



EXECUTIVE BOARD MEETING MINUTES

October 16, 2019

| Position | Name | Position | Name |
|------------------------------|------------------|------------------------|---------------------|
| ● President | Matt Hilton | ● At-Large, 12 | Jamie Roberts |
| ● Vice President | Michael Stewart | ● Building Manager, 13 | Mark Chapman |
| ● Treasurer | Claire Irvan | ● At-Large, 14 | Brandy Goldsbury |
| ● Secretary | Jennifer Barker | ● At-Large, 15 | Karri Garaventa |
| ● Chief Steward | Haley Wolford | ● At-Large, 16 | Ashlee Howard |
| n/a Community Liaison, 1 | VACANT | ● At-Large, 17 | Casey Parr |
| ● Data Maintenance, 2 | Trisha Crabb | ● At-Large, 18 | Eli Shannon |
| ● Education & Training, 3 | Molly Clasen | ● At-Large, 19 | Karyn Trivette |
| ● At-Large, 4 | Roxana Logsdon | ● At-Large, 20 | Kasey Zimmer-Stucky |
| ● At-Large, 5 | Cassie Barton | n/a Trustee, 1 | VACANT |
| n/a Political Action, 6 | VACANT | n/a Trustee, 2 | VACANT |
| ● Internal Communications, 7 | Jesse Miller | n/a Trustee, 3 | VACANT |
| ● At-Large, 8 | Jim Cherveney | ● Staff | Kate Baker |
| ● At Large, 9 | Christine Murray | E Staff | Ross Grami |
| E At Large, 10 | Cynthia Peckover | E Staff | Lesly Muñoz |
| ● At-Large, 11 | Roger Clark | ● Staff | Frank Vehořic |

Key: ● present, E excused, ○ unexcused/not present

Observers Present: None.

- I. The meeting was called to order at 5:31 p.m. by Matt Hilton.
- II. Roll was taken by Jennifer Barker.
- III. Guests: TJ Acena, Marci Jo Ashby, Mike Bandy, David Gale, Theresia Lloyd-Siemer, Jordan Muehe
- IV. Officer Reports
 - a. President's Report: See submitted report.
 - i. Sympathy Card for Retiree Donna Delgado: Cards were distributed for the board to sign for Donna's loss of her parents earlier this year.
 - ii. Swearing in of New Board Members: Molly Clasen was sworn in as education/training chair, Jim Cherveney as at-large member 8, and Mark Chapman as building manager.
 - iii. Mediation Update: Dan Forbes will be gone soon; Patrick Frengle is apparently still on leave. As part of our tentative agreement at the end of bargaining, we agreed to attempt to mediate this ULP. Our ULP was merged by the ERB with GRU's ULP. The three groups met on October 1. OHSU didn't agree to our proposed settlement, so the complaint will proceed to an ERB hearing.
 - iv. Upcoming Post-Bargaining Survey: Another survey will be launched on Friday, re: bargaining outcomes and anti-union bias at OHSU. Please take the survey and encourage your coworkers to take it. Let the union know if you experience or witness anti-union bias.
 - v. ULP Filings: We have a number of ULPs to file from various actions by OHSU during bargaining. More to come.
 - vi. GRU Rally Update: The GRU rally went well. GRU is still facing an uphill battle bargaining with OHSU. The house officers (residents) just filed their cards with the ERB.

- vii. Pie Day: Pies will be delivered on November 18 on campus, November 19 off campus. Talk to Kate if you have questions.
 - viii. LMC Funding Request: Questions have arisen re: the specifics of the request made by Carolyn Bruebaker Moore at the September board meeting. More information is needed before we can make an informed decision. More to come.
 - ix. Contract Celebration: We had budgeted for about 300 people and we had about 400 attend. We need about \$2,000 additional to cover the extra food that was prepared.
 - x. Board Retreat/Orientation: The IU trainer isn't available this fall, so the full retreat will be held sometime early next year. We'll be doing a less intensive daylong orientation this year. It was moved by Matt and seconded by Michael to spend \$25,000 of the surplus from our 2019 operating budget to pay for the board retreat and orientation. Michael did some costing, and the \$25,000 amount includes a buffer in case prices increase due to changes in seasonal rate. **Motion passed unanimously. (mm#100119)**
 - xi. Private Holiday Party: We have funds available if we want to do our traditional December board party. There's support for this by the board, so Matt will send out a Doodle poll and do some planning.
- b. Vice President's Report: See submitted report.
 - c. Treasurer's Report: See submitted report. Claire will be meeting with Ruth monthly and will be reporting on the financials soon.
 - d. Secretary's Report: It was moved by Jennifer and seconded by Matt to approve the following minutes: Sep-19 E-Board and Oct-19 E-Committee. **Motion passed unanimously.**
 - e. Chief Steward's Report: Attendance dipped for the October meeting—Haley will be keeping an eye on this. The Gold Star Program was officially taken over by Sarah Cinnamon—ask Haley if you have questions. Jordan Muehe has joined us as the newest lead steward. Drug-testing training was held at the October meeting. Jesse is handling the implementation of the process for the local to handle AAEO and bullying complaints.
- V. Project Charters
- a. Documents Project Addendum (Barker/Wolford): The project charter approved for this work last month under-calculated the total cost. It was moved by Jim and seconded by Trisha to spend an additional \$7,896 from project-charter funds for Haley and Jennifer's lost time to work on this project. **Motion passed unanimously. (mm#100219)**
 - b. Bargaining Training (Miller): It was moved by Michael and seconded by Roxana to spend up to \$2,700 from project-charter funds to send Jesse to the LERC bargaining training in December. There was discussion re: the future process for publicizing and offering these trainings to activists outside the board. **Motion passed 18-1-1. (mm#100319)**
 - c. CAUSA Donation (Muñoz): Lesly had planned to request a donation to CAUSA for seats at their annual gala, but a project-charter form was not submitted for this.
- VI. Staff Reports
- a. Baker: See submitted report.
 - b. Grami: No report submitted.
 - c. Muñoz: See submitted report.
 - d. Vehafric: See submitted report.
 - i. Arbitration—J.M. Case: This is a termination case. Staff recommends proceeding to arbitration. It was moved by Matt and seconded by Michael to spend up to \$15,000 from contract defense to take the J.M. case to arbitration. **Motion passed 10-4-5. (mm#100419)**

