



Executive Board Meeting November 20, 2013



	Position	Name		Position	Name
P	President	Matt Hilton	EX	Board Member-9	Linda Ramsey
P	Vice President	Chinetta Montgomery	P	Board Member-10	Matthew Millard
P	Treasurer	Christi Branchaw	EX	Board Member-11	Gianni Baratta
P	Secretary	Marci Jo Carlton	P	Board Member-12	Haley Wolford
P	Chief Steward	Mike Bandy	P	Board Member-13	Maureen Moncada
P	Community Liaison-1	Theresia Lloyd-Siemer	P	Board Member-14	Jeff Hietanen
	Data Maintenance-2	VACANT	EX	Board Member-15	Kim Leeth
P	Education and training -4	Vivian Lalangan	P	Board Member-16	Eric Muehter
	Internal Organizer-4	VACANT		Board Member-17	VACANT
	Navigator-5	VACANT	P	Trustee #1	Michelle Libra
P	Political Action-6	Michael Stewart		Trustee #2	VACANT
P	Publications-7	Jennifer Barker		Trustee #3	VACANT
U	Board Member-8	Elisa Davidson			

(KEY: P – Present, EX – Excused, U – Unexcused)

Staff Present: Diane Lovell, Frank Vehafic

Staff Not Present: Val Andreas, Kate Baker

Guests/Observers Present: Jane Shull, Local 328, Jeanne Militante, Local 328

- I. Meeting called to order at 5:30p.m.
- II. Roll taken by Marci Jo Carlton, Secretary.
- III. Guest Speaker: Jane Shull gave a report on the OHSU Safety Committee. The committee meets every third Monday of the month.
- IV. Consent Agenda: It was moved by Michael Stewart and seconded by Elisa Davidson to approve the following consent agenda: **Motion Passed Unanimously**
 - a. Board Minutes (August 21, 3013, September 16, 2013, November 6, 2013)
 - b. Officer Reports (President, President Time, Vice President)
 - c. Committee Reports (Community Liaison, Education and Training, ICC, PAC)
 - d. Staff Reports (Baker, Lovell, Vehafic)
 - e. Other Reports (OHSU DAC, OHSU Safety)
- V. Treasurer's Report (Christi Branchaw): Please see submitted report.
 - i. Report: The motion comes an automatic second to approve the November 2013 verbal Treasurer's Report, the October 2013 Financial Report (includes: Balance Sheet Standard, Balance Sheet Detail, Transaction List by Date, Profit & Loss Budget Performance), and the 2012 Tax Returns (Form 990) Report. **Motion Passed Unanimously**
 - ii. Arbitration Overages: It was moved by Marci Jo Carlton and seconded by Theresia Lloyd-Siemer to spend \$115.55 for overages on the TM arbitration to come out of the Contract Defense Fund. **Motion Passed Unanimously, 110413**
 - iii. Building Tax Estimates: We now have to pay quarterly tax estimates. Christi will be taking it out of the operating budget. In the future it will come out of the building fund. She just found out about this late last Friday when they were due.
 - iv. Project Fund Charter: The following funds were previously held for Project Charters that were not and will not be used and will be released back into the Project Charter Fund in the amount of \$2,792.29:
 1. MM#010113 balance of \$209.86.
 2. MM#010813 balance of \$182.32
 3. MM#040613 balance of \$2277.88
 4. MM#060613 balance of \$13.29

- 5. MM#080213 balance of \$8.94
- 6. MM#100213 balance of \$100.00

VI. Budget:

a. Operational Budget:

- i. Stipends: It was moved by Eric Muehter and seconded by Chinetta Montgomery to authorize stipends to continue at the same amounts for the 2014 Budget year.

Motion Passed (Yes=13, No=0, Abstain=2)

- ii. Line Item Changes:

- 1. International Convention:

- a. Motion: It was moved by Matt Hilton and seconded by Maureen Moncada to send 5 delegates (not including the President, who is automatic) to the International Convention which would change the amount to \$22,500. Matt Hilton withdrew the motion.

