



# Executive Board Meeting May 15, 2013



	Position	Name		Position	Name	
P	President	Matt Hilton		P	Board Member-9	Haley Wolford
P	Vice President	Chinetta Montgomery		P	Board Member-10	Vivian Lalangan
P	Treasurer	Christi Branchaw		P	Board Member-11	Linda Ramsey
P	Secretary	Marci Jo Carlton		P	Board Member-12	Gianni Baratta
P	Chief Steward	Mike Bandy		P	Board Member-13	Jeanne Militante
P	Community Liaison-1	Theresia Lloyd-Siemer		P	Board Member-14	Elisa Davidson
	Data Maintenance-2	VACANT		P	Board Member-15	Matt Millard
P	Education & Training-3	Kelli Byrd			Board Member-16	VACANT
	Internal Organizer-4	VACANT			Board Member-17	VACANT
EX	Navigator-5	Deborah Brock Talarsky	EX	Trustee #1	Renee Rice	
P	Political Action-6	Michael Stewart	P	Trustee #2	Michelle Libra	
P	Publications-7	Jennifer Barker		Trustee #3	VACANT	
EX	Board Member-8	Anne Tillinghast				

(KEY: P – Present, EX – Excused, U – Unexcused)

Staff Present: Diane Lovell, Frank Vehafric

Staff Not Present: Val Andreas, Kate Baker

Guests/Observers Present: Sue Orchard, Director of Diversity, Mayleen Hampton, Diversity

- I. Meeting called to order at 5:30p.m.
- II. Roll taken by Marci Jo.
- III. Guest:
  - a. Sue Orchard, Director of Diversity, and Mayleen Hampton spoke with us regarding the Employee Resource Groups with the Diversity and Inclusion.
- IV. Consent Agenda: It was moved by Theresia Lloyd Siemer and seconded by Christi Branchaw to approve the following consent agenda: **Motion Passed Unanimously**
  - a. Officer Reports (President, Vice President, Chief Steward)
  - b. Committee Reports (Community Liaison, ICC, and PAC)
  - c. Staff Reports (Andreas, Baker, Lovell)
- V. Officer Reports:
  - a. Treasurer's Report (Christi Branchaw): Please see submitted report.
    - i. Email Money Motions: Email money motion #2013426 was passed on April 26, 2013 to spend \$485.22 to print Career and Workplace Enhancement Center (CWE) Brochures needed for the Navigator binders. Money was to be taken from the Project Charter Fund.
    - ii. Shriner's Freedom Bowl: In the past Shriner's Freedom Bowl charged us \$250. This year they charged us \$350. There was \$100 difference that Christi did not notice until after the check was mailed. \$250 was taken out of the Community events line where it was originally allocated to come from. The remainder \$100 was taken from the Bookkeeping budget line as it was the treasurer's error.
    - iii. Reminders:
      1. If you go to a Convention/Conference, you will need to bring back a copy of the hotel receipt.

2. You need to turn in a sign in sheet from any meeting you serve food at. It is required.
- iv. SAIF Yearly Report: The SAIF yearly payroll report has been completed and submitted. This is required for Workers Comp coverage.
- v. Dues Payment Follow-up: The dues payment #3 issue, that was mentioned last month with Council 75 has been resolved. They have issued a check for the balance owed to us. The Council will be using the actual OHSU Pay Date instead of the Pay Period End Date from this point forward.
- vi. Outstanding Checks: Please cash any outstanding checks.
- vii. Approval of Treasurer's Report: It Treasurer report was moved with an automatic second to approve the April 2013 Treasurer's report and the April Financial Report (includes: Balance Sheet Standard, Balance Sheet Detail, Transaction List by Date, Profit & Loss Budget Performance). **Motion Passed Unanimously**
- b. President's Report (Matt Hilton): Please see submitted report.
  - i. AFL-CIO Conference: Nominations for the AFL-CIO Delegation for the conference will open up on Wednesday, June 19. The conference will be at the Riverside in Bend, OR September 26-29. If you would like to attend, please submit your name to Christi Branchaw or come to the General Membership meeting.
  - ii. Local Elections: The nominations for the Executive Board Seats will open on July 17 and close on August 21. All seats are open and those in the positions will have to nominate themselves again or have someone nominate them if they wish to stay on the board. Start talking to co-workers now. Remember you need to be a member in good standing for one year to be on the Executive Board.
  - iii. Food Drive: OHSU is ok with food drive but not in patient care areas. Food bank will only bring them to one area only. We are looking at possibly doing an online fund raiser for the Food Bank and keep doing the food bank nights. Another plan is to do a blood drive. We are going to continue to look more into this and will get back to the board on this.
  - iv. AFSCME State Convention:
    1. Amendment to Change Council Board Structure: The amendment we submitted to the Council 75 board to allow two local members on the Executive Committee failed. We had support, but we were not able to get a roll call vote due to a change of rules. In the future we should start working on this type of an amendment about six months ahead.
    2. Next Convention: The next convention will be in 2015.
  - v. Site Visits:
    1. Westside Campus: Haley Wolford, Val Andreas, and Matt hung out with members at the West Campus. It was a good time spent.
    2. Next Event: Matt would like to do an event downtown with the MSB employees.
  - vi. Votes: At one point we changed the way we recorded votes to mark all votes as unanimous. If there was a mixed vote we would write down the count. We would like to go back to having a regular vote count but have an option where anyone could speak up and say they would like a count. It was moved by Michael Steward and seconded by Matthew Millard to start doing regular votes and do counts when someone feels there is a need to. **Motion Failed (Yes-4, No-8, Abstain-4)**
  - vii. Web Streaming: Matt has been recorded and put on YouTube. He would like to start putting more out there.
  - viii. Future Board Meetings:
    1. June Meeting: Matt will be out of town for the next meeting. Chinetta Montgomery will be chairing the June meeting.
    2. July Meeting: Ken Allen will be a guest at our Executive Board meeting.

