



**Executive Board Meeting
April 20, 2011**

	Position	Name	E-Mail	Phone #
X	President	Matt Hilton	hiltonm@ohsu.edu	8-5658
X	Vice President	Chinetta Montgomery	montgomc@ohsu.edu	8-0812
X	Treasurer	Christi Branchaw	branchaw@ohsu.edu	4-7731
X	Secretary	Marci Jo Carlton	carltonm@ohsu.edu	4-6626
X	Chief Steward	Sarah Cinnamon	cinnamon@ohsu.edu	4-0871
X	Community Liaison-1	Theresia Lloyd-Siemer	lloydsie@ohsu.edu	4-8122
	Data Maintenance-2	VACANT		
X	Education & Training-3	Barbara Carroll	fisherb@ohsu.edu	4-6783
	Internal Organizer-4	VACANT		
X	Navigator-5	Deborah Brock Talarsky	brocktal@ohsu.edu	4-8927
X	Political Action-6	Michael Stewart	stewartm@ohsu.edu	503-329-9084
EX	Publications-7	Donna Delgado	ddelgado@ohsu.edu	4-4605
X	Board Member-8	Vivian Lalangan	lalangan@ohsu.edu	8-5314
X	Board Member-9	Robert Oppedisano	oppedisa@ohsu.edu	4-3519
EX	Board Member-10	Anne Tillinghast	tillinga@ohsu.edu	4-7225
X	Board Member-11	Elisa Davidson	davidsel@ohsu.edu	4-4214
X	Board Member-12	Michael Bandy	bandym@ohsu.edu	4-5958
EX	Board Member-13	Rayann Estrada	estradar@ohsu.edu	4-8048
X	Board Member-14	Jennifer Barker	barkerje@ohsu.edu	4-2125
X	Board Member-15	Debra Erickson	erikson.debra@gmail.com	
X	Trustee #1	Renee Rice	ricer@ohsu.edu	4-2115
X	Trustee #2	Linda Ramsey	ranseyl@ohsu.edu	4-8048
X	Trustee #3	Jeanne Militante	militant@ohsu.edu	4-0078

(KEY: X – Present, EX – Excused, U – Unexcused, SIK – Sick, EL – Excused Late, LT - Late)

Staff Present: Kate, Diane, Frank

Staff Not Present: Val

Guests/Observers Present: Nancy Martinez-Gardilazo (member), David Ward (member)

- I. Meeting called to order at 5:30p.m.
- II. Roll taken by Marci Jo.
- III. Guests: Two guests will be coming to appeal the decision to not take their grievance to arbitration. Nancy Martinez-Gardilazo will be coming at 6:00 and David Ward will be coming at 7:00.
- IV. Consent Agenda: It was moved by Barbara and seconded by Theresia to approve the minutes from the last Executive Board meeting (March 16, 2011), staff reports (Kate, Frank, and Diane) and Chief Steward Reports. **Motion Passed Unanimously**
- V. Treasurer's Report:
 - a. 1st Quarter 2011 Reports for International were presented and are available for review.
 - b. IRS Form 990 Instructions from International. Help will be solicited from the Policy Committee and Trustee to help with items needed from this report.
 - c. Balance of Project Charter funds are now available and should be included in the Treasurer's report from now on.

- d. Budget update, contingency discussion
 - i. Can't compare 2010 actual to budgeted because most Quickbooks entries were assigned as "to be assigned". For this reason, Christi can't "carry over" 2010 funds.
 - ii. Christie is trying a new tracking method in QuickBooks, "Unbilled Job Tracking" on the advice of our auditor/CPA. She is hoping to see if it will provide easier tracking.
- e. Lost time – will have an update at a later date.
- f. It was Moved by Chinetta and seconded by Marci Jo to approve the March 2011 treasurer's financial report (including the Balance Sheet Standard, Balance Sheet Detail, P&L Budget Performance, and the Transactions by Date) and file an audit and submit the 1st Quarter Reports to International's audit department.. **Motion Passed Unanimously**

VI. President's Report:

- a. Rally: There was a good Local 328 presence. An Article in Willamette Week compares Tea Party and our rally. The Tea party had 200 participants, we had 2500.
- b. OHSU's budget: A group of members went down to the legislature in Salem for OHSU day to lobby members of the ways and means committee. We specifically were advocating for increased funding for the CDRC and rural health program.
- c. Annex keys: We need to know how many keys are out. A list was passed around for people to sign if they have a key.
- d. Motions: Matt would like to get an idea of how to handle motions that are out of order. If someone is making a motion that is in direct violation of a policy, should we call it out of order or should we discuss it. Mike suggested that it was appropriate for the president to call them out of order. It was decided the Trustees should have a good working order of our policies and let people know when it is in violation.
- e. Policy enforcement: If there is an issue with a policy not being followed, it should be discussed one-on-one.
- f. Policy Committee update: Meetings are now on a monthly basis. They will be held on the second Wednesday after the steward meeting.
- g. Committee volunteers – We need to form a couple of ad hoc committees.
 - i. Ways and Means: Some members are living paycheck by paycheck and need some help. Currently our members are not getting the help from Labors Community Service, whom we give money to. We would like to do something different so our members can get the help they need, when they need it. Theresa was appointed to head this committee as she is the Community Liaison. Please talk to Theresa if you would like to be on the committee.
 - ii. Membership Meetings: We need to have a committee of members to discuss different options for the Membership meetings. At present what we are doing now is not working. We need to find different ways to get members to come. Please follow up with Matt if you have any ideas or interested in being on a committee.
- h. Swing shift workers time tracking: The departments need to be reimbursed for board members to be at the meeting. If you are using lost time to come to these meetings, then you should be filling out the Lost Time reports and turning them into Christi. Make sure you are having your timekeepers put a note on your time.
- i. Appointment: It was moved by Theresa and seconded by Elisa to appoint Jennifer Barker to the position of Internal Communications Committee to replace Donna, who is retiring. **Motion Passed Unanimously**
Jennifer will move to the Publications, Board Position #7 and vacate At Large, Position, #14.

