



Executive Board Meeting February 20, 2013



	Position	Name		Position	Name
P	President	Matt Hilton	P	Board Member-9	Haley Wolford
P	Vice President	Chinetta Montgomery	P	Board Member-10	Vivian Lalangan
P	Treasurer	Christi Branchaw	P	Board Member-11	Linda Ramsey
P	Secretary	Marci Jo Carlton		Board Member-12	VACANT
P	Chief Steward	Mike Bandy	EX	Board Member-13	Jeanne Militante
P	Community Liaison-1	Theresia Lloyd-Siemer	P	Board Member-14	Elisa Davidson
	Data Maintenance-2	VACANT	P	Board Member-15	Matt Millard
P	Education & Training-3	Kelli Byrd		Board Member-16	VACANT
	Internal Organizer-4	VACANT	EX	Board Member-17	Max Cuthbert
P	Navigator-5	Deborah Brock Talarsky	P	Trustee #1	Renee Rice
P	Political Action-6	Michael Stewart	P	Trustee #2	Michelle Libra
P	Publications-7	Jennifer Barker		Trustee #3	VACANT
EX	Board Member-8	Anne Tillinghast			

(KEY: P – Present, EX – Excused, U – Unexcused)

Staff Present: Kate Baker, Diane Lovell, Frank Vehafric

Staff Not Present: Val Andreas

Guests/Observers Present: Gianni Baratta (member), Debbie Hussey (Local 189), John Schwiebert (Communities and Postal Workers United), and Tina Turner Morfitt (Local 2376),

- I. Meeting called to order at 5:28p.m.
- II. Roll taken by Marci Jo.
- III. Guest:
 - a. John Schwiebert, Communities and Postal Workers United, came to speak to us regarding the closing of the Post Offices and cutting back of services.
 - b. Tina Turner Morfitt came to speak to the board regarding her candidacy for Council 75 President.
 - c. Debbie Hussey came to speak to the board regarding her candidacy for Council 75 Treasurer.
 - d. Mike Bandy talked regarding his candidacy for Council 75 Trustee.
 - e. Michael Stewart spoke regarding a Resolution regarding Save America Postal Service.
- IV. Consent Agenda: It was moved by Theresia Lloyd Siemer and seconded by Christi Branchaw to approve the following consent agenda: **Motion Passed Unanimously**
 - a. Meeting Minutes (November 28, 2012 and January 16, 2013)
 - b. Officer Reports (President, Vice President Jan, Vice President Feb, Chief)
 - c. Committee Reports (Community Liaison, Data & Maintenance, ICC, and PAC)
 - d. Staff Reports (Baker)
 - e. Other Reports (Elections)
 - f. Resolution: Save America Postal Service.
- V. Officer Reports:
 - a. Treasurer's Report (Christi Branchaw): Please see submitted report.

- i. Surety Bond Claim Status: Mr. Delpino is looking into the Samsung Tablet that was not turned in by an Executive Board member who has moved away. He believes we should still be able to claim this. Christi will follow up with him.
- ii. Equipment:
 - 1. Asset Tags: Tags have been purchased so we are able to have all of our equipment labeled "Property of AFSCME Local 328". Everyone will need to bring their equipment in to the meetings to have them tagged. Trustees may be tasked with helping to do this project.
 - 2. Registration of Union Property/Equipment: All equipment will be registered under the name of AFSCME Local 328. Once purchased, Christi will register the item before distributing.
- iii. Per Diem Advances: There was a per diem advance of \$159.75 each issued to both Matt Hilton and Michael Stewart as part of the \$3,725 money motion approved at the January 16, 2013 meeting for the 2013 Legislative Conference.
- iv. C75 Dues Direct Deposit: Council 75 is implementing a direct deposit option for the payment of the dues deposits. It is voluntary and must be approved by the Executive Board. The motion comes from the Treasurer with an automatic second to implement direct deposit of our dues money by Council 75.
Motion Passed Unanimously
- v. Surety Bond: The 2012 Surety Bond Report has been completed and submitted to AFSCME International on February 10, 2013.
- vi. Economic Census: The 2012 Economic Census was completed and submitted on February 10, 2013. The CPA helped Christi complete this form.
- vii. New Building:
 - 1. Property Management: The agreement between Porter Brauen (The Property Management Company) and OHSU will be attached to the minutes per financial requirements.
 - 2. Farmers Insurance Mortgage: We waived Farmers Insurance mortgage in December because we had to have them move out for three weeks for the remodeling of our building.
 - 3. Water Bill: There is still an outstanding Water bill from the previous owner. Christi is trying to contact him to get the payment for it.
 - 4. Mortgage Payments: Our mortgage payment was approved for more than what the loan payment actually ended up to be. Christi would like to pay the approved amount so more goes toward the principal.
- viii. Annex Office: We received \$701.77 from our deposit to the Annex office. It was moved by Marci Jo Carlton and seconded by Theresia Lloyd Siemer to pay \$701.77 to Porter Braune to keep on account for any incidentals or expenses.
Motion Passed Unanimously 020113
- ix. 2013 Education and Training Budget: We will be voting on the Education Budget under Old Business.
- x. Market-Based Wage Committee Meeting: It was moved by Mike Bandy and seconded by Theresia Lloyd Siemer to spend up to \$300 for meals from a Market Based meeting on February 12.
Motion Passed Unanimously 020213
- xi. C75 Convention Per Diem: An amount of \$61.00 will be given per delegate towards their per diem at the Council 75 Convention in Bend April 19-21, 2013.
- xii. The Treasure Report motion comes with an automatic second to approve the January 2013 Treasurer's Financial Reports (includes: Balance Sheet Standard, Balance Sheet Detail, Transaction List by Date, Profit & Loss Budget Performance), 2012 Surety Bond Report, and the 2012 Economic Census.
Motion Passed Unanimously

