



Executive Board Meeting March 17, 2010

	Position	Name	E-Mail	Phone #
X	President	Jaimie Sorenson	sorensoj@ohsu.edu	8-3885
X	Vice President	Matt Hilton	hiltonm@ohsu.edu	8-5658
X	Treasurer	Cylia Amendolara	amendola@ohsu.edu	4-7171
X	Secretary	Marci Jo Carlton	carltonm@ohsu.edu	4-6626
X	Chief Steward	Tim Hall	hallt@ohsu.edu	4-6035
X	Community Liaison-1	Theresia Lloyd-Siemer	lloydsie@ohsu.edu	4-8122
X	Data Maintenance-2	Sarah Cinnamon	cinnamon@ohsu.edu	4-8867
X	Education & Training-3	Barbara Carroll	fisherb@ohsu.edu	4-6783
X	Internal Organizer-4	Chinetta Montgomery	montgomc@ohsu.edu	8-0812
LT	Navigator-5	Deborah Brock Talarsky	brocktal@ohsu.edu	4-8927
X	Political Action-6	Michael Stewart	stewartm@ohsu.edu	503-329-9084
X	Publications-7	Donna Delgado	ddelgado@ohsu.edu	4-4605
EX	Board Member-8	Vivian Lalangan	lalangan@ohsu.edu	8-5314
X	Board Member-9	Robert Oppedisano	oppedisa@ohsu.edu	4-3519
EX	Board Member-10	Anne Tillinghast	tillinga@ohsu.edu	4-7225
X	Board Member-11	Elisa Davidson	davidsel@ohsu.edu	4-4214
EX	Board Member-12	Michael Bandy	bandym@ohsu.edu	4-5958
LT	Board Member-13	Tanai Payne	payneta@ohsu.edu	8-2497
X	Board Member-14	Jennifer Barker	barkerje@ohsu.edu	8-2112
X	Board Member-15	Debra Erickson	erikson.debra@gmail	
X	Trustee #1	Renee Rice	ricer@ohsu.edu	4-2115
X	Trustee #2	Linda Ramsey	ranseyl@ohsu.edu	4-8048
X	Trustee #3	Jeanne Militante	militant@ohsu.edu	4-0078

(KEY: X – Present, EX – Excused, U – Unexcused, SIK – Sick, LT - Late)

Staff Present: Kate Baker, Diane Lovell, Dave Raahahn, Frank Vehafric

Guests/Observers Present:

- I. Meeting called to order at 5:34 pm.
- II. Roll call taken by Marci Jo.
- III. Minutes Review: It was Moved by Theresia and seconded by Elisa to approve E-Board meeting minutes from February 17, 2010 with some suggested changes. **Motion Passed Unanimously.**
- IV. Treasurer's Report:
 - a. It was Moved by Donna and seconded by Theresia to approve the January treasurer's financial report (including the balance sheet, P&L budget comparison, and Transactions by date) and file an audit. This will include the approved budget which will allow everyone to see how much money they have for their committee. **Motion Passed Unanimously.**
 - b. Cylia went over the policy & process to get reimbursements and request disbursements to vendors. She also went over the logistics of how money is paid out and why she needs a 30 day turn around.
 - c. Cylia discussed how to clock lost time and the form that needs to be filled out.

V. President's Report:

- a. Local Board Training Update – We are going to have Debra Kidney do the organizing training as it will not cost us. Chinetta and Jaimie will be meeting with Debra Kidney on April 1 to discuss what will be discussed.
- b. Online Focus Group (QualBoard) – Members were randomly selected and invited to an online forum discussion. The first QualBoard is done. The committee will be meeting next week to discuss the results.
- c. PSU/OHSU Task Force Update – This task force meets to find places to merge the two universities to utilize resources. There are three main areas: research, academic (where Jaimie is involved), and administrative. Several Unions are involved on the task force. They hope to have a Public Forum. Their goal is to have their last meeting in June.
- d. Elections Committee Update – Our chair is waiting on a final quote for delegates to go to the AFSCME International Convention. Postcards will be going out soon with an announcement of the election coming up. Members can submit names to Ken Clearly.
- e. Wage Based Review Committee – OHSU is getting to review where employees stand in comparison to similar jobs in the community and other institutions similar to the hospital.
- f. Employee