



EXECUTIVE BOARD MEETING MINUTES

April 15, 2020

Position	Name	Position	Name
• President	Matt Hilton	• At-Large, 12	Vivian Lalangan
• Vice President	Michael Stewart	• Building Manager, 13	Mark Chapman
• Treasurer	Claire Irvan	• At-Large, 14	Brandy Goldsbury
• Secretary	Jennifer Barker	• At-Large, 15	Karri Garaventa
• Chief Steward	Haley Wolford	E At-Large, 16	Ashlee Howard
• Community Liaison, 1	T.J. Acena	• At-Large, 17	Casey Parr
• Data Maintenance, 2	Trisha Crabb	• At-Large, 18	Eli Shannon
• Education & Training, 3	Molly Clasen	• At-Large, 19	Karyn Trivette
• At-Large, 4	Roxana Logsdon	• At-Large, 20	Kasey Zimmer-Stucky
○ At-Large, 5	Cassie Barton	○ Trustee, 1	Marci Jo Ashby
• Political Action, 6	David Gale	○ Trustee, 2	Mike Bandy
• Internal Communications, 7	Jesse Miller	• Trustee, 3	Jordan Muehe
○ At-Large, 8	Jim Cherveney	• Staff	Kate Baker
○ At Large, 9	Christine Murray	• Staff	Ross Grami
○ At Large, 10	Cynthia Peckover	• Staff	Valyria Lewis
• At-Large, 11	Roger Clark	• Staff	Frank Vehafric

Key: • present, E excused, ○ unexcused/not present

Observers Present: None.

- I. The meeting was called to order at 5:03 p.m. by Matt Hilton.
- II. Roll was taken by Jennifer Barker.
- III. Guests: None.
- IV. Virtual Meeting Check-in: Matt reminded the group about EAP—virtual visits are available, and the first three are free. Board members did a virtual check-in.
- V. Officer Reports
 - a. President’s Report: See submitted report.
 - i. Arbitration Updates: Matt spoke with council attorney Jason and asked for an update about past arbitrations.
 - ii. OHSU Budget Trouble: An email went out from Dr. Jacobs and Lawrence Furnstahl. OHSU is hurting financially, but no decisions have been made yet. As board members, please don’t engage with rumors. The board will probably have to convene again to discuss whatever ask OHSU puts on the table in the coming weeks. Things are changing and developing rapidly, so it’s hard to say what to expect at this point.
 - b. Vice President’s Report: See submitted report.
 - c. Treasurer’s Report: See submitted reports.
 - d. Secretary’s Report: See Old Business.
 - e. Chief Steward’s Report: See submitted report.
- VI. Project Charters: See Old Business.
- VII. Staff Reports
 - a. Baker: Health-care workers were excluded from the Families First Coronavirus Response Act by the Department of Labor; OHSU has decided that all OHSU employees should be considered health-care workers. We’ve filed a demand to bargain over this.

- b. Grami: See the blog article for background on the COVID-19 outbreak in Food and Nutrition. The safety plan that OHSU announced recently was basically our plan. Four management-level employees are being investigated; at least one won't be coming back, and the HR business partner has been reassigned. We filed an OSHA report, which is pending. Many thanks are due to F&N employee Jeff Vogt. Many employees were key to getting this resolved, including two leads. Elizabeth Lopez has been assigned as F&N HR business partner. Now 10 employees have tested positive; this number will likely rise. It's difficult to show support when we're isolating and social distancing—Ross is open to ideas. Kate noted that the documents that were translated for F&N as part of the safety plan will be repurposed for EVS.
- c. Lewis: See submitted report. OHSU agreed to our proposal re: COVID-19 testing at the Primate Center.
- d. Vehoafic: See Old Business. Frank is always available to do virtual meetings and chats with small groups—they're easy to set up and function a lot better than an email chain with multiple people.

VIII. Committee Reports

- a. Community Liaison (Acena): See submitted report.
- b. Data Maintenance (Crabb): See submitted report.
- c. Education & Training (Clasen): See submitted report.
- d. Political Action (Gale): See submitted report.
- e. Internal Communications (Miller): If you have info you think should be shared with the membership, please send it to Jesse.
- f. Building (Chapman): Nothing to report.
- g. Policy (Barker): See Old Business.

IX. Other Reports

- a. EBC (Barker): See submitted report.
- b. OHSU Parking (Bandy): No report submitted.
- c. OHSU Policy (Barker): See submitted report.
- d. NOLC (Ashby): No report submitted.
- e. SWCLC (Lloyd-Siemer): No report submitted.

X. Old Business:

- a. Waiver of Money-Motion Cap: This item of business was approved via email motion prior to the board meeting. Due to COVID-19 restrictions, the board is unable to meet in person and may only be able to meet sporadically, so we need to be able to conduct more business than usual via email. It was moved by Michael and seconded by T.J. to temporarily lift the \$500 cap on email money motions until the appropriate authorities advise that normal business can resume or unless the board vote to change or permanently lift the cap. **Motion passed unanimously. (emm #20200325)**
- b. Multiple-Item Motion. The following items of business were approved via email motion prior to the meeting:
 - i. Feb-20 E-Board, Mar-20 E-Committee, and Apr-20 E-Committee minutes.
 - ii. Documents Project Round 2 Project Charter: A project charter to spend \$9,215 from project-charter funds for one day a week of lost-time for Haley and Jennifer to finish the documents project.
 - iii. M.S. Arbitration.
 - iv. V.C. Arbitration.
 - v. Hardship Policy (new).
 - vi. Vendors Policy (revision).

Motion passed unanimously. (emm #20200416)

- XI. New Business/Announcements: None.
- XII. The next meeting will be held virtually on Wednesday, May 20, time TBD.
- XIII. Seeing no additional business before the body, Matt Hilton adjourned the meeting at 6:03 p.m.

Respectfully submitted,

APPROVED 5/20/20



Jennifer Barker, Secretary
AFSCME Local 328

(Minutes are presented to the executive board for review and approval and then posted online at www.local328.org for review by the general membership.)