b. President's Report: Please see submitted report.

- i. Open House Review: The open house went well. HR members showed up and presented us with a beautiful picture of the tram going down among the clouds. We had some of our members show up. We also had a couple people from other locals.
- ii. Resignation: Max Cuthbert has resigned as he will be moving to nights. He is planning on staying on as a steward as this time.
- iii. C75 Convention: The nominations to be a delegate at the Council 75 Convention in Bend April 19-21 will close today. There are two people who have not accepted their nominations at this time.
- iv. Site Visits: Gabriel Park has been postponed due to scheduling issues. We are still on for the Richmond clinic next week.
- v. Legislative Conference: Michael Stewart and Matt were thankful for getting to go to the Legislative Conference. Matt reported that it was a great experience and shared highlights of his experience. Michael spoke on some of the highlights for him as well.
- vi. Letter Carriers/Rally and Endorsement: There will be a rally on March 17 at the Pioneer Courthouse Square from 2:00 – 3:30 to support the Letter Carriers.
- vii. Equipment Usage: There was a discussion regarding a tablet that was not returned by a former Executive Board member.
- viii. New Project Charter Form: Previously we were using two forms to do a Project Charter. Lately most everyone has only been turning in one form leaving out the second which contains the funding information. To help cut back on the paperwork and keep it down to one sheet, Matt has added an additional line to the first sheet to include the funding.
- ix. Bullwinkles: Next Wave is looking into doing another Bullwinkles night as well as some other events. They are going to take more time to plan and request funds from other locals. More information to come.
- x. Member Survey: Some of our members have been getting calls regarding a Member Survey. They are wondering if these are legit. Marci Jo Carlton mentioned she spoke with Greg Schneider at the Council 75 office who said these are legit calls and they are going out to various members around the state. Please ask are members to participate if they receive a call.
- xi. Guest Speaker: Ken Allen would like to come and speak to speak to Local 328 as a member of the Board of Directors.
- xii. Joint Presentation: Matt would like to make the Executive Board aware that Joni Erickson and Matt will be presenting Contract Article changes on March 11 from 1200-1300 in UHS 8B60. They have chosen about five articles of the contract to go over.
- xiii. Gift Cards vs. Checks: The staff was given checks instead of Gift Cards for their bonus for 2012. Matt explained why this occurred. The Executive Board agreed this was okay to do. They also agreed that we can do this for 2013 as well.
- xiv. Executive Closed Door Discussion.
- c. Vice President's Report: Please see submitted report.
- d. Secretary's Report:
 - i. Confidential Reporting: If you have any reports to submit that are confidential, you may do so, but be sure to let me know. We do keep a file of confidential reports that may be needed later on for any reason, i.e. minutes from a committee you may be on (Diversity, Wage, etc). These reports do not go out to anyone and are only seen by the secretary and the person who sent them.
 - ii. Committees: Please be sure to report who was at your meeting and any monies you approve in your reports you submit.
- e. Chief Steward Report: Please see submitted report.
 - i. Lead Steward Report:
 - 1. Correction Lead Steward report is Tuesday March 5, not March 7

VI. Staff Reports:

- a. Andreas: No report
- b. Baker: Please see submitted report.
- c. Lovell: No report
- d. Vehafric:
 - i. Elections and Salary Status: Discussion regarding some changes that occurred.
 - ii. eZone Issues: Discussion over issues that have been happening on the eZone and how they are being corrected.

