



Executive Board Meeting

January 15, 2014



	Position	Name		Position	Name
P	President	Matt Hilton	P	Board Member-9	Linda Ramsey
P	Vice President	Chinetta Montgomery	EX	Board Member-10	Matthew Millard
P	Treasurer	Christi Branchaw	P	Board Member-11	Gianni Baratta
P	Secretary	Marci Jo Carlton	P	Board Member-12	Haley Wolford
P	Chief Steward	Mike Bandy	P	Board Member-13	Maureen Moncada
EX	Community Liaison-1	Theresia Lloyd-Siemer		Board Member-14	Jeff Hietanen
	Data Maintenance-2	VACANT	EX	Board Member-15	Kim Leeth
P	Education and training -4	Vivian Lalangan	UN	Board Member-16	Eric Muehter
	Internal Organizer-4	VACANT	EX	Board Member-17	VACANT
	Navigator-5	VACANT		Trustee #1	Michelle Libra
P	Political Action-6	Michael Stewart		Trustee #2	VACANT
P	Publications-7	Jennifer Barker		Trustee #3	VACANT
EX	Board Member-8	Elisa Davidson			

(KEY: P – Present, EX – Excused, U – Unexcused)

Staff Present: Kate Baker, Diane Lovell, Frank Vehafric

Staff Not Present: Val Andreas

Guests/Observers Present: Barbara Byrd, Jeff Klatke, Local 189, and Rod Martineau, Local 189

- I. Meeting called to order at 5:30p.m.
- II. Roll taken by Marci Jo Carlton, Secretary.
- III. Guest Speaker:
 - a. Rob Martineau and Jeff Klatke came and spoke on the water sewer initiative that is going around.
 - b. Barbara Byrd, Coordinator for Labor Education and Research Center (LERC), came to speak to us regarding their program and what is coming up.
- IV. Board Member Changes:
 - a. Resignation:
 - i. Kim Leeth has decided to resign.
 - b. New Member
 - i. Kelli Byrd It was moved Lynda, seconded by Gianni to Motion approved. Kelli was sworn in by Matt Hilton. Internal Organizer.
- V. Consent Agenda: It was moved by Michael Stewart and seconded by Vivian Lalangan to approve the following consent agenda:

Motion Passed Unanimously

 - a. Board Minutes (August 21, 2013, September 16, 2013, November 6, 2013) – Some updated changes were made
 - b. Officer Reports (President, President Time, Vice President)
 - c. Committee Reports (Community Liaison, Education and Training, ICC, PAC)
 - d. Staff Reports (Baker, Lovell, Vehafric)
 - e. Other Reports (OHSU DAC, OHSU Safety)
- VI. Officer Reports:
 - a. Treasurers:
 - i. Reports: Did not have time to do December and fourth quarter reports due to mix up.
 - ii. IRS Issue: Our CPA, Elaine, was given Power of Attorney so she can get on the IRS site to see what is going on with our account. We have received notice of owing money with penalties which we have paid. She is going to look and see what is going on and get back to us. She will do all this without charging us.

- iii. 2012 Audit: Christi has the hard copy of the 2012 Audit. She has a copy of the Beemer Smith Munro & Co, LLP (BSM) that lists of the deficiencies if anyone wants to look over it. An audit committee will be formed to go over the letter to see if we can fix some of the areas that need to be improved.
- iv. Secretary/Treasurer Workshop: The training is February 8 in Wilsonville. Please contact Christi if you want to attend this.
- v. Audit Approval: It was moved Marci Jo Carlton and seconded by Lynda Ramsey to approve the 2012 and file with International. **Motion Passed Unanimously**
- vi. Treasurer's report: The Treasurer's Report comes with an automatic second to approve the January verbal report and the November 2013 Financial Report (including Balance Sheet Standard, Balance Sheet Detail, Transaction List by Date, Profit & Loss Budget Performance). **Motion Passed Unanimously**
- b. President's Report: Please see submitted report.
 - i. Time Rounding/Trimet:
 - 1. It was moved by Mike Bandy and seconded by Michael Steward to accept OHSU's offer to the get the bus passes and give OHSU their rounding. **Motion Withdrawn**
 - 2. It was moved by Eric Muehter and seconded by Christi Branchaw to advise the bargaining team to consider benefits for all members, not just those receiving bus passes, and for them to accept to the time keeping offer. **Motion Passed (Yes=12,No=0,Abstain=2)**
 - ii. Membership Meetings: Meetings are being moved around to different locations. It will be posted on the website as to where and when it will be.
 - iii. Career Fair: The career fair will be on January 29 at the BICC.
 - iv. Retreat: We decided we wanted to continue to work on this a group. Matt will send out a poll for days that are good for people to finish the retreat stuff.
 - v. Upcoming elections: A postcard will be sent out to all members regarding the upcoming elections:
 - 1. International Convention: The International will be July 14-18, 2014.
 - 2. Bargaining: We will be doing bargaining elections this year. This will happen early summer to late fall some time. Matt would look like to possibly changing the structure. More information to come.
 - vi. Website: We are working on cleaning up the website. There are still board members with no Bios or Photos. Please send your picture and bio to Jennifer Barker to update the website with.
- c. Vice President's Report: No report submitted.
 - i. Community open house was excellent. There was a huge turnout. They ran out of seats. It was well done and had a good variety of people. There was a group of people who have agreed to come together and meet. Their first meeting is are
- d. Secretary: Minutes count as submitted reports.
 - i. Reports: Starting in February we are going to start putting out requests for reports two weeks prior to the meeting. This should give you ample time to get your reports done and turned in on time.
- e. Chief Steward: Please see submitted reports.

