



## Executive Board Meeting April 21, 2010

	Position	Name	E-Mail	Phone #
X	President	Jaimie Sorenson	sorensoj@ohsu.edu	8-3885
X	Vice President	Matt Hilton	hiltonm@ohsu.edu	8-5658
X	Treasurer	Cylia Amendolara	amendola@ohsu.edu	4-7171
X	Secretary	Marci Jo Carlton	carltonm@ohsu.edu	4-6626
EX	Chief Steward	Tim Hall	hallt@ohsu.edu	4-6035
X	Community Liaison-1	Theresia Lloyd-Siemer	lloydsie@ohsu.edu	4-8122
X	Data Maintenance-2	Sarah Cinnamon	cinnamon@ohsu.edu	4-8867
EX	Education & Training-3	Barbara Carroll	fisherb@ohsu.edu	4-6783
X	Internal Organizer-4	Chinetta Montgomery	montgomc@ohsu.edu	8-0812
X	Navigator-5	Deborah Brock Talarsky	brocktal@ohsu.edu	4-8927
X	Political Action-6	Michael Stewart	stewartm@ohsu.edu	503-329-9084
X	Publications-7	Donna Delgado	ddelgado@ohsu.edu	4-4605
X	Board Member-8	Vivian Lalangan	lalangan@ohsu.edu	8-5314
X	Board Member-9	Robert Oppedisano	oppedisa@ohsu.edu	4-3519
X	Board Member-10	Anne Tillinghast	tillinga@ohsu.edu	4-7225
X	Board Member-11	Elisa Davidson	davidsel@ohsu.edu	4-4214
X	Board Member-12	Michael Bandy	bandym@ohsu.edu	4-5958
U	Board Member-13	Tanai Payne	payneta@ohsu.edu	8-2497
X	Board Member-14	Jennifer Barker	barkerje@ohsu.edu	8-2112
X	Board Member-15	Debra Erickson	erikson.debra@gmail	
X	Trustee #1	Renee Rice	ricer@ohsu.edu	4-2115
X	Trustee #2	Linda Ramsey	ranseyl@ohsu.edu	4-8048
EX	Trustee #3	Jeanne Militante	militant@ohsu.edu	4-0078

(KEY: X – Present, EX – Excused, U – Unexcused, SIK – Sick, EL – Excused Late, LT - Late)

Staff Present: Diane Lovell, Dave Raahahn, Frank Vehafic

Staff Not Present: Kate Baker

Guests/Observers Present:

- I. Meeting called to order at 5:31 pm.
- II. Roll call taken by Marci Jo.
- III. Minutes Review: It was Moved by Matt and seconded by Theresia to approve E-Board meeting minutes from March 17, 2010 with some suggested changes. **Motion Passed Unanimously.**
- IV. Treasurer's Report:
  - a. It was Moved by Marci Jo and seconded by Elisa to approve the March treasurer's financial report (including the Balance Sheet Standard, Balance Sheet Detail, P&L Budget Performance, and the Transactions by Date) and file an audit. This will include the approved budget which will allow everyone to see how much money they have for their committee. **Motion Passed Unanimously.**
  - b. Cylia went over how to fill out a Reimbursement form.
- V. President's Report:
  - a. Food and Nutrition Training: Food and Nutrition Department requested we do some training about the union and contract. Training has been done on general knowledge of

what the union is. Next week there will be another meeting with the focus on what BridgeBuilders is.

