



Executive Board Meeting

July 17, 2013



	Position	Name		Position	Name	
P	President	Matt Hilton		P	Board Member-9	Haley Wolford
P	Vice President	Chinetta Montgomery		P	Board Member-10	Vivian Lalangan
P	Treasurer	Christi Branchaw		P	Board Member-11	Linda Ramsey
P	Secretary	Marci Jo Carlton		P	Board Member-12	Gianni Baratta
P	Chief Steward	Mike Bandy		P	Board Member-13	Jeanne Militante
P	Community Liaison-1	Theresia Lloyd-Siemer		P	Board Member-14	Elisa Davidson
	Data Maintenance-2	VACANT		P	Board Member-15	Matt Millard
EX	Education & Training-3	Kelli Byrd			Board Member-16	VACANT
	Internal Organizer-4	VACANT			Board Member-17	VACANT
P	Navigator-5	Deborah Brock Talarsky	EX	Trustee #1	Renee Rice	
EX	Political Action-6	Michael Stewart	P	Trustee #2	Michelle Libra	
P	Publications-7	Jennifer Barker		Trustee #3	VACANT	
UN	Board Member-8	Anne Tillinghast				

(KEY: P – Present, EX – Excused, U – Unexcused)

Staff Present: Kate Baker, Val Andreas, Diane Lovell, Frank Vehafric

Staff Not Present:

Guests/Observers Present: Maureen Moncada, Local 328, Anna Black, Local 328

- I. Meeting called to order at 5:30p.m.
- II. Roll taken by Marci Jo.
- III. Consent Agenda: It was moved by Christi Branchaw and seconded by Theresia Lloyd Siemer to approve the following consent agenda:

Motion Passed Unanimously

 - a. Board Minutes (June 19, 2013))
 - b. Officer Reports (President, Vice President, Chief)
 - c. Committee Reports (Building, Community Liaison, Data Maintenance, Education, ICC, and PAC)
 - d. Staff Reports (Baker, Lovell)
 - e. Other Reports (Vendor Fair Report)
- IV. Guest Speaker: Eva Rippeteau, Political Coordinator from Council 75, came and spoke with us regarding some upcoming Political issues.
- V. Officer Reports:
 - a. Treasurer's Report (Christi Branchaw): Please see submitted report.
 - i. 2012 Audit: Christi has been very busy working on getting everything together from 2012 for our annual Audit with International.
 - ii. President Report: Matt and Christi are working together to clean up the President's time report to make it more in line with the pay periods.
 - iii. The motion comes with an automatic second to approve the July Treasurer's Report, the June 2013 Financial Report (to include Balance Sheet Standard, Balance Sheet Detail, and Transaction List by Date, and Profit & Loss Budget Performance), and the 2nd Quarter Reports for AFSCME International (to include the Balance Sheet Standard and Profit & Loss Standard).

Motion Passed Unanimously
 - b. President's Report (Matt Hilton): Please see submitted report.
 - i. AFL-CIO: Nominations closed today at the Membership meeting. There are seven members who have been nominated. We will be having a vote August 1-7, 2013 to see who will be going.
 - ii. Board Nominations: The nominations for the Executive Board opened today at the Membership meeting. They will be open until the Membership meeting on August 21,

2013. Those here who are a members of the board now will need to be nominated to be a part of the next board. You will not be automatically put on the ballot.

- iii. Food Bank Project: We have been talking about this for a while. It does not seem to work out to do here on campus. We talked about doing an online fundraiser. Matt is having a difficult time finding time to make this happen. He would like to know if someone would like to take this project on. Please contact Matt if you are interested.
- iv. Next Wave Conference: Matt shared some positive stories from union activists.
- v. Site Visit: Matt and Frank Vehafric will be visiting the Market Square Building on August 7 at noon. If you can come and join them, please let Matt know. Pizza will be served.
- vi. Future Guest Speaker: Ken Allen was supposed to come to this meeting to talk to us. He was unable to make it tonight, but will be coming in September to meet with the new board. He will start coming to our meetings about every six months to touch base.
- vii. Arbitration Bills: We are legally responsible to pay these bills. They cannot necessarily wait until the next board meeting. The bills are generally more than the \$500 limit for an email vote. It was moved by Debbie Brock Talarsky and seconded by Linda Ramsey that if we receive any arbitration bills between Executive Board meetings we can do an email motion on that bill regardless of the amount of the bill.