- c. Vice President's Report (Chinetta Montgomery): Please see submitted report.
  - i. Convention:
    - 1. Special Sector VP: Chinetta was elected as the Special Sector Vice President.
    - 2. Board Seat: Michael Stewart and Jennifer Barker were elected as a Board seat member.
- d. Secretary (Marci Jo Carlton): Minutes count as submitted report
  - i. Council Secretary Status: As of the Convention, I am no longer the Council Secretary per my decision. Thank you for supporting me during the past two years.
- e. Chief Steward Report (Mike Bandy): Please see submitted report.
  - i. Convention: Mike was re-elected as a Trustee. It was a contested position. There were seven members running for three positions.

VI. Staff Reports:

- a. Andreas: Please see submitted report
  - i. Arbitration: It was moved by Christi Branchaw and seconded by Theresia Lloyd Siemer to spend up to \$10,000 toward the RK arbitration.  
**Motion Passed Unanimously #050113**
- b. Baker: Please see submitted report.
- c. Lovell: Please see submitted report.
  - i. Computers: We have been trying to get the Diversity Department to pay for computers for Environmental Services and Food and Nutrition. Almost all of our members have an email address and access. The Executive Committee will need to take time to help them gain access via training and coming up with a document.
  - ii. Preferential Hire List: There is a concern that people on the Preferential Hire List are not getting their preferential hiring rights. If you hear of anyone who has not been getting a job they are clearly qualified for please let staff know. The contract says if they are qualified to do the job, then they get that job.
  - iii. Arbitration: The cost of arbitration has gone over so there is a need for more money. It was moved by Mike Bandy and seconded by Christi Branchaw to spend an additional \$2000 on the TM arbitration.  
**Motion Passed Unanimously #050213**
  - iv. ULP: It was moved by Mike Bandy and seconded by Theresia Lloyd Siemer to pay toward the AB ULP.  
**Motion Passed Unanimously #050313**
- d. Vehafric: No report submitted.
  - i. Interpreter Services LOA Conditional Approval:
    - 1. Frank would like a conditional approval on this Letter of Approval. It has been worked on for over a month and the LOA just came through. Instead of waiting another month, he would like this to be approved based on what is written and if the members approve it.
    - 2. Flex Threshold: It was moved by Elisa Davidson and seconded by Theresia Lloyd Siemer to approve Interpreting services to exceed the 1.5% threshold of FLEX employees. (Motion is based on approval by the members involved.)  
**Motion Passed (Yes-13, No-0, Abstain-3)**
    - 3. Changes in Requirements for Interpreters. They will have to be certified or qualified. The training costs about \$1000 and a \$95 exam. MOTION: It was moved by Theresia Lloyd Siemer and seconded by Chinetta Montgomery to accept the offer of OHSU to pay the full cost of training for the required certification for the Interpreters and the full cost of the Test Exam for the first time the member takes the exam. The member will be responsible for any retakes. (Motion is based on approval by the members involved.)  
**Motion Passed Unanimously**

4. Spoken Language Interpreter I and II. OHSU will be going to two classifications of Interpreters. Interpreter I will be where all employees are at now except it will require an Associate's degree. All those employed at this time will meet that requirement. For Interpreter II, they will be adding additional requirements and will require certification and a Bachelor's Degree. MOTION: It was moved by Matthew Millard and seconded by Elisa Davidson to accept the changes to Interpreter I and the addition of Interpreter II classifications and wait until the Wage Base evaluations in December for an evaluation if there needs to be a wage increase. (Motion is based on approval by the members involved.)

