



EXECUTIVE BOARD MEETING MINUTES

August 21, 2019

Position	Name	Position	Name
● President	Matt Hilton	● At-Large, 11	Molly Clasen
● Vice President	Michael Stewart	● At-Large, 12	Jamie Roberts
● Treasurer	Marci Jo Carlton	● Building Manager, 13	Mike Bandy
● Secretary	Jennifer Barker	n/a At-Large, 14	VACANT
● Chief Steward	Haley Wolford	● At-Large, 15	Karri Garaventa
n/a Community Liaison, 1	VACANT	● At-Large, 16	Jesse Miller
n/a Data Maintenance, 2	VACANT	n/a At-Large, 17	VACANT
● Education & Training, 3	Theresia Lloyd-Siemer	n/a At-Large, 18	VACANT
● At-Large, 4	Roxana Logsdon	n/a Trustee, 1	VACANT
● At-Large, 5	Vivian Lalangan	n/a Trustee, 2	VACANT
n/a Political Action, 6	VACANT	n/a Trustee, 3	VACANT
● Internal Communications, 7	Trisha Crabb	● Staff	Kate Baker
● At-Large, 8	Elisa Davidson	○ Staff	Ross Grami
○ At Large, 9	Christine Murray	● Staff	Lesly Muñoz
● At Large, 10	Cynthia Peckover	○ Staff	Frank Vehafric

Key: ● present, E excused, ○ unexcused/not present

Observers Present: Ashlee Howard

- I. The meeting was called to order at 5:30 p.m. by Matt Hilton.
- II. Roll was taken by Jennifer Barker.
 - I. Guests: T.T. (member appeal), M.B. (member appeal)
 - II. Member Appeals
 - a. T.T.: This case involves a termination. After the member’s presentation and board discussion, Mike moved and Michael seconded to not take the case to arbitration. **Motion passed unanimously.**
 - b. M.A.: This case involves a termination. After the member’s presentation and board discussion, Theresia moved and Trisha seconded to not take the case to arbitration. **Motion passed unanimously.**
- III. Officer Reports
 - a. President’s Report
 - i. Bargaining Update
 1. Tentative Agreement: A TA was reached on August 14! We should get both our across-the-board increase and our lump-sum payment on the same check (the check for pay period 20).
 2. Ratification: Our contract ratification vote is taking place September 1 - 8. Come to the town hall on August 28 for more information about the TA and the ratification process.
 3. Contract Improvements: There are a lot of improvements to this contract, including expanded union leave, steward-program growth, direct reporting to the union for Code of Conduct violations, a new peer-to-peer-counseling task force, and a new Employee Advisory Council.

- ii. Upcoming Elections: The board election is also happening at the time of the ratification vote. Please contact elections chair Jason Sherfield at basmordoth@yahoo.com with any questions.
 - b. Vice President's Report: Nothing to report due to bargaining.
 - c. Treasurer's Report: See submitted reports. The 1st and 15th of the month are the new due dates for turning in receipts and reimbursement requests. The treasurer's report comes with an automatic second to acknowledge receipt of the following reports and note that they will be filed for annual audit: Mar-19 Balance Sheet and Mar-19 Profit & Loss Statement. **Motion passed unanimously.**
 - d. Secretary's Report: Correction: Theresa noted that the date for the SWCLC meeting should read July 3, not July 30. It was moved by Jennifer and seconded by Theresa to approve the Jun-19 E-Board with the noted correction made. **Motion passed unanimously.**
 - e. Chief Steward's Report: The August 14 meeting was canceled due to mediation. Lots of exciting things will be happening with the steward program under the new contract.
- IV. Money Motions
- a. Project Charters
 - i. Labor Day Picnic: It was moved by Theresa and seconded by Trisha to spend up to \$1,000 from project-charter funds if needed for additional costs for ride bracelets. It was moved by Matt and seconded by Theresa to make a friendly amendment to increase the amount of the project charter to \$1,500. **Motion passed 13-1-1. (mm#080119)**
- V. Staff Reports/LOAs
- a. Baker: Kate has been very busy with bargaining.
 - b. Grami: See submitted report.
 - c. Muñoz: Matt presented Lesly's submitted report.
 - d. Veho: No report submitted.
- VI. Committee Reports
- a. Education & Training (Lloyd-Siemer): See submitted report. We sent several people to Summer Institute and to LERC. Trisha gave a brief report about her experience at Summer Institute; Jesse gave a brief report about his experience at LERC.
 - b. Internal Communications (Crabb): Nothing to report.
 - c. Building (Bandy): There was a service call for the air-conditioning unit on the roof. The proposed future Southwest Corridor MAX line would run very close to our building. Mike would like a report on the mortgage balance at the next board meeting.
- VII. Other Reports
- a. OHSU Parking (Bandy): See submitted report.
 - b. OHSU Policy (Barker): See submitted report.
 - c. NOLC (Carlton): Marci Jo submitted minutes previously but they didn't make it into the reports; she will resubmit them for next month's meeting.
 - d. SWCLC (Lloyd-Siemer): See submitted report.
- VIII. Old Business: None.
- IX. New Business: None.
- X. Announcements: Christi Branchaw will be moving on from Logistics to Coding (she was a recipient of a NW Promise grant) and her department is having a goodbye celebration for her on Wednesday, August 21, from 12:00 noon to 1:30 p.m. in Mac 1115.

- III. The next meeting will be held Wednesday, September 18, in CDRC 3200. Dinner starts at 5:00 p.m.; meeting starts at 5:30 p.m.
- IV. Seeing no additional business before the body, Matt Hilton adjourned the meeting at 7:44 p.m.

Respectfully submitted,

APPROVED 9/18/2019

Jennifer Barker, Secretary
AFSCME Local 328

(Minutes are presented to the executive board for review and approval and then posted online at www.local328.org for review by the general membership.)