



Executive Board Meeting February 19, 2014



	Position	Name		Position	Name
X	President	Matt Hilton	X	Board Member-9	Linda Ramsey
X	Vice President	Chinetta Montgomery	X	Board Member-10	Matthew Millard
X	Treasurer	Christi Branchaw	X	Board Member-11	Gianni Baratta
X	Secretary	Marci Jo Carlton	X	Board Member-12	Haley Wolford
X	Chief Steward	Mike Bandy	EX	Board Member-13	Maureen Moncada
X	Community Liaison-1	Theresia Lloyd-Siemer	X	Board Member-14	Jeff Hietanen
	Data Maintenance-2	VACANT		Board Member-15	VACANT
X	Education and training -3	Vivian Lalangan	EX	Board Member-16	Eric Muehter
EX	Internal Organizer-4	Kelli Byrd		Board Member-17	VACANT
	Navigator-5	VACANT	X	Trustee #1	Michelle Libra
X	Political Action-6	Michael Stewart		Trustee #2	VACANT
EX	Publications-7	Jennifer Barker		Trustee #3	VACANT
X	Board Member-8	Elisa Davidson			

(KEY: P – Present, EX – Excused, U – Unexcused)

Staff Present: Val Andreas, Kate Baker, Diane Lovell

Staff Not Present: Frank Vehafric

Guests/Observers Present:

- I. Meeting called to order at 5:30p.m.
- II. Roll taken by Marci Jo Carlton, Secretary.
- III. Consent Agenda: It was moved by Christi Branchaw and seconded by Theiresia Lloyd-Siemer to approve the following consent agenda:

Motion Passed Unanimously

 - a. Board Minutes (January 15, 2014)
 - b. Officer Reports (President, President Time, Vice President)
 - c. Committee Reports (Community Liaison, ICC, PAC)
 - d. Staff Reports (Andreas, Baker, Lovell)
- IV. Officer Reports:
 - a. Treasurers: Please see submitted reports.
 - i. Email Money Motion: There was an email money motion, #20140203, passed to cover an existing Delivery Dish invoice of \$250 that was received.
 - ii. 1099's Prepared: Three 1099's were prepared for officers who received gold star cards.
 - iii. Gift Card Tracking: All gift cards will need to be tracked. Christi has a program that will turn all the numbers into a form for signatures. It is imperative we track all gift cards and they are signed for by every member.
 - iv. Finance Committee: As a result of the Audit Ad-Hoc Committee, a Finance Committee is going to be created if there are no objections. This committee will help to check that things are being done properly and follow through with procedures. They will help to determine financial standards that go to the board for approval.
 - v. EZone L189 Additions: There has been a billing for for Local 189 upgrades to the eZone that we have been paying for. Christi is going to get together with Frank Vehafric to go over these expenses.
 - vi. Treasurer's Report Motion: The treasurer's report comes with an automatic second to acknowledge receipt of the following treasure reports and note they will be filed for annual audit:

Motion Passed Unanimously

 1. December 2013 Treasurer's Report (including Balance Sheet Standard, Balance Sheet Detail, Transaction List by Date, P&L Budget Performance)
 2. 2013-4th Quarter Reports for International (including Balance Sheet Standard, P&L Standard, P&L Standard YTD Comparison)

3. January 2014 Treasurer's Report (including Balance Sheet Standard, Balance Sheet Detail, Transaction List by Date, P&L Budget Performance)
4. Supplemental Reports – 19–Feb-2014
- b. President's Report: Please see submitted report.
 - i. Elections:
 1. AFSCME International Convention, July 14-18, 2014:
 - a. Linda Ramsey will be the Elections Chair.
 - b. Nominations for delegates will begin March 5 at 8:00am and will end April 2 at 5:00pm.
 - c. The election will be held starting April 21 at 8:00am and ending April 25 at 5:00pm.
 2. Bargaining :
 - a. Sarah Cinnamon will be the Elections Chair.
 - b. Nominations for bargaining Team will begin July 2 at 8:00am and end July 2 at 5:00pm.
 - c. The election will open on August 25 at 8:00am and close on August 29 at 5:00pm.
 3. To Nominate:
 - a. You can vote on the website by clicking on the "Nominations" tab.
 - b. We will set up a phone line where a message can be left.
 - c. You will be able to contact the Elections Chair.
 - ii. Bio's/Photos: There are many photos and bios missing from the website. We need to get this updated. Please send yours to Jennifer Barker so she can update your information.
 - iii. Ordering Food: Please only order food if you have a Project Charter that allows you to do so. If you do, you need to have a sign in sheet that indicates who was at your meeting. This sheet needs to be turned in to the treasurer.
 - iv. Project Charter Member Engagement: Matt received a lot of responses. No one wanted to meet for coffee or lunch. He has decided to not do a project charter and just answered questions as they come up.
 - v. Retreat: Saturday, March 1 at 10:00am. Matt will be sending an email out tomorrow with agenda and needed material.
- c. Vice President's Report: Please see submitted report.
- d. Secretary: Minutes count as submitted reports.
 - i. Minutes on Website: All minutes are on the website. You should find additional minutes on the website approximately a week after they are approved by the Executive Board unless I am on vacation or something else blocks me from doing it.
- e. Chief Steward: Please see submitted report.
 - i. Case schedules: Mike handed out copies of his report showing all the case averages since December. He answered questions that came up.
 - ii. Steward Revamp: There will be some revamping of the steward program. In the past they have tried to do a team approach. It did not work the way it was set up. It is going to be revisited and see if it can still be worked out.
 - iii. Insight: Mike is working on doing a quarterly article for the Insight.