- b. Jobs and the Economy Forum: The American Federation of Labor and Congress of Industrial Organizations (AFL-CIO) facilitated a successful forum. There were stories from laid off workers and a plan was presented to get America back to work. Michal Steward and Renee went and represented Local 328.
  - c. Meeting with Pacific Oncology: Pacific Oncology management asked the Local 328 to meet with their employees to give them information about the union. Jaimie, Tim, and Kate went and met with the employees. They gave them information about the Local and what rights they have under the Union.
  - d. Health Care Reform: There have been forums happening around campus talking about health care reform. Dr. Bruce Goldberg, Department of Homeland Securities (DHS), Congressman (head of Congressman Earl Blumenauer, and Senator Jeff Merkley each spoke in separate forums. They all have different takes on what what is next for the state. Joe Baessler, Political Staff for AFSCME Council 75 will give a presentation at the May General Membership meeting to help members better understand the impact this kind of reform will have on us and our jobs.
  - e. Apollo Alliance: A representative in needed from Local 328 to be a part of the Apollo Alliance. (See handout for more information.) Please email Jaime if you are interested.
  - f. Consent Agenda: A practice by which the mundane and non-controversial board action items are organized apart from the rest of the agenda and approved as a group. Everyone must be in agreement of the list. If even one person disagrees with an item being on the list, then it is moved to be voted and/or discussed separately.
    - i. It was Moved by Donna and seconded by Debbie to adopt the use of the consent agenda with items being decided by the Executive Committee prior to the Executive Board reports due date. **Motion Passed Unanimously.**
    - ii. It was moved by Debra and seconded by Robert that the consent agenda will be mailed out when reports are due or there is no consent agenda for that meeting. **Motion Passed Unanimously.**
- VI. Vice-Presidents Report:
- a. OHSU Board of Directors Meeting: Matt sat in on one of the OHSU Board of Director meetings. He talked about his experience at the meeting. He saw how they worked together and through things. He went over some of the agenda items and discussions that happened at the meeting.
  - b. Matt thanked the board for sending him to the Rebooting Democracy Conference.
  - c. The next Policy Committee meeting will be on Thursday, April 22 at 4:30 pm in the SON, room 144. He has sent out an agenda to the Executive Board. Matt also recognized Robert for coming up with a policy and writing a report on it as opposed to just submitting an idea.
- VII. Chief's Report: On April 15, 2010, the chief steward, lead team, and staff trained 16 new stewards for Investigatory meetings. They have all ready started taking cases.
- VIII. Open Issues:
- i. Shriner's Freedom Bull (Mike): It was moved by Mike and seconded by Marci Jo to spend \$250 on the Shriner's Freedom Bull (this will benefit Shriners Hospital) **Motion Passed Unanimously. 040110**
- IX. Reports:
- a. Committee Reports:
    - i. PAC (Michael):
      - 1. Mailing is going out to members who do not contribute to PEOPLE. The push is for people to start donating and to donate more.
      - 2. Canvassing getting started for Duke Sheppard and John Kitzhaber. There are two canvassing opportunities coming up: April 25 and May 18. There is also some phone banking happening on April 22 and May 5.
    - ii. Diversity Committee (Renee): Discussion happened on how we can be more involved and work out in the community more. One of their goals is to do some outreaching to immigrant workers. (See written report for more information.)

- iii. Annex (Mike): Upstairs is building up next to us. The space will become occupied instead of a storage area. ONA has put in some nice chairs. Mike would like to get a schedule going for cleaning. If we want to use the office, you need to contact Mike for availability and scheduling.
- iv. Northwest Oregon Labor Council (NOLC) Delegate Report (Chinetta): Nominations are happening on Monday. If you want to be a trustee, you need to show up on Monday.
- v. Projects Check In:
  - 1. Language Translation (Chinetta): It has been slow going and very expensive. Chinetta attended a fundraiser where she met someone who told her that they pay a stipend to members to translate. She is going to get more information and see how it works for other groups. Diane suggested we could also use Portland State University (PSU) students to help translate some of our documents using a stipend system for payment.
  - 2. BridgeBuilders (Debra): BridgeBuilders did their first three person dispute, which went very well. They are continuing to expand their boundaries.
  - 3. Navigators (Debbi):
    - a. A Navigator meeting and luncheon will be held on June 9. A newly developed notebook will be handed out to assist them with resources and other information regarding what they will do.
    - b. The Navigator list is out of date. Debbie is in the process of updating it.
- vi. Internal Organizing (Chinetta):
  - 1. Kate and Chinetta are meeting regularly on Marquam Hill. They have decided to concentrate efforts on the Environmental Services (EVS), patient transportation, and food and nutrition departments. They have been visiting the areas throughout the hospital during lunch time to answer questions. It would be helpful if other members of the board could visit the areas with them. Please contact either Kate or Chinetta if you are able to help. All you need to do is talk to members about the union, find out how things are going, let them know who they can talk to if they need to, show how to use eZone, etc.
  - 2. Food and Nutrition: Chinetta found out the employees do have limited access to a couple of computers to check on union or OHSU information. There are two computers; one is located in the cafeteria lunch room (out where other employees and non-OHSU patrons have access to it) and the computer in the manager's office. Chinetta is working on getting them a computer for their use as well as a more private area to put it.
- vii. ICC (Donna): Donna wants to know where all the bulletin boards are. She has a list of some, but knows this list is not complete. Frank mentioned he has a list from a few years back. Please email Donna with any bulletin board locations you know of.

