



# Executive Board Meeting

## May 17, 2012

	Position	Name		Position	Name
P	President	Matt Hilton	P	Board Member-9	Robert Oppedisano
P	Vice President	Chinetta Montgomery	EX	Board Member-10	Vivian Lalangan
P	Treasurer	Christi Branchaw	P	Board Member-11	Linda Ramsey
P	Secretary	Marci Jo Carlton	P	Board Member-12	Kelli Byrd
P	Chief Steward	Mike Bandy	EX	Board Member-13	Jeanne Militante
P	Community Liaison-1	Theresia Lloyd-Siemer	P	Board Member-14	Elisa Davidson
EX	Data Maintenance-2	Everett Fontanini	P	Board Member-15	Matt Millard
P	Education & Training-3	Sarah Cinnamon		Board Member-16	VACANT
EX	Internal Organizer-4	Kathleen Dodd	EX	Board Member-17	Max Cuthbert
EX	Navigator-5	Deborah Brock Talarsky	P	Trustee #1	Renee Rice
P	Political Action-6	Michael Stewart	U	Trustee #2	Michelle Libra
P	Publications-7	Jennifer Barker		Trustee #3	VACANT
P	Board Member-8	Anne Tillinghast			

(KEY: P – Present, EX – Excused, U – Unexcused)

Staff Present: Kate Baker, Diane Lovell, Max Roesch, and Frank Vehafric

Staff Not Present: Val Andreas

Guests/Observers Present:

- I. Meeting called to order at 5:42p.m.
- II. Roll taken by Marci Jo.
- III. Consent Agenda: It was moved by Theresia Lloyd-Siemer and seconded by Michael Stewart to approve the following consent agenda: **Motion Passed Unanimously**
  - a. Executive Board minutes from April.
  - b. Staff Reports (Val, Kate, Max)
  - c. President's Report
  - d. Vice President's Report
  - e. Move Specialist Class Specs and LOA
  - f. Transporter 1 Class Specs and LOA
  - g. Transporter 2 Class Specs and LOA
- IV. Treasurers Report:
  - a. NW Oregon Labor Council (NOLC): The rates have increased and we are not paying \$0.42 per member per month to NOLC.
  - b. Officer Stipends: We are now using ADP to process our officer stipends.
  - c. Internal Revenue Service (IRS): IRS had the wrong business address down for our local. It took over six weeks to get the confirmation that it was changed to the Council office.
  - d. CPA Audit: The audit is behind due to other priorities that needed to be done for the local.
  - e. Annex Office: Right now we are paying month-to-month for our annex office. We had to give our annual 3% increase.
  - f. Convention:
    - i. Per Diem Checks: The per diem checks will be issued the first week of June.
    - ii. Shuttle: The shuttle has been ordered for each delegate. The council will bill the local for the costs.
    - iii. Baggage Fees: You baggage fees are reimbursable. You must save your receipts and submit them for reimbursement.

- g. OHSU Billing Errors: Christi is working on fixing the following billing errors:
  - i. Parking: We were billed twice for three annual tram passes.
  - ii. Catering: We have been doubled and/or tripled billed for one of the meetings.
  - iii. Payroll: We have been billed for all steward time for years 2010-2012.
  - iv. Steward Overtime: Stewards are clocking in overtime. It is important that they are not doing this as overtime for stewards is not allowed.
- h. It was moved by Marci Jo Carlton and seconded by Sarah Cinnamon to approve the April 2012 financial report (including the Balance Sheet Standard, Balance Sheet Detail, P&L Budget Performance, and the Transactions by Date) and file for audit. **Motion Passed Unanimously**

- V. President's Report: Please see submitted report for more information.
  - a. General Membership Meetings: The membership meetings are being streamed live. A link will go up on the website.
  - b. Recruitment: We have an open Board Member position and Trustee position. Please let Matt know if you have anyone that might be interested in doing one of these positions.
  - c. Convention/Board Meeting: June's Board Meeting needs to be moved due to the dates of the convention. We will be moving it from June 21 to June 28. Marci Jo will send out an outlook appointment with the information.
  - d. Policy Committee: The policy committee is in the process of working on the policy for stipends.
  - e. Stipends: The voting was done at the March membership meeting and passed.
  - f. Bargaining: Please check your emails for the most up-to-date information on bargaining. We are sending them out weekly. You can also refer to Facebook and the website.