V. Money Motions:

- a. Project Charters:
 - i. Arbitration: It was moved by Marci Jo Carlton and seconded by Theresia Lloyd-Siemer to spend up to \$10,000 towards arbitration fees for JG to come out of Contract Defense Funds.

Motion Passed Unanimously, 020114
 - ii. Building Repairs:
 1. It was moved by Mike Bandy and seconded by Linda Ramsey to spend up to \$20,000 toward building repairs from the difference between what the insurance paid and the contractor estimated repairs due to the car running into the building on November 2, 2013 to be taken from Contract Defense Fund and to recover excess charges through whatever means necessary.

Motion Passed Unanimously, 020214

The motion was approved with the intention that the monies will be recovered through Travelers or through legal action toward the driver of the car.
 2. Food for Executive Board Retreat: It was moved by Haley Wolford and seconded by Theresia Lloyd-Siemer to approve up to \$250 for food for the Executive Board

retreat to be held on March 1 to be taken out of the Project Charter Fund.

Motion Passed Unanimously, 020314

- iii. Union Open House/Community Fair (Montgomery/Stewart): It was moved by Chinetta Montgomery and seconded by Theresia Lloyd-Siemer to spend up to \$1000 out of the Project Charter Fund for the Union open house community fair on April 12.

Motion Passed Unanimously, 020414

- iv. Tabled Worksite Visits Project Charter (Diane Lovell):

1. Motion: It was moved Chinetta Montgomery and seconded by Michael Stewart to spend up to \$3500 from the Project Charter Fund to cover food for satellite membership visits from March 1, 2014 – March 1, 2015.
2. Amendment: It was moved by Marci Jo Carlton and seconded by Theresia Lloyd-Siemer to change the amount to \$4000.

Amendment Passed (Yes=7,No=6,Abstain=0)

3. Amendment: It was moved by Matt Millard and seconded by Linda Ramsey to change the amount to \$4100 and allow one board member to go to one of the far sites.

Amendment Failed (Yes=5,No=8,Abstain=1)

4. New Motion: to spend up to \$4000 from the Project Charter Fund to cover food for satellite membership visits from March 1, 2014 – March 1, 2015.

Motion Failed (Yes=0,No=10,Abstain=4)

5. New Motion: It was moved by Michael Stewart and seconded by Chinetta Montgomery to spend up to \$3500 out of the Project Charter Fund to cover food for satellite membership visits from March 1, 2014 – March 1, 2015.

Motion Passed Unanimously, 020514

VI. Staff Reports:

- a. Frank Vehafric: No report submitted.
- b. Kate Baker: Please see submitted report.
- c. Diane Lovell: Please see submitted report.
- d. Val Andreas: Please see submitted report.