X. Staff Reports:

- a. Frank:
  - i. There has not been much happening with the March Wellness bargaining. He believes it may end up at an impasse.
  - ii. At bargaining, we agreed to treat prescription medical marijuana as an acceptable drug for the drug tests. A new law has passed in Oregon saying this is not recognized. At some point, we may have to address the issue of this drug not being acceptable. OHSU has been discussing this and will let us know if they want to make a change in the Drug Testing Policy.
- b. Diane:
  - i. Fair Labor Standards Act (FLSA) Exempt Letter of Agreement for Hospital Financial Services (HFS): Bargaining sessions will begin on Monday, April 26.
  - ii. Public Safety – working on Letter of Agreement related to police office status.

- iii. The Labor Management Committee (LMC) has been in training. Their final day of training is April 22.
- iv. Issues with OHSU –
  - 1. Approximately 100 members were overpaid for working out of class. OHSU. OHSU is notifying affected members, but is not collecting overpayment.
  - 2. Payroll has been calculating seniority wrong. We are working with them to correct this.
- c. Dave:
  - i. Human Resources (HR) has been calculating seniority points differently than what is stated in the contract. There has been a grievance filed to help solve this issue.
  - ii. Last Saturday was the Retirees kick off. It went well! This group is open to any retiree in Oregon regardless to what Union they are affiliated with. Please let Dave know if you know of anyone who has recently retired or will be soon.
- d. Kate: We have been in the process of assembling envelopes for the PAC committee (see info in PAC report regarding mailings). Help is needed on April 28 and April 29 to stuff envelopes at 5:30 pm in the AFSCME Council office. Please contact Kate or Michael for more information.

XI. New Business/Action Items:

- a. Project Charters:
  - i. Good in the Hood (Renee): Good in the Hood is a three day event with food and music happening in the community. Its purpose is to promote the neighborhood due to issues have been going on with gangs and other incidents. This has become an annual event. The Diversity Committee would like to see Local 328 become involved by participating in the parade or renting a table. It was moved by Donna and seconded by Robert to sponsor Good in the Hood in the amount of \$330. This would come out of the Project Charter fund. **Motion Passed Unanimously. 040210**
  - ii. SharePoint (Frank): SharePoint is a secure online shared workspace where everyone in a group can see a single document and edit it without having to send it back and forth for everyone to review. It was moved by Mike and seconded by Debra to spend up to \$1482.75 to purchase SharePoint for two years to include the ability for 100 users to be on at once and Frank to be formally trained (which he will then train others). **Motion Passed Unanimously. 040310**
  - iii. Letter Of Agreement for Pharmacy (Diane): It was moved by Mike and seconded by Theresia to accept the Pharmacy letter of agreement. **Motion Passed Unanimously.**
  - iv. Letter of Agreement for Service Excellence (Diane): It was moved by Robert and seconded by Theresia to accept the Service Excellence Letter of Agreement. **Motion Passed Unanimously.**
  - v. New Job Classification, Respiratory Care Discharge Planner (Diane): It was moved by Theresia and seconded by Sarah to accept the New Job Classification as written. **Motion Passed Unanimously.**
  - vi. Lunch for Public Safety Bargaining Team (Diane): It was moved by Mike and seconded by Marci Jo to pay for the Public Safety Bargaining Team lunches for up to \$50 per bargaining session. **Motion Passed Unanimously. 040410**
  - vii. Labor History (Matt):
    - 1. It was Moved by Chinetta and seconded by Donna to send 2 people to attend the Labor History Conference in Portland, Oregon at the cost of \$140.
    - 2. **Amendment:** It was moved by Mike and seconded by Robert to send 3 people in the amount of \$210. **Amendment Passed Unanimously.**
    - 3. **New Motion:** To send 3 people to attend the Labor History Conference in Portland, Oregon at the cost of \$210. **Motion Passed Unanimously. 040510**