- ii. Arbitration—E.L. Case: This case was settled last night, so arbitration will not be needed.
- iii. Arbitration—IPP Case: Frank presented this arbitration request for Lesly. This is a group case re: bilingual differential. It was moved by Trisha and seconded by Roger to spend up to \$15,000 from contract defense to take the IPP case to arbitration. **Motion passed unanimously. (mm#100519)**

VII. Committee Reports

- a. Data Maintenance (Crabb): Trisha is waiting to hear from the executive committee re: what tasks this position can take on.
- b. Education & Training (Clasen): See submitted report. The CWE Center is recruiting applicants for the six-week conflict-coaching training—they specifically would like AFSCME-represented employees to apply. Please help spread the word—applications open October 30.
- c. Internal Communications (Miller): Jesse met with Jennifer about the ICC. The ICC will consist of Jesse, Jennifer, Matt, Molly, and Ross. Jesse, Matt, and Molly met today.
- d. Building (Chapman): See submitted report. Mark hasn't yet had a chance to review the building files/documents with Mike. He'll be meeting Mike at the building to get a key and check out the space. We were cited \$250 by the fire marshal for having an expired fire extinguisher.

VIII. Other Reports

- a. Documents Project (Barker): See submitted report.
- b. EBC (Barker): See submitted report.
- c. OHSU Parking (Bandy): No report submitted.
- d. OHSU Policy (Barker): See submitted report.
- e. NOLC (Ashby): See submitted report.
- f. SWCLC (Lloyd-Siemer): See submitted report.

IX. Old Business: None.

X. New Business

- a. Board Appointments: TJ Acena made a statement re: being appointed as community-liaison chair. It was moved by Matt and seconded by Cassie to appoint TJ to this role. Motion passed and TJ was appointed. David Gale made a statement re: being appointed as PAC chair. It was moved by Michael and seconded by Jim to appoint David to this role. Motion passed and David was appointed. Jordan Muehe, Marci Jo Ashby, Mike Bandy, and Theresa Lloyd-Siemer made statements re: being appointed as trustee. Votes for trustee were cast by paper ballot. Jordan, Marci Jo, and Mike were appointed as trustees.
- b. Swearing in of Additional New Board Members: TJ Acena was sworn in as community-liaison chair, David Gale as PAC chair, Jordan Muehe as trustee, Marci Jo Ashby as trustee, and Mike Bandy as trustee.
- c. Committee Appointments: We have a vacancy on the Employee Benefits Council. Mark and Ashlee expressed interest in being appointed to the EBC. There was discussion re: choosing an EBC representative from the executive board (elected) vs. from the unit-steward program (non-elected). We have a lot of new committees that we'll need appointees for, and we definitely want to reach out to activists beyond the board for those roles. It was moved by Claire and seconded by Jennifer to appoint Ashlee to the EBC. **Motion passed unanimously** and Ashlee was appointed to the EBC.

XI. Announcements: Next month is the budget meeting. Let Jennifer know if you don't receive your board reports next month. Be on the lookout for details about Pie Day. AFSCME Strong Month will be held January 27 – February 21, 2020. Please sign the sign-in sheet before leaving.

- XII. The next meeting will be held Wednesday, November 20, in CDRC 3200. Dinner starts at 5:00 p.m.; meeting starts at 5:30 p.m.
- XIII. Seeing no additional business before the body, it was moved by Matt and seconded by Haley to adjourn the meeting. **Motion passed unanimously.** Matt Hilton adjourned the meeting at 8:06 p.m.

Respectfully submitted,

APPROVED 11/20/2019

Jennifer Barker, Secretary
AFSCME Local 328

(Minutes are presented to the executive board for review and approval and then posted online at www.local328.org for review by the general membership.)