Motion Passed Unanimously #070113
- viii. Email Motion Policy: A new ADHOC Policy Committee was formed to come up with a policy on how to conduct an email money motion so everyone has the opportunity to have discussion before a vote.
- ix. Legal Case Overages:
 1. Arbitration Fees: It was moved by Matt Millard and seconded by Jennifer Barker to pay arbitration fees of \$2668.96 to Michael Cavanaugh for the KL arbitration case, to be taken out of Contract Defense Fund. (Val's Case, overages, original MM#110312)

Motion Passed Unanimously #070213
 2. Attorney Fees: It was moved by Theresia Lloyd Siemer and seconded by Matt Millard to pay attorney fees of \$1358.50 for the KL case overages to be taken out of Contract Defense Fund. (Val's case, see original mm#110312)

Motion Passed Unanimously #070313
 3. Arbitration Fees: It was moved by Marci Jo Carlton and seconded by Theresia Lloyd Siemer to pay arbitration fees of \$2200 to Howell L. Lankford for the RB arbitration case, to be taken out of Contract Defense Fund. (Kate case, see also mm#040413)

Motion Passed Unanimously #070413
- x. President's Time:
 1. Matt's report was submitted based on his work week and not the OHSU work week. Christi and Matt are working on his format so it will align together.
 2. The 10 hours on July 14, 2013 will be paid out by the local, but the local will be reimbursed by International.
- c. Vice President's Report (Chinetta Montgomery): Please see submitted report.
- d. Secretary: Minutes count as submitted report.
- e. Chief Steward Report: Please see submitted report.

VI. Staff Reports:

- a. Val Andreas: Please see submitted report.
 - i. ED Technician Downward Reclassification: Information was sent out via email earlier this week. The technicians were expecting this.
- b. Kate Baker: Please see submitted report.
 - i. Coding Specialist: There is a brand new Letter of Recommendation. Kate is working with them. They have an accrediting body and have to get a 90% pass rate.
- c. Diane Lovell: Please see submitted report.
 - i. Tuition Reimbursement: OHSU is planning to change the reimbursement process. Diane and Kate Baker met with OHSU. The program is not being used correctly by all. A sub-committee was formed to discuss ways we can approach OHSU and our members regarding this.
- d. Frank Vehafric: Please see submitted report.

VII. Committee Reports:

- a. Building (Mike Bandy): Please see submitted report.
 - i. We have our permit. The contractor will begin working again on the apartment soon.

- b. Community Liaison (Lloyd Siemer): Please see submitted report.
- c. Data Processing (Christi Branchaw): Please see submitted report.
 - i. We received 8 cards from the last NEO.
- d. Elections Report:
- e. Education and Training (Kelli Byrd): Please see submitted report.
- f. Internal Communications (Jennifer Barker): Please see submitted report.
- g. Internal Organizer: Vacant
- h. Navigators (Debbie Brock Talarski): No report submitted.
- i. Political Action Committee PAC (Michael Stewart) Please see submitted report.
- j. Safety Committee: No Report
- k. Parking:
 - i. ONA/AORN Parking Bargaining: Parking Report written by Courtney. We are going to use the same article with using things for AFSCME.
 - ii. We are starting to see others outraged regarding some of the price increases.

VIII. Old Business: None

IX. New Business:

- a. OHSU Safety Committee: We need someone on the safety committee.
- b. Moving Board Meeting to CHH: "Say Hey" is a community event that is put on a few times a year by the community. OHSU is a co-sponsor and it is being sponsored on the CHH campus this year. We are looking at doing an AFSCME table. We will move our August Executive Board meeting to CHH so that the Board can attend and support the event.

X. Announcements:

- a. Food Bank: August 15 Portland Action Center from 6:00 – 8:30pm.
- b. SHOC Walk: August 3, 2013 Ovarian Cancer walk in Gladstone.
- c. Night of Networking: October 22, 2013 at CHH 5:30pm

XI. Next Meeting: The next Meeting will be August 21, 2013 at CHH. Dinner will start at 5:00. Meeting starts at 4:30.

XII. Adjourn: It was moved by Christi Branchaw and seconded by Michael Stewart to end the meeting.
Motion Passed Unanimously Meeting ended at 6:46pm.

Meeting minutes respectfully submitted by
 Marci Jo Carlton, Secretary
 AFSCME Local 328

*Approved
 August 21, 2013
 Marci Jo Carlton
 Secretary*

(Minutes presented online at <http://www.afscmelocal328.com> for review and submitted for approval at the next general-membership meeting.)