VII. Committee Reports:

- a. Community Liaison (Theresa Lloyd Siemer): Please see submitted report.
 - i. Partnership: The Knight Institute and Local 328 will now partner on some activities. See Kate Baker and Theresa regarding more information. This partnership will also allow members to use these activities as part of their small steps.
- b. Data Processing (Christi Branchaw): Please see submitted report.
- c. Education and Training (Kelli Byrd):
 - i. Kelli received all the information on Education from Matt Millard.
 - ii. Kelli will be sending information out via email.
 - iii. Please contact Kelli if you have education information.
- d. Internal Communications (Jennifer Barker): Please see submitted report.
- e. Internal Organizer (Chinetta Montgomery): No report
- f. Navigators (Debbie Brock Talarski): No report
- g. Political Action Committee PAC (Michael Stewart) Please see submitted report.
- h. Other Committees:
 - i. Elections (Christi Branchaw): Please see submitted report
 - 1. Received 245 returned cards. Linda Ramsey will be entering the corrections into the database.

VIII. Old Business:

- a. Porter Brauen was approved by the Executive Committee to be the property managers for the rentable parts of our building.
- b. 2013 Education and Training Committee Budget: It was moved by Marci Jo Carlton and seconded by Theresa Lloyd Siemer to set the Education and Training Committee Budget at \$5000. **Motion Passed (Yes=14,No=1,Abstain=0) 020313**

IX. New Business:

- a. Project Charters:
 - i. PAC Tablet (Michael Steward): It was moved by Michael Steward and seconded by Chinetta to spend up to \$534 to purchase a tablet and accessories for the PAC chair. **Motion Passed (Yes=10,No=4,Abstain=1) 020413**
 - ii. Member Meals: It was moved by Matt Hilton and seconded by Theresa Lloyd Siemer to spend up to \$500 on one-on-one and group member meals. **Motion Passed Unanimously 020513**
- b. Building:
 - i. It was moved by Mike Bandy and seconded by Linda Ramsey to approve up to \$150,000 for remodeling of the Building apartment to come out of the Contract Defense Fund. **Motion Passed (Yes=13,No=0,Abstain=2) 020613**
 - ii. Matt Hilton and Marci Jo Carlton are the official signers of contract for the building and Mike Bandy is a backup if needed.
- c. Armed Police Bill: Some of our Public Safety Officers are Police Officers and can get jobs as a Police Officer if they so choose. They have been trained to carry weapons. There is a bill out there that will allow these officers to start carrying weapons as part of their job. It was moved by Michael Steward and seconded by Debbie Brock Talarsky for

Local 328 to endorse Bill 565 allowing our Public Safety officers to carry weapons beings they are trained to carry them. **Motion Passed (Yes=14, No=0, Abstain=1)**

- d. Marriage Equality: It was moved by Michael Steward and seconded by Haley Wolford to endorse the effort to repeal Measure 36 regarding Marriage Equality, regarding one man, one woman. **Motion Passed Unanimously**

X. Announcements:

- a. We received an invitation from Jobs with Justice to celebrate Margaret leaving. The celebration will be March 2, 2013 at 7:00 at the First Unitarian Church. Tickets are \$20.

- XI. Next Meeting: The next Meeting will be March 20, 2013 in CDRC 3200. Dinner will start at 5:00. Meeting starts at 5:30.

- XII. Adjourn: It was moved by Theresia Lloyd Siemer and seconded by Matt Millard to adjourn the meeting. **Motion Passed Unanimously** Meeting adjourned at 8:33 p.m.

Meeting minutes respectfully submitted by
Marci Jo Carlton, Secretary
AFSCME Local 328

*Approved
March 20, 2013
Marci Jo Carlton
Secretary*

(Minutes presented online at <http://www.afscmelocal328.com> for review and submitted for approval at the next general-membership meeting.)