VII. Staff Reports:

- a. Frank Vehafric: Please see submitted report.
- b. Kate Baker: Please see submitted report.
- c. Diane Lovell: Please see submitted report.
- d. Val Andreas: Please see submitted report.

VIII. Project Charters:

- a. Worksite Visits:
 - i. Motion: It was moved by Mike Bandy and seconded by Eric Muehter to approve up to \$8136 from Project Charter for staff worksite visits to cover food, travel, and time. **Motion Passed (Yes=10,No=2,Abstain=2) 040144**
 - ii. Motion to reconsider: It was moved by Haley Wolford and seconded by Christi Branchaw to reconsider the Worksite Meetings motion 010114 and not pass it. **Motion Reconsidered as a No Pass (Yes=9,No=4=Abstain=1)**

- iii. New Motion: It was moved by Mike Bandy and seconded by Christi Branchaw to table the project charter until the next Board Meeting on February 19.

Motion Passed (Yes=12,No=2,Abstain=0)

- b. Working Families Party Donation: It was moved by Christi Branchaw and seconded by Matt Hilton to spend unused 2013 PAC committee budget monies to make an additional \$250 donation to the Working Families Party. **Motion Passed Unanimously, 010114**
- c. Public Safety Conference: It was moved by Matt Hilton and seconded by Christi Branchaw to spend \$300 out of Project Charter Fund to send up to four more members who have expressed interest in going at \$75 each. **Motion Passed Unanimously, 010214**
- d. Career Fair: It was moved by Chinetta Montgomery and seconded by Vivian Lalangan to spend up to \$200 out of Project Charter Fund to spend on snacks and prizes for the 2014 OHSU Employee/CWEC Career Fair. **Motion Passed Unanimously, 010314**
- e. ONPRC Technician Week:
 - i. Motion: It was moved by Marci Jo Carlton and seconded by Michael Stewart to spend up to \$150 out of the Project Charter Fund to help with the ONPRC Technician Week expenses at West Campus.
 - ii. Amendment: It was moved by Mike Bandy and seconded by Matt Hilton to amend the amount to up to \$500. **Motion Passed (Yes=8,No=4,Abstain=3)**
 - iii. New Motion: To spend up to \$500 out of the Project Charter Fund to help with the ONPRC Technician Week expenses at West Campus. **Motion Passed (Yes=8,No=5,Abstain=1), 010414**

IX. Committee Reports:

- a. Building (Mike Bandy): Please see submitted report.
 - i.
- b. Community Liaison (Lloyd Siemer): Please see submitted report.
 - i. Labor Day Picnic Aprons are here
- c. Data Processing (Christi Branchaw): No report submitted.
 - i. Emails: There were 350 email added to the data base.
 - ii. Membership Cards: We have had 40-50 membership cards updated to date.
- d. Education and Training (Vivian Lalangan): No report submitted.
 - i. Annual Oregon Labor Law Conference: The 18th Annual Oregon Labor Law Conference is this month. It is now closed for registration.
 - ii. LERC: There are LERC meetings in February that you can still sign up for.
 - iii. Public Speaking Serious: There is a Public Speaking Serious in June. If you are interested, please contact Vivian for more information.
- e. Internal Communications (Jennifer Barker): Please see submitted report.
- f. Internal Organizer: Vacant
- g. Navigators: Vacant
- h. Political Action Committee PAC (Michael Stewart): Please see submitted report.
- i. Safety Committee: Vacant
- j. Other Reports: Please see submitted DAC and OHSU Safety Committee report.
 - i. Parking Meeting/Transportation (Mike Bandy):
 1. DCH Construction: Construction for Doernbecher will begin in May; DCH construction will start
 2. Valet Company: SP Plus has taken over for Starpark.
 3. Diamond Paring: The tiered system is being evaluated
 4. Cameras: License plate fixed cameras are going in to patient parking areas.
 5. Closed Lot: Lot 83 will be closed in February.
 6. Police Presence: More police presence will be seen on Barber Blvd.
 7. Whitaker Lot: Construction will take place across the street from the Whitaker lot. They will be doing seismic upgrades.
 8. C-Tran Passes: OHSU buys 300 C-Tran passes and augments the fees 70%.

X. Old Business:

XI. New Business:

- a. Appeal:
 - i. Presence: The member will not be joining us for the meeting today. We were unable to accommodate his request for a conference call due to their last minute request for one.

The room does not have capacity. We have to move forward on this appeal due to the time limits running out.

- ii. Motion: It was moved by Christi Branchaw and seconded by Eric Muehter to support the staff recommendation to not move the members case forward to arbitration (JS).

Motion Passed Unanimously

- b. Water Resolution: It was moved by Michael Stewart and seconded by Haley Wolford to endorse the Resolution to Oppose the Proposed Portland Public Water District.

Motion Passed Unanimously

XII. Announcements:

- a. Coordinators: The SON Coordinators will be having a statewide meeting for the first time. This will be for SON employees who are not management.
- b. BridgeBuilders: The BridgeBuilders will be holding their quarterly meeting in Feb. The AAEO Director, Safety Committee, and HR will be there. Everyone is invited.

XIII. Next Meeting: The next Meeting will be February 19, 2019 at CDRC 3200. Dinner will start at 5:00. Meeting starts at 5:30.

XIV. Adjourn: It was moved by Christ Branchaw and seconded by Linda Ramsey to adjourn the meeting.
Motion Passed Unanimously Meeting adjourned at 8:56pm.

Meeting minutes respectfully submitted by
Marci Jo Carlton, Secretary
AFSCME Local 328

(Minutes presented online at <http://www.afscmelocal328.com> for review and submitted for approval at the next general-membership meeting.)