VII. Committee Reports:

- a. Building (Mike Bandy): No report submitted.
 - i. Sign: The permit is good and our new building sign should be installed next week.
 - ii. Retaining wall: We will have to upgrade our retaining wall and not connect it to the building. This will fall under the upgraded code for the Traveler's policy.
 - iii. Door: Our door has to be larger. This will also fall under the upgraded code for the Traveler's policy.
- b. Community Liaison (Lloyd Siemer): Please see submitted report.
 - i. Union for Kids raffle tickets. Theresia has tickets for the Harley Motorcycle. Tickets are \$10. You can purchase them from her.
 - ii. Poker Run: There is a need for volunteers to work the concession stand on Saturday, June 14 during the Poker Run event. Please contact Theresia if you are interested.
- c. Data Maintenance (Christi Branchaw): No report submitted.
 - i. EZone Fixes: Christi gave Frank Vehafric a list of things that needed to be fixed in eZone. This information is duplicated in Diane's report.
 - ii. Membership Cards: There have not been many cards coming through lately.
- d. Education and Training (Vivian Lalangan): No report submitted.
 - i. LERC: The LERC Metro Portland Leadership Conference is on Feb 22. Please contact Vivian if you would like to go.
 - ii. Public Employee Relations Conference: The Public Employee Relations Conference will be held in Salem on March 20. Please talk to Vivian if you would like to go.
 - iii. Leadership Training for Council 75: There is no information on the training yet. As soon as the information is out there Vivian will get the information out to everyone.
- e. Internal Communications (Jennifer Barker): Please see submitted report.
- f. Internal Organizer (Kelli Byrd): No report submitted.
- g. Navigators: Vacant
- h. Political Action Committee PAC (Michael Stewart): Please see submitted report.
 - i. Day of Action: Michael is attempting to make connection with Emily McClain with Oregon United for Marriage. He would like to commit members of the Executive Board to go and

do a day of action together to help support the freedom to marry campaign. Please let him know if you are interested.

- ii. Connection: He discussed with Khan Le, Council 75 Organizer, regarding the Oregon United for Marriage Campaign the following:
 1. His ideas regarding reaching out and having the Local's Executive Board do a day of action.
 2. Reaching out to LGBT about the campaign and to educate about what our local and the council has been doing to support LGBT causes.
 3. Pride will not commit to anything when it comes to this campaign. We are looking at ways of getting around this and involving them.
- i. Safety Committee: Vacant
- j. Other Reports: No reports submitted
 - i. Auditing Committee: Talked about in the president report.

VIII. Old Business:

- a. Time Rounding/Bus Pass Negotiations (Matt Hilton):
 - i. It was moved by Haley Wolford and seconded by Elisa Davidson to accept the time rounding/bus pass proposal from OHSU. (Question called by Michael Stewart – **Passed.**)
Motion Passed (Yes=9,No=1,Abstain=3)
 - ii. Information will be going out to the membership by this weekend.

IX. New Business:

- a. Agenda Change (Matt Hilton): Matt brought up a request to change the agenda to have the Money Motions follow the Officer Reports on the agenda. There were no objections. Beginning in March the agenda will change.
- b. Bargaining Team (Matt Hilton): Matt brought up a question to how we would like to set up the bargaining team this year. We will need a scribe on the team that does only scribing and keeps all records. It was moved by Mike Bandy and seconded by Haley Wolford to table the subject until the next Executive Board Meeting. **Motion Passed Unanimously**
- c. Knight Challenge (Matt Hilton): OHSU legislative is in Salem now trying to raise support for the Knight Challenge. AFSCME wants to know if we support this. It was moved by Mike Bandy and seconded by Marci Jo Carlton to ask AFSCME Council to support the OHSU team in Salem on the Knight Institute Challenge to get \$200 million from state to help with the challenge.
Motion Passed (Yes=11,No=1,Abstain=1)
- d. DEQ Resolutions (Matt Hilton): It was moved by Mike Bandy and seconded by Chinetta Montgomery to NOT accept DEQ resolutions to dictate to OHSU to use clean diesel when building new buildings.
Motion Passed (Yes=11,No=0,Abstain=2)

X. Announcements:

- a. Teacher Strike: The teachers were able to reach a settlement and there will not be a strike. All planned events are off.
- b. Women's Academy: Don't forget to sign up for the Women's Academy if you are interested. Time is running out.
- c. Labor Day Picnic: The next meeting tomorrow at 6:00pm at the Council 75 office. All are welcome.
- d. AFSCME Green Caucus: There will be a meeting tomorrow night from 5:30-7:30pm at the Portland AFSCME Council office.

XI. Next Meeting: The next Meeting will be March 19, 2014 at CDRC 3200. Dinner will start at 5:00. Meeting starts at 5:30.

XII. Adjourn: It was moved by Mike Bandy and seconded by Linda Ramsey to adjourn the meeting.
Motion Passed Unanimously Meeting adjourned at 8:52pm.

Meeting minutes respectfully submitted by
Marci Jo Carlton, Secretary
AFSCME Local 328

*Approved
March 19, 2014
Marci Jo Carlton
Secretary*

(Minutes presented online at <http://www.afscmelocal328.com> for review and submitted for approval at the next general-membership meeting.)