**Motion Passed Unanimously**

- ii. Layoffs: Staff was told early on that there were not going to be mass layoffs. There seems to be more going on than expected. The drop off in numbers in New Employee Orientation has not been significant. Department heads have been told to look for employees who are working out of class. There may be some downward classifications going on. OHSU seems to be going to a shared services model. No one will have their own Administrative Assistant. There will be a pool of them that will be pulled from.

## VII. Committee Reports:

- a. Building (Mike Bandy): There really is no building report. Mike is still waiting on a permit from the city to proceed with construction.
- b. Community Liaison (Lloyd Siemer): Please see submitted report.
  - i. Making Strides: The Making Strides Walk was on May 11. Annette Skillman, Theresia, and Theresia's niece participated.
  - ii. Raffle: Unions for Kids will have their annual raffle in June for the Harley. Don't forget to purchase a raffle ticket from Theresia.
  - iii. Food Bank: A Food Bank night will be set up for July. Theresia will be calling them in June.
  - iv. Labor Day Picnic Committee: The committee has started meeting. There is going to be a change in some of the meat selections. They are talking about using breasts instead of the leg and thigh. They are going to try a small amount of pulled pork to see how it goes this year. The next meeting will be June 6 at 6:00pm at the Council 75 office. Anyone is welcome to attend if they are interested in being a part of the committee.
- c. Data Processing (Christi Branchaw): No report submitted.
  - i. HR Updates: Christi had to remember a few people because updates from HR would replace information.
  - ii. New Cards: Christi got about 13-14 new cards from the last New Employees Orientation (NEO).
  - iii. Membership Packets: Sent out some membership packets via Campus Mail.
  - iv. Updates: Christi sent about 37 updates to OHSU payroll.
- d. Education and Training (Kelli Byrd): No report submitted.
  - i. Summer Institute of Union Women (SIUW): At this time, two people have signed up for SIUW.
  - ii. Advanced Steward Training: Michael Steward has signed up to go to advanced steward training on June 1.
  - iii. LERC Summer School: So far Michael Steward has signed up for LERC.
- e. Internal Communications (Jennifer Barker): Please see submitted report.
- f. Internal Organizer: Vacant
- g. Navigators (Debbie Brock Talarski): No report submitted.
- h. Political Action Committee PAC (Michael Stewart) Please see submitted report.
  - i. ROBO Calls: Michael was approached by a couple of people who were running for the David Douglas District. They talked about doing a ROBO call for someone

from David Douglas school board. Michael asked them to submit something to him. He has not heard back from them. Michael did say he could put something on the Local's Facebook page.

- ii. OHSU Pride Meeting: Michael talked to committee members about coming to a meeting to talk about Marriage Equality. They cannot take a position but would like to have him come and talk about it.
- iii. Marriage Committee: Michael has been talking to Michael Hanna and Mark Gibson regarding Marriage Committee.
- i. Safety Committee: No report submitted.
- j. Others:
  - i. Transportation & Parking (Mike Bandy): The Transportation & Parking Department was told to become a profit center. They are raising rates by a varied percentage.

VIII. Old Business: None

IX. New Business:

a. Motions:

- i. Disability Training: It was moved by Matthew Millard and seconded by Linda Ramsey to start the August meeting at 4:30 to do a Disability training prior to the board meeting from 4:30-5:30. **Motion Passed Unanimously**

X. Announcements: None

XI. Next Meeting: The next Meeting will be June 19 in CDRC 3200. Dinner will start at 5:00. Meeting starts at 5:30.

XII. Adjourn: It was moved by Mike Bandy and seconded by Christi Branchaw to adjourn the meeting. **Motion Passed Unanimously** Meeting adjourned at 7:40pm.

Meeting minutes respectfully submitted by  
Marci Jo Carlton, Secretary  
AFSCME Local 328

*Approved  
June 19, 2013  
Marci Jo Carlton  
Secretary*

(Minutes presented online at <http://www.afscmelocal328.com> for review and submitted for approval at the next general-membership meeting.)