



## Executive Board Meeting November 16, 2011

	Position	Name	E-Mail	Phone #
X	President	Matt Hilton	hiltonm@ohsu.edu	8-5658
X	Vice President	Chinetta Montgomery	montgomc@ohsu.edu	8-2350
X	Treasurer	Christi Branchaw	branchaw@ohsu.edu	4-7731
X	Secretary	Marci Jo Carlton	carltonm@ohsu.edu	4-6626
X	Chief Steward	Mike Bandy	bandym@ohsu.edu	4-5958
X	Community Liaison-1	Theresia Lloyd-Siemer	lloydsie@ohsu.edu	4-8122
X	Data Maintenance-2	Everett Fontanini	fontanin@ohsu.edu	4-0541
X	Education & Training-3	Sarah Cinnamon	cinnamon@ohsu.edu	4-0871
X	Internal Organizer-4	Kathleen Dodd	doddk@ohsu.edu	4-8927
X	Navigator-5	Deborah Brock Talarsky	brocktal@ohsu.edu	4-8927
X	Political Action-6	Michael Stewart	stewartm@ohsu.edu	503-329-9084
X	Publications-7	Jennifer Barker	barkerje@ohsu.edu	4-2273
X	Board Member-8	Anne Tillinghast	tillinga@ohsu.edu	4-7225
X	Board Member-9	Robert Oppedisano	oppedisa@ohsu.edu	4-3519
X	Board Member-10	Vivian Lalangan	lalangan@ohsu.edu	8-5314
X	Board Member-11	Linda Ramsey	ramseyl@ohsu.edu	4-8048
EX	Board Member-12	Kelli Byrd	byrdk@ohsu.edu	4-7364
X	Board Member-13	Jeanne Militante	militant@ohsu.edu	4-0078
EX	Board Member-14	Elisa Davidson	davidsel@ohsu.edu	4-4214
X	Board Member-15	Matt Millard	millarma@ohsu.edu	None
X	Board Member-16	Sonia Key-Fender	keyfende@ohsu.edu	4-3752
X	Board Member-17	Max Cuthbert	cuthbert@ohsu.edu	4-8161
EX	Trustee #1	Renee Rice	ricer@ohsu.edu	4-2115
EX	Trustee #2	Michelle Libra	libram@ohsu.edu	4-0233
	Trustee #3	VACANT		

(KEY: X – Present, EX – Excused, U – Unexcused, SIK – Sick, EL – Excused Late, LT - Late)

New Board Members: Kelly Byrd, Sonia Key-Fender, Max Cuthbert, Kathleen Dodd

Staff Present: Frank, Kate, Val

Staff Not Present: Diane

Guests/Observers Present: Kris Smole, Jim Huie

- I. Meeting called to order at 5:31p.m.
- II. Roll taken by Marci Jo.
- III. Consent Agenda: It was moved by Theresia Lloyd Siemer and seconded by Vivian Lalangan to approve the staff reports (Val, Kate, Diane, Frank), Letter of Agreement for CNI for Surgical Tech, Class Specs and Letter of Agreement for Audiology Technician, ICC meeting minutes (November 9, 2011), and PAC meeting minutes (April 27, 2011). **Motion Passed Unanimously**
- IV. Treasurers Report:
  - a. 2010 taxes are done. They were submitted on November 14, 2011 to International. A hardcopy of the 2010 taxes were available for review at this meeting as well as the October 19, 2011 Board meeting and the November 11-13, 2011 Executive Board Retreat.
  - b. Surety Bond Situation Update: According to Realty company, the check was never cashed by the member. A Stop payment was put on check to the member and will be reissued to AFSCME Local 328.

