



EXECUTIVE BOARD MEETING MINUTES

June 16, 2021

Position	Name	Position	Name
• President	Matt Hilton	○ At-Large, 12	Vivian Lalangan
• Vice President	Michael Stewart	• Building, 13	Mark Chapman
• Treasurer	Claire Irvan	• At-Large, 14	Brandy Goldsbury
• Secretary	Jennifer Barker	• At-Large, 15	Karri Garaventa
• Chief Steward	Haley Wolford	• At-Large, 16	Jeff Vogt
• Community Liaison, 1	Lia Sebring	• At-Large, 17	Casey Parr
• Data Maintenance, 2	Trisha Crabb	• DEI, 18	TJ Acena
• Education & Training, 3	Molly Clasen	• At-Large, 19	Karyn Trivette
• At-Large, 4	Roxana Logsdon	• At-Large, 20	Kasey Zimmer-Stucky
• At-Large, 5	Cassie Barton	○ Trustee, 1	Dana Hendricks
• Political Action, 6	Eli Shannon	• Trustee, 2	Mike Bandy
• Internal Communications, 7	Jesse Miller	• Trustee, 3	Natie Distro
n/a At-Large, 8	VACANT	• Staff	Sima Anekonda
• At Large, 9	Christine Murray	• Staff	Kate Baker
○ At Large, 10	Cynthia Peckover	• Staff	Ross Grami
• At-Large, 11	Roger Clark	○ Staff	Vee Lewis

Key: • present, E excused, ○ unexcused/not present

Observers Present: None

- I. The meeting was called to order at 5:03 p.m. by Matt Hilton.
- II. Roll was taken by Jennifer Barker.
- III. Guests: None
- IV. Officer Reports
 - a. President's Report: See submitted report.
 - i. Nominations: Nominations will be open for everything by the time of our August board meeting. It's okay to self-nominate if you want to. Results will be ready at the start of the September board meeting. Our plan is for all candidates to attend that meeting, with new members sworn in at the retreat the following weekend.
 - ii. New Interim HR VP: Greg Moawad is going back to XXXX. The interim VP of HR is Serilda Summers-McGee. The timing of hire means that we might have a new HR VP for the start of bargaining.
 - iii. Vaccine Update: OHSU announced they'd be mandating COVID vaccines, testing, etc. This is a mandatory subject of bargaining. We are trying to get our team together by today. Michael is on the team and others have expressed interest; he'll send an email to those folks after the meeting. More to come.
 - iv. Board Retreat: This will be September 24 – 26 (Friday afternoon through mid-day Sunday), at Chinook Winds in Lincoln City. Let Matt & Kate know ASAP if you have childcare needs, and be sure to request the time off now. Matt can intercede with your manager if you're having trouble getting the time off. Let Matt & Kate know if you have any topics you'd like to have covered at the retreat.

- v. Board Vacancy: We have an at-large vacancy. If you know of anyone who's interested in being appointed, let Matt know.
 - vi. Bargaining Survey: The bargaining survey will be launched around the time nominations open. The more people who take the survey, the better an indicator of engagement. This survey data is used to form our bargaining priorities and strategies. Kasey reported that she's doing tabling for nominations on July 20 outside if necessary.
 - b. Vice President's Report: See submitted report. Michael and Kasey are planning a board get together for sometime this summer.
 - c. Treasurer's Report: See submitted reports. The treasurer's report comes with an automatic second to acknowledge receipt of the following reports and note that they will be filed for annual audit: Mar-21 Statement of Financial Position and Mar-21 Profit & Loss Statement. **Motion passed unanimously.**
 - d. Secretary's Report: It was moved by Jennifer and seconded by Cassie to approve the following minutes: Jun-21 E-Committee and May-21 E-Board. **Motion passed unanimously.**
 - e. Chief Steward's Report: See submitted report. Grievance clusters in single departments are not as big of an issue, but our investigatory meetings are increasing overall.
- V. Staff Reports
- a. Anekonda: See submitted report.
 - i. LOA—Emergency Transport Coordinator CNI: We voted on an LOA for a \$14 CNI for this job classification a couple of months ago; this new LOA seeks to increase the CNI to \$15. The affected employees are in favor. It was moved by Michael and seconded by Karri to approve the ETC CNI LOA. **Motion passed unanimously.**
 - b. Baker: See submitted report. We won our arbitration: salaried employees are eligible for weekend differential and preceptor pay. We've now received both reports from Cathryn Dammel's independent investigation from the ULP. She found no indication of anti-union bias in her first report (the scope was very narrow as to what constituted such bias legally). The recommendations in her second report are still confidential at this time.
 - c. Grami: See submitted report. Ten board members have signed up for a phone-banking shift. Sign up here: https://docs.google.com/forms/d/e/1FAIpQLScI5f5U7reX2R-B7GoBqfwkEV_J3oPsv928RfltuFD3ggINlQ/viewform.
 - i. LOA—Hosp Ops Specialist Paging Eqpt Reimbursement: This LOA applies to employees who require SpokMobile to work remotely and offers either a \$25 taxable monthly stipend for use of personal phones for paging or an OHSU provided mobile phone. The intent is not for employees to have to purchase their own smartphone. Agreeing to the LOA for this one department doesn't mean that the provisions of the LOA could be extended to other departments. The LOA, like all others, expires at the end of the current contract unless we ask to roll it over. It was moved by Karri and seconded by Jesse to approve the LOA, with the understanding that Ross will clarify with HR that the LOA doesn't require the employee to purchase a personal phone. (If HR doesn't agree to that clarification, Ross will bring the LOA back to the board—he'll email the board with the final word.) **Motion passed unanimously.**

- ii. LOA—Food & Retail Services Coordinator Class Spec: This is a new classification for a sort of quasi-lead who'll monitor food safety, coordinate customer experience, look at operational safety, and perform admin duties. It covers both patient services and retail (including culinary). It was moved by Jennifer and seconded by Jeff to approve the LOA. **Motion passed unanimously.**

d. Lewis: No report submitted.

