.
- ix. Navigators (VACANT): No action
- x. Political Action Committee (Michael):
- xi. Safety (VACANT): No action
- xii. Other Reports:
 1. Holiday Party: Next month we will be meeting at the Kennedy School in NE Portland for our annual holiday thank you party.
 2. Diversity:
 - a. Activity: Had a workshop for PAS members. We got two people who were very interested in getting involved.
 - b. Managers: We have two managers that are active that are willing to give out information on the hill about diversity.
 - c. Visits: Diversity is willing to come out to different areas to educate departments.
 3. OHSU Safety Committee:
 - a. Injuries: Some people are not reporting their injuries. Please be sure to report your injuries. Please encourage others to do so as well.
 - b. Safety: If you see anything in or around you that is unsafe, please report it.

IX. Old Business: None

X. New Business: None

XI. Announcements:

- a. Bullwinkles (Hilton): The event for members at Bullwinkles is this Saturday from 4-11. The event includes miniature golf, video games, go-karts, "laser" tag, and an all-you-can-eat pizza buffet.
- b. Bargaining Lost Timers (Hilton): We have openings for members to take 12 weeks of lost time for union business. We will be taking applications. Information will go out soon regarding applying.
- c. Toy Drive (Carlton): The Holiday Toy Drive sponsored by A Labor of Love IBEW & UW Federal Credit Union through NW Labor Council Labor's Community Services is having their annual toy drive. Donations will be accepted until December 9, 2014.
- d. Dress for Success: The Council 75 Women's Committee is collecting dress clothes and accessories for the women only. You can drop them off to Theresia, Marci Jo, or the Portland office by Friday, November 21. It will go to benefit the Dress for Success group.

XII. Next Meeting:

- a. Holiday Dinner: The next Meeting will be Holiday Dinner on December 17, 2014 at Kennedy School. Dinner will start at 6:00.
- b. Executive Board Meeting: The next Executive Board meeting will be on January 21, 2015 in CDRC 3200. Dinner starts at 5:00pm. Meeting starts at 5:30pm.

XIII. Adjourn: Seeing no more business before the body, Matt Hilton, president, adjourned the meeting at 7:13pm.

Approved
January 21, 2015
Mara Jo Carlton
Secretary

Meeting minutes respectfully submitted by
Matt Hilton, President
AFSCME Local 328

(Minutes presented online at <http://www.afscmelocal328.com> for review and submitted for approval at the next general-membership meeting.)