- VI. Vice President's Report: Please see submitted report for more information:
  - a. After Work Meetings: Instead of roaming halls, we are going to form a work group. We received a reminder form management that we need to notify them before we go into workgroups.
  - b. Retreat Spreadsheet: In the process of working on reviewing the information we gathered of ideas from the retreat.

- VII. Building Report: For the last 3½ years we have been renting office space at an off campus building to conduct business. The Executive Board decided that instead of renting a space, it would be more economical to buy our own building. Mike Bandy, Matt Millard, and Frank Vehafric have gone through different books on buildings for sale as well as visited potential sites. There was one building that seemed to be the right size at a good price. The Executive Committee toured the property last night. Mike Bandy submitted information to HomeStreet Bank to see if we could get a good loan through them. It was moved by Mike Bandy and seconded by Matt Millard to have the Executive Committee make the final decision to make an offer and report back to the Executive Board regarding the results. **Motion Passed Unanimously**

- VIII. Committee Reports:
  - a. Community Liaison:
    - i. Women's Committee: The Council Women's Committee is going to be purchasing more "Women's Place is at the Pole" t-shirts.
    - ii. Making Strides Walk: The Making Strides walk was on May 12. A few members AFSMCE members were participating in the walk. It would be great to see more members come out next year.
    - iii. Food Bank: There will be three more AFSCME Food Bank nights set up this year. Two will be during the week and one will be on Saturday for those who can't do it during the week.
    - iv. Shock Walk: The Shock Walk will take place the first weekend of August. Kate Baker and Theresia Lloyd-Siemer will be talking with the Knight Institute about teaming up this year.

- v. Unions for Kids: The casino night and chili cookoff will happen on June 9. You can find information regarding who to contact to volunteer on the Local's Facebook page.
- vi. PAC:
  - 1. Elections: The candidates we endorsed did really well. Jefferson Smith made it to the run off. Jennifer Williamson won. We went out on a limb and supported Jeff Reardon.
  - 2. Volunteering: OHSU Local 328 was either in first or second place for the amount of hours put in volunteering.
  - 3. Prizes: An anonymous donor donated two tickets to a Timbers Game and a chocolate bar to draw for those who volunteered with election activities. Chinetta Montgomery won the Timber tickets and Anne Tillinghast won the chocolate bar.
- vii. Education:
  - 1. Summer Institute of Union Women (SIUW) Conference: Marci Jo Carlton and Christi Branchaw will be going to the SIUW conference in Rohnert Park, California. There are more available spots if either you or someone you know is interested.
  - 2. LERC: Please let Sarah Cinnamon know if you are interested in going to the LERC Summer School in August.

IX. Staff Reports:

- a. Val Andreas: Please see submitted report for more information.
- b. Kate Baker: Please see submitted report for more information.
  - i. Arbitration: It was moved by Christi Branchaw and seconded by Michael Stewart to spend up to \$15,000 to move forward with arbitration for CP. **Motion Passed Unanimously**
  - ii. Mediation: It was moved by Theresia Lloyd-Siemer and seconded by Christi Branchaw to spend up to \$2000 for mediation for KP. **Motion Passed Unanimously**
- c. Diane Lovell: Diane has been busy with the group of members who OHSU wants to move from an hourly to a salary wage. She has sent out emails to everyone who will be affected. She has already received back bunch of feedback.
- d. Max Roesch: Please see submitted report for more information.
- e. Frank Vehafric: No report.

X. Old Business: None

XI. New Business:

- a. Data Maintenance: Everett Fontanini is out for a while. In his absence, Christi Branchaw will be covering the Data Maintenance. Matt Millard volunteered to take it over. Frank Vehafric will teach Matt how to do it.
- b. Safety Fair: There will be a Safety Fair at the Oregon Primate Center on July 11 from 11-1. We need volunteers to help us.
- c. Posters: This month's posters are available to take back to your unit. Please grab a couple before you leave tonight.

XII. Next Meeting: The next meeting will be held on Thursday, June 28, 2012 in MRB 310. The meeting will start at 5:30pm.

XIII. Adjourn: It was moved by Sarah Cinnamon and seconded by Theresia Lloyd-Siemer to adjourn the meeting. **Motion Passed Unanimously** Meeting adjourned at 6:35 p.m.

Marci Jo Carlton, Secretary  
AFSCME Local 328

*(Minutes presented online at <http://www.afscmelocal328.com> for review and submitted for approval at the next general-membership meeting.)*