



EXECUTIVE BOARD MEETING MINUTES

May 20, 2020

Position	Name	Position	Name
• President	Matt Hilton	• At-Large, 12	Vivian Lалан
• Vice President	Michael Stewart	• Building Manager, 13	Mark Chapman
• Treasurer	Claire Irvan	• At-Large, 14	Brandy Goldsbury
• Secretary	Jennifer Barker	• At-Large, 15	Karri Garaventa
• Chief Steward	Haley Wolford	E At-Large, 16	Ashlee Howard
• Community Liaison, 1	T.J. Acena	• At-Large, 17	Casey Parr
• Data Maintenance, 2	Trisha Crabb	E At-Large, 18	Eli Shannon
• Education & Training, 3	Molly Clasen	• At-Large, 19	Karyn Trivette
• At-Large, 4	Roxana Logsdon	• At-Large, 20	Kasey Zimmer-Stucky
• At-Large, 5	Cassie Barton	E Trustee, 1	Marci Jo Ashby
• Political Action, 6	David Gale	• Trustee, 2	Mike Bandy
• Internal Communications, 7	Jesse Miller	• Trustee, 3	Jordan Muehe
• At-Large, 8	Jim Cherveney	• Staff	Kate Baker
• At Large, 9	Christine Murray	• Staff	Ross Grami
• At Large, 10	Cynthia Peckover	• Staff	Valyria Lewis
• At-Large, 11	Roger Clark	• Staff	Frank Vehoafic

Key: ● present, E excused, ○ unexcused/not present

- I. The meeting was called to order at 5:02 p.m. by Matt Hilton.
- II. Roll was taken by Jennifer Barker.
- III. Guests/Observers: None.
- IV. Officer Reports
 - a. President's Report: See submitted report.
 - i. CIRT Update: The team has met, and will meet with OHSU on Friday. We sent questions to OHSU today. OHSU approached GRU about forgoing their stipend increase; GRU declined. We'll be holding a series of town halls next week. OHSU's own post about the matter states that layoffs will happen regardless of the outcome of these discussions. More to come.
 - ii. COVID-19 Member Death: A long-term Food & Nutrition employee, Paul O., has died of COVID-19. Ross had pushed for changes in the department. We want to do comms about this, but want to be sensitive to the family. We discussed doing a GoFundMe or offering assistance from our hardship fund, if the family is amenable.
 - iii. Local 328 Hardship Fund: This debuted about six weeks ago. There has been very high demand, to the point that LCSA staff can't keep up, so we need to pause new applications for now; employees can still ask for assistance from LCSA's own Helping Hands program. About \$40,000 remains from year one; our next installment from OHSU is due in August. OHSU's own hardship fund was wiped out in a week.
 - iv. AFSCME Convention: This will be held online this year. We need to hold nominations and an election soon. Matt will touch base with Stacy Chamberlain and our elections chair.
 - v. 328-Branded Face Masks: The masks have been very popular, so we'll be ordering more. Let Matt know if you'd like some. About 1,000 will be set aside so Kate can hold some off-site pickups.

- b. Vice President’s Report: See submitted report.
 - c. Treasurer’s Report: See submitted report. Ruth has been having trouble running the financial reports, so they will be presented next month.
 - d. Secretary’s Report: It was moved by Jennifer and seconded by Matt to approve the following minutes: Apr-20 E-Board and May-20 E-Committee. **Motion passed unanimously.**
 - e. Chief Steward’s Report: See submitted report.
- V. Project Charters
- a. Chief Steward Supplemental Time (Wolford Davis): This is a continuation of Haley’s previous work/request. Matt thanked Haley for all the work she’s doing and noted that her time reports will be good documentation for requesting additional hours in our future contract. It was moved by Matt and seconded by Jennifer to spend \$5,220 from project-charter funds to cover an additional five hours per week for Haley to do chief steward work. **Motion passed unanimously. (mm#050120)**
- VI. Staff Reports
- a. Baker: A grievance had been prepared for the unhired ELL/ABE trainer position, but the hire was approved today.
 - b. Grami: Ross is continuing to work on the Food & Nutrition investigation. An independent investigator has been brought in and interviews are ongoing—Ross has had good experience with the investigator and has participated in some of the interviews. We don’t expect a report before the end of June. He’s working on two termination grievances. We got OHSU to offer grief counseling, which they had made no move to do on their own. Food & Nutrition managers held a mandatory clapping session for “no COVID” the day Paul O. died of COVID-19.
 - c. Lewis: She has a couple of arbitration requests to submit. She will continue to follow up with Paul O.’s daughter, who is now open to working with the local.
 - d. Vehafric: There may be a reorg in Rehab; not much else to report.
- VII. Committee Reports
- a. Community Liaison (Acena): See submitted report. TJ doesn’t know yet when farmers market tabling will begin again, but let him know if you’d be interested in helping out.
 - b. Data Maintenance (Crabb): Nothing to report.
 - c. Education & Training (Clasen): See submitted report. Molly will be presenting at a CDI webinar next week.
 - d. Political Action (Gale): See submitted report. The secretary of state race is very close and might end up in a recount. Kate congratulated David and the local on the great turnout for text banking—almost 30 members helped out.
 - e. Internal Communications (Miller): Jesse has been participating in the CIRT meetings to stay on top of any comms needs. He’d like to push the “we’ve got your back” video campaign. Jennifer has added some basic commenting guidelines to the blog.
 - f. Building (Chapman): See submitted report. The address of our building has been changed from SW Barbur to S Barbur—we have a year to transition over to the new address.
- VIII. Other Reports
- a. EBC (Barker): See submitted report.
 - b. OHSU Parking (Bandy): See submitted report. Parking continues to be free for now and will probably remain so until FY21.
 - c. OHSU Policy (Barker): See submitted report.

- d. OHSU Safety (Chapman): A committee will review the reopening/safety plan for each research lab.
 - e. NOLC (Ashby): See submitted report. Matt noted that the Labor Day picnic is unlikely to happen, due to the pandemic.
 - f. SWCLC (Lloyd-Siemer): No report submitted.
- IX. Old Business:
- a. Hazard Pay: OHSU's budget woes were announced just as we were preparing to ask for hazard pay. Ross screen-shared the draft LOA that he's been working on with Casey. The LOA includes (a) a differential (\$2.50/hour for essential on-site employees, \$5.00/hour for those with direct contact with COVID-19 patients, (a) OHSU-paid life insurance for at-risk employees (\$100,000 for essential on-site employees, \$250,000 for those with direct contact with COVID-19 patients), and (c) a wage guarantee for employees who test positive for COVID-19 (OHSU would make them whole). Ross will email the final draft of the LOA to the board. It was moved by Matt and seconded by Cassie to approve the LOA. **Motion passed unanimously.** Matt would like to get the LOA to OHSU by Monday.
- X. New Business/Announcements: None.
- XI. The next meeting will be held online on Wednesday, June 17, at 5:00 p.m.
- XII. Seeing no additional business before the body, Matt Hilton adjourned the meeting at 6:16 p.m.

Respectfully submitted,

APPROVED 6/17/20



Jennifer Barker, Secretary
AFSCME Local 328

(Minutes are presented to the executive board for review and approval and then posted online at www.local328.org for review by the general membership.)