- b. New Motion: Haley Wolford motioned and Mike Bandy seconded to send a maximum of 8 delegates (including the automatic) to the AFSCME International Convention which will change the amount to \$28,000.

Motion Passed (Yes=13, No=1, Abstain=1), 110513

- 2. Political Contributions:

- a. Motion: It was moved by Matthew Millard and seconded by Chinetta Montgomery to spend \$16,500 on Political Contributions.

- b. Amendment: It was moved by Marci Jo Carlton and seconded by Elisa Davidson to change marriage equality to \$500 and add the \$1000 to paycheck deception. **Amendment Failed (Yes=4, No=11, Abstain=0)**

- c. Back to Original Motion: It was moved by Matthew Millard and seconded by Chinetta Montgomery to spend \$16,500 on Political Contributions.

Motion Passed (Yes=13, No=2, Abstain=0), 110613

b. Committee Budgets

- i. BridgeBuilders: It was moved by Mike Bandy and seconded by Vivian Lalangan to accept the BridgeBuilder 2014 Budget in the amount of \$4508.

Motion Passed Unanimously, 110713

- ii. Community Events: It was moved by Marci Jo Carlton and seconded by Vivian Lalangan to accept the Community Events 2014 Budget in the amount of \$6537.50.

Motion Passed Unanimously, 110813

- iii. Education and Training: It was moved by Vivian Lalangan and seconded by Matthew Millard to accept the Education and Training 2014 Budget in the amount of \$5750.

Motion Passed Unanimously, 110913

- iv. Internal Communications: It was moved by Mike Bandy and seconded by Theresia Lloyd-Siemer to accept the Internal Communications 2014 Budget in the amount of \$5358.85.

Motion Passed Unanimously, 111013

- v. Labor Day Picnic:

- 1. Motion: It was moved by Theresia Lloyd-Siemer and seconded by Mike Bandy to accept the Labor Day Picnic 2014 Budget in the amount of \$6000.

- 2. Amendment: It was moved by Elisa Davidson and seconded by Jeff Hietanen to change the amount of food and 2 drink tickets to 6 per member adding \$1800 to the budget. Question called and passed.

Amendment Passed (Yes=9, No=5, Abstain=1)

- 3. Second Amendment: It was moved by Marci Jo Carlton and seconded by Eric Muehter to change the budget amount to \$8000. **Motion Passed Unanimously**

- 4. New Motion: To accept the Labor Day Picnic 2014 Budget in the amount of \$8000 and allow 6 food tickets and 2 drink tickets per member.

Motion Passed Unanimously, 111113

- vi. Political Action Committee (PAC):

- 1. Motion: It was moved by Marci Jo Carlton and seconded by Vivian Lalangan to accept the Political Action Committee 2014 Budget in the amount of \$11,852.

- 2. Amendment: It was moved by Eric Muehter and seconded by Christi Branchaw to remove all the gift card items from the budget.

Motion Failed (Yes=2, No=12, Abstain=1)

- 3. Back to Original Motion: It was moved by Marci Jo Carlton and seconded by Vivian Lalangan to accept the Political Action Committee 2014 Budget in the amount of \$11,852. **Motion Passed (Yes=13, No=2, Abstain=1), 111213**