VI. Project Charters

- a. Translation Services (Anakonda): This is for translating COVID-information flyers for EVS in 10 non-English languages. It was moved by Jesse and seconded by Cassie to spend \$875 from project-charter funds to translate the COVID flyers for EVS. **Motion passed unanimously. (mm#060121)**
- b. ICC iPad & Software (Miller): It was moved by Trisha and seconded by Karri to spend up to \$2,500 (\$1,877 from project-charter funds and \$669.97 from the ICC budget) to purchase an iPad Pro, Apple Pencil, Magic Keyboard, Adobe Suite, and MS Office. Per Jesse, these are MSRP prices from Apple and Adobe. **Motion passed unanimously. (mm#060221)**

VII. Committee Reports

- a. Community Liaison (Sebring): See submitted report. If anyone would like to help write the next BERG blog post, let Lia and Claire know.
- b. Data Maintenance (Crabb): Nothing to report.
- c. Education & Training (Clasen): See submitted report.
- d. Political Action (Shannon): There was no meeting in June; Eli will be rescheduling July's meeting. Check the NOLC minutes for some legislative updates.
- e. Internal Communications (Miller): See submitted report. Jesse is working on expanding the committee, setting deadlines, etc.
- f. Building (Chapman): See submitted report.
- g. Diversity/Equity/Inclusion (Acena): See submitted report. Please respond to TJ's email re: 2020 board demographics if you haven't yet.
- h. Policy (Barker): See submitted report.

VIII. Other Reports

- a. Membership Update: (Parr): See submitted report. We're down a net 14 members from last month. Please sign up for phone banking on June 23 from 6:00 – 8:00 p.m., June 26 from 10:00 a.m. – noon, or June 27 noon – 2:00 p.m. A meeting for non-members will be taking place soon.
- b. DAC (Irvan): See submitted report.
- c. EAC (Irvan): See submitted report.
- d. EBC (Barker): See submitted report.
- e. eZone Rebuild (Wolford Davis): See submitted report. Everything is more or less on schedule, but they need staff to close their cases in the existing eZone. The project is on budget.
- f. Parking (Bandy): Nothing to report. Let Mike know if you want to join the parking committee. This might be Mike's last board meeting—he's given a retirement date to his manager.
- g. OHSU Policy (Barker): See submitted report.
- h. Safety (Chapman): See submitted report.
- i. NOLC: See submitted report.
- j. SWCLC: See submitted report.

IX. Old Business:

- a. EBMPC Proposals & Response: It was moved by Roger and seconded by Cassie to use common language instead of Robert's Rules. It was noted that there's a lot of common ground in the two documents and that it might be more helpful if both groups got together to hash out some solutions together. Since the board was unsure if there was enough information to be ready to vote, the motion was withdrawn. The two groups will meet and motions will be brought forward after that point.
- b. Resolution Update/Council Guests at EB Mtg: Elizabeth Goetzinger, new Council 75 executive-board president, sent out an email & Doodle poll to determine availability for us to have a listening session Stacy, Corey, and Elizabeth. Please respond with your availability. (This is an optional meeting.) Once the date for the meeting is set, we can touch base to finalize what questions we want to ask and who'll ask them. Matt will give the board access to the Google Doc with questions tomorrow.

X. New Business/Announcements

- a. Member Appeal: The member didn't attend the meeting, so this topic wasn't discussed.
- b. ONA Staffing Committee: Claire has been building a relationship with Amber from ONA. They have a staffing committee, meeting monthly via WebEx, that has a seat reserved for AFSCME. A member who works in the SON (Tawanda Evans-Pruitt) is interested in joining the committee, so Claire will get her in touch with Amber. BERG leadership has been having conversations with OHSU administration.
- c. Covington: You can contact Covington with questions, even if you don't have anything to report. Claire will compile some questions and is happy to contact Covington.
- d. Hillsboro Bargaining Team: The folks at Hillsboro are looking for some assistance with bargaining. Since they don't have a contract yet, they don't have lost-time to work on it. They'll be sending us a letter with a formal ask. Leaders of our local and the Hillsboro sub-local need to meet to discuss how things will work between us.
- e. Board Transition: The last meeting existing board members will attend, if not re-elected, is September 15.

XI. The next meeting will be held via Zoom at 5:00 p.m. on Wednesday, July 21.

XII. Seeing no additional business before the body, Matt Hilton adjourned the meeting at 8:04 p.m.

Respectfully submitted,

Jennifer Barker, Secretary
AFSCME Local 328

(Minutes are presented to the executive board for review and approval and then posted online at www.local328.org for review by the general membership.)