- viii. Gay Pride Parade (Jaimie): It was moved by Mike and seconded by Robert to sponsor the Gay Pride Parade in the amount of \$100. **Motion Passed Unanimously. 040610**
- ix. Food and Nutrition Prizes (Jaimie): It was moved by Donna and seconded by Robert to reimburse \$35 to Diane for money spent on prizes for the Food and Nutrition informational meeting. **Motion Passed Unanimously. 040710**
- x. United States Social Forum (USSF) Project (Chinetta) –
  - 1. It was Moved by Matt and seconded by Elisa to send 2 people to the USSF Conference in the amount of \$1375.
  - 2. AMMENDMENT: Robert moved to change the amount to \$1500 and seconded by Elisa. AMMEDED Motion Passed Unanimously
  - 3. New Motion: To send 2 people to the USSF Conference and pay up to \$1500. **Motion Passed Unanimously. 040810**
- xi. Translation (Chinetta): It was moved by Theresia and seconded by Donna to buy an Arabic keyboard in the amount of \$39.98 in return for a Arabic translator to translate some of our documents for us. **Motion Passed Unanimously. 040910**
- xii. Stimulus Funding Money (Chinetta): It was moved by Robert and seconded by Donna to send 2 people to a Labor and Employment Relations Workshop to learn how to access state and federal job training grant opportunities and program funds in the amount of \$220. (See charter for the information) **Motion Passed Unanimously 041010**
- xiii. Letter of Agreement for Nuclear Medicine Tech (Diane): It was moved by Elisa and seconded by Chinetta to accept the Letter of Agreement for Nuclear Medicine Tech as written. **Motion Passed Unanimously.**
- xiv. Leadership Retreat (Marci Jo): It was moved by Mike and seconded by Donna to donate \$100 toward prizes/raffle tickets to the Leadership Retreat occurring in September. **Motion Passed Unanimously. 041110**

XII. Announcements:

- a. Jaimie ~ Board Retreat Refresher Training is this Saturday at 9:00 at the AFSCME office. Please let Jaimie or Marci Jo know if you are not going to be there.
- b. Jaimie ~ The Making Strides Breast Cancer Walk is happening on Saturday, May 8.
- c. Jaimie ~ Dining out on April 29, 2010 will save a LIFE! Participating restaurants are partnering with Ecumenical Ministries of Oregon (EMO) to help raise support for the HIV Day Center. You can eat out that night and have 20-30% of your bill given to EMO to help support people living with HIV/Aids in the Portland area. Please go to [diningoutforlife.com](http://diningoutforlife.com) for a list of participating restaurants.
- d. Chinetta ~ The People's Movement Assembly (PMA) is having a gathering on May 8. – There has been so much interest from people in the community to participate that they have received more registrations than anticipated. Because of this, they have extended their deadline to register. If you would like more information, please contact Chinetta.
- e. Jaimie ~ May 1 is International Workers Day. Jobs with Justice will have a rally/march on May 5. If you are interested in participating, please be at 5<sup>th</sup> and Salmon, in downtown Portland, at 2:00pm wearing green (to represent AFSCME).

XIII. Rate the meeting

XIV. Meeting adjourned at 8:37

Meeting Minutes respectfully submitted by  
Marci Jo Carlton, AFSCME Local 328 Secretary

*(Minutes presented on-line at [www.AFSCMELOCAL328.com](http://www.AFSCMELOCAL328.com) for review and submitted for approval at the next General Membership meeting.)*