VII. Vice President Report:

- a. May Day: There is a March & Rally happening on May 1, "May Day". Please encourage everyone to come. Chinetta has supplies if you need it. The festivities start at 2:00 pm with the Rally at 3:00 pm and the March at 4:00 pm. It will be held at the South Park blocks on SW Park and Salmon.

- b. Facebook: Chinetta is in the process of changing this from a 'like' group to an actual Facebook page. Please add the new group onto your Facebook account. Be sure to spread the word and invite others. Events will be posted for members.

VIII. Appeals:

- a. Martinez-Gardilizo: It was moved by Mike and seconded by Christie to not move this forward to arbitration. **Motion Passed Unanimously**
- b. Ward: It was moved by Barbara and seconded by Debra to not move this case forward to arbitration. **Motion Passed Yes-8, No-1, Abstain-4**

IX. Committee Reports:

- a. Community (Theresia)
 - i. Food bank night tomorrow. We really need more people to come. Contact Theresia for more information.
 - ii. Making Strides is the day before Mother's Day. At this time there are only three people scheduled to attend. If you can help, please contact Theresia.
 - iii. Unions for Kids activities are on June 11. It is not too late to get tickets for the guitar and motorcycle. See Theresia to purchase yours tickets.
- b. Navigators (Debbie)
 - i. In the process of cleaning up the Navigators list. Emails are going out to all Navigators to see if they are still interested in being one.
 - ii. A volunteer is needed to help Vivian with Navigator stuff while Debbie is out on leave until July. Linda volunteered to help.
- c. PAC (Michael)
 - i. In the process of helping to put together a Jobs rally on May 20 involving SEIU and AFSCME in regards to bargaining....see flyer.
 - ii. Lobbying in Salem is still going on. A few of the Board members along with some members will be heading to Salem on April 26 for Lobby day.
 - iii. OHSU cuts: OHSU has indicated there will be substantial cuts. Rural Health is still in danger, but CDRC has had some funding restored.
 - iv. Wisconsin Update: Sufficient signatures have been gathered to proceed with recalls for six anti-labor republican state senators.

- X. Policy Updates: It was moved and seconded by the Policy Committee to accept the amendments, Records and Minutes and Release Time as well as the new policy, Motions that Require Funding, to be accepted as written. Mike called to question. Question passed. **Motion Passed Unanimously**

XI. Staff Report Highlights:

- a. Diane: It was moved by Marci Jo and seconded by Robert to move a contract language interpretation of the Article 3 to arbitration and spend up to \$10,000 to be taken from the Contract Defense Fund. **Motion Passed Unanimously 040111**
- b. Frank: Frank was asked by Ken Allen to help out with the Coast Rehab bargaining. He has agreed to help, so may be away off and on for a while.
- c. Kate: See submitted written report.
- d. Val: Not present.

XII. Project Charters:

- a. Security Audit of eZone: It was moved by Mike and seconded by Debbie to spend up to \$5000 on a comprehensive security evaluation and upgrade for the eZone and wiki prior to eZone 3.0 project and wiki opening to public. This will come out of the Contract Defense Fund. **Motion Passed Unanimously 040211**
- b. Battleground in Washington DC: It was moved by Michael and seconded by Sarah to spend up to \$2555.06 (\$1080.12 from Mission 4 and \$1474.94 from contingency) to send Michael to Washington DC to the Battle Ground Summit Conference. **Motion Passed 040311 Yes-13, No-1, Abstain-0**
- c. Lobbying on April 26:
 - i. It was moved by Michael and seconded by Theresia to subsidize transportation and lost time for four people to attend the OHSU Lobby Day in Salem on Tuesday, April 26 for lost time and travel from contingency in the amount of up to \$1375.

- ii. **AMMENDMENT:** Mike moved and Robert seconded to have the motion to come out of contract defense. **Amendment Failed Yes-5, No-6, Abstain-2**
- iii. **AMMENDMENT:** Christie moved and Theresia seconded to take the money from Mission One. **Amendment Passed.**
- iv. **NEW MOTION:** subsidize transportation and lost time for four people to attend the OHSU Lobby Day in Salem on Tuesday, April 26 for lost time and travel to be taken for Mission One in the amount of up to \$1375. **Motion Passed Unanimously 040411**

XIII. Old Business: none

XIV. New Business: none

XV. Announcements:

a. Portland Rising Event was a successful

b. Vivian will be taking over ordering food for the Executive Board meeting. Please email her your dietary needs.

XVI. Meeting adjourned at 8:21p.m.

Meeting minutes respectfully submitted by
Marci Jo Carlton, Secretary
AFSCME Local 328

(Minutes presented online at <http://www.afscmelocal328.com> for review and submitted for approval at the next general-membership meeting.)