- c. It was moved by Robert Oppedisano and seconded by Sonia Key-Fender to approve the October 2011 treasurer's financial report (including the Balance Sheet Standard, Balance Sheet Detail, P&L Budget Performance, and the Transactions by Date) and file an audit. **Motion Passed Unanimously**
- V. President's Report:
- a. Executive Board Retreat: The retreat was a success. Thanks to everyone who came and participated.
  - b. Bargaining Update: The Bargaining Kickoff meeting is tomorrow. There will be a short retreat at the council office with the E-Board sometime in January/February.
  - c. New Committee: The Local's constitution is in need of updating. Matt would like to form a committee to look at the local's constitution to update it. If you would like to help out, please let Matt know.
  - d. Policy Committee: Will be working on policies. Meeting to be announced.
- VI. Vice-President Report: Everything regarding Internal Communications has been handed off to Kathleen Dodd, the new Internal Communications Chair.
- VII. PAC: Michael went to the City Commissioner and Mayor debates last night. He reported on his observations of the candidates.
- VIII. Community Liaison:
- a. The next Food Bank night is December 10 from 6-8:30. Theresia will send information out at the beginning of December to the whole board.
  - b. Women's Committee: Holiday Party is on December 10. The committee is working on shirts, buttons, and window clings to sell.
- IX. Staff Reports:
- a. Frank: No report. Please see submitted report.
  - b. Val: Please see submitted report.
    - i. We need to vote on the Letter of Agreement (LOA) for Research Grants and Contracts Administrator. All affected employees agree to this LOA.
      - 1. It was moved by Linda Ramsey and seconded by Theresia Lloyd Siemer to accept the Letter of Agreement for the Research Grants and Contracts Administrator as presented.
      - 2. **Amendment:** It was moved by Everett Fontanini and seconded by Robert Oppedisano to strike out Paragraph 4, if appropriate, **Motion Failed (Yes-6, No-10, Abstain-1)**
      - 3. **Motion:** It was moved to accept the Letter of Agreement for the Research Grants and Contracts Administrator as presented. **Motion Passed (Yes=12, No=3, Abstain=1)**
    - ii. Attorney Review: A request for a review of a step 4 grievance. It was moved by Theresia Lloyd Siemer and seconded by Mike Bandy to spend up to \$500 from the Contract Defense Fund towards an attorney to review a step 4 grievance for member DM. **Motion Passed Unanimously 110311**
  - c. Kate: See submitted report. On behalf of Diane, she is requesting we vote on two potential arbitration cases voted on beings we will not be meeting in December.
    - i. Arbitration Case: It was moved by Sarah Cinnamon and seconded by Michael Stewart to authorize the Executive Committee to approve and move forward with a Working out of Class arbitration case up to \$10,000 to be paid out of the Contract Defense Fund. **Motion Passed Unanimously 110411**
    - ii. Arbitration Case: It was moved by Sarah Cinnamon and seconded by Michael Stewart to authorize the Executive Committee to approve and move forward with an attendance dismissal arbitration case up to \$10,000 to be paid out of the Contract Defense Fund. **Motion Passed Unanimously 110511**
  - d. Diane: See submitted report
- X. Guest Speakers:
- a. Kris Smole petitioned to have her grievance moved forward despite a letter from AFSCME Union Staff. It was moved by Michael Stewart and seconded by Robert Oppedisano to not take the case to arbitration. **Motion Passed (Yes=14, No=0, Abstain=4)**

- b. Jim Huie petitioned to have his grievance moved forward to arbitration despite a letter from AFSCME Union Staff. It was moved by Robert Oppedisano and seconded by Matt Miller to not take the case to arbitration. **Motion Passed (Yes=15, No=0, Abstain=3)**
  - c. Matt will notify the members of our discussion and let them know what their rights are for appealing our discussion.
- XI. Jobs with Justice:
  - a. They acknowledged our help we have given them at a dinner.
  - b. They are looking to start a petition for Oregon to create a statewide, new universal health care system. This was based off a new law that was signed in to affect last June in Vermont. There will be a meeting on Saturday, December 17 from 1-4 at the Moriarty Arts & Humanities Auditorium at Portland Community College – Cascade (705 N. Killingsworth, Portland, OR). A \$10 donation is suggested. Please join if you are interested.
- XII. New Business
  - a. Occupy Portland:
    - i. Michael Stewart is unsure what to do with the \$500 that was approved in support of the Occupy Portland last month. He would like the Executive Board's input on what he should do.
    - ii. It was moved by Jeanne Militante and seconded by Robert Oppedisano to reconsider the funds previously voted on (#100211) last month due to the disbanding of the gathering in downtown Portland.
    - iii. It was moved by Linda Ramsey and seconded by Matt Millard to table this motion until we find out what the movement was planning on doing. **Motion Passed (Y=17,N=0,A=2)**
  - b. Budget
    - i. Executive Board Budget for 2012: It was moved by Mike Bandy and seconded by Theresia Lloyd Siemer to accept budget as presented and submit to International. **Motion Passed Unanimously 110611**
    - ii. Committee Budgets for 2012: It was moved by Marci Jo Carlton and seconded by Kathleen Dodd to approve the committee line item budgets for 2012. **Motion Passed Unanimously 110711**
  - c. Staff Gift Cards: It was moved by Michael Stewart and seconded by Vivian Lalangan to spend up to \$1500 for the staff VISA gift cards and holiday baskets for the Portland and Salem Council offices to be taken out of Contingency. **Motion Passed Unanimously 110811**
- XIII. Announcement:
  - a. Holiday Dinner: The Holiday dinner is schedule for next month on December 21, 2011. We will be having it at the Old Spaghetti Factory starting at 6:00 p.m. You will need to preorder your main course and dessert. Please watch for an email from Marci Jo Carlton with information and choices.
- XIV. Old Business: No Old Business
- XV. Adjourn: It was moved by Sarah Cinnamon and seconded by Michael Stewart to adjourn the meeting. **Motion Passed Unanimously** Meeting adjourned at 8:40 p.m.
- XVI. Next Meeting: December 21, 2011 – Holiday dinner at the Old Spaghetti Factory.

Meeting minutes respectfully submitted by  
 Marci Jo Carlton, Secretary  
 AFSCME Local 328

*(Minutes presented online at <http://www.afscmelocal328.com> for review and submitted for approval at the next general-membership meeting.)*