VII. Project Charters:

- a. EZone Transition: It was moved by Mike Bandy and seconded by Theresia Lloyd-Siemer to approve spending up to \$3500 to transition the ezone to a new programming firm to be taken out of the Project Charter fund. **Motion Passed (Yes=14,No=0,Abstain=1), 111313**
- b. Building Leader (supplemental) KOW Gift Cards incentives:
 - i. Motion: It was moved by Matt Hilton and seconded by Jeff Hietanen to approve spending up to \$3450 on building leader gift cards to be taken out of the Project Charter fund. **Motion Passed (Yes=8,No=4,Abstain=2)**
 - ii. Reconsider: It was moved by Haley Wolford and seconded by Matt Hilton to reconsider the motion. **Reconsider Motion Passed (Yes=12,No=2,Abstain=1)**
 - iii. Revote on the Motion: To approve spending up to \$3450 on building leader gift cards to be taken out of the Project Charter fund. **Motion Passed (Yes=8,No=3,Abstain=3) 111413**
- c. Navigator Binders: It was moved by Marci Jo Carlton and seconded by Theresia Lloyd-Siemer to spend \$2208.42 for Navigator binders and updates to be taken out of the Project Charter fund. **Motion Passed Unanimously, 111513**

VIII. Officer Reports:

- a. President's Report (Matt Hilton): Please see submitted report.
 - i. Parking Committee: Matt appointed Kimberly Leeth to the OHSU Parking Committee.
 - ii. Survey: Matt will be sending out a survey to the Executive Board. Please fill it out so he can get the information he needs. It will help for him to determine some things we will be working on in the future.
 - iii. Holiday Party: Our next meeting will be our annual holiday party. It is a time to relax and enjoy ourselves. There will be no business unless something urgent comes up. This is a thank you for all the hard work everyone has put in over the past year. Marci Jo Carlton will be sending out more information as soon as we get the information.
- b. Vice President's Report (Chinetta Montgomery): No report submitted.
- c. Secretary: Minutes count as submitted report.
 - i. October Minutes are not ready due to different sources contributing to the minutes. I just received the last source and will have them ready to go in January.
- d. Chief Steward Report: No report submitted.

IX. Staff Reports:

- a. Andreas: No report submitted.
- b. Baker: Please see submitted report.
- c. Lovell: Please see submitted report.
 - i. Letter of Agreement for Pharmacy Director: It was moved by Mike Bandy and seconded by Matthew Millard to reject the Pharmacy Director's Letter of Agreement as presented. **Motion Passed Unanimously**
- d. Vehafric: Please see submitted report.

X. Committee Reports:

- a. Building (Mike Bandy): No report submitted.
- b. Community Liaison (Theresia Lloyd-Siemer): Please see submitted report.
 - i. Unions for Kids: Raffle tickets for the motorcycle will be available December 7, 2013. The money is a donation for DCH. Tickets are \$10 each. The winner is announced in June when they have a chili cook off and poker run.
 - ii. Midnight Roundup: Norm Sylvester will be the guest entertainer at the Midnight Roundup in Gresham on December 7 from 6-9pm. Suggested donation at the door is \$15 individual, \$25 couple and you buy your own dinner. DCH gets a portion of the proceeds from dinner.
- c. Data Processing (Christi Branchaw): No report submitted.
- d. Education and Training (Vivian Lalangan): Please see submitted report.
- e. Internal Communications (Jennifer Barker): Please see submitted report.
- f. Internal Organizer: Vacant
- g. Navigators: Vacant
- h. Political Action Committee PAC (Michael Stewart): Please see submitted report.
- i. Safety Committee: Vacant
- j. Other Reports: Please see submitted DAC and OHSU Safety Committee report.

- XI. Old Business:
- XII. New Business:
 - a. Appeal: We will have a member appeal at the January meeting.
- XIII. Announcements:
- XIV. Next Meeting: The next Meeting will be January 15 at CDRC 3200. Dinner will start at 5:00. Meeting starts at 5:30.
- XV. Adjourn: It was moved by Christ Branchaw and seconded by Eric Muehter to adjourn the meeting.
Motion Passed Unanimously Meeting adjourned at 10:02pm.

Meeting minutes respectfully submitted by
Marci Jo Carlton, Secretary
AFSCME Local 328

*Approved
January 15, 2014
Marci Jo Carlton
Secretary*

(Minutes presented online at <http://www.afscmelocal328.com> for review and submitted for approval at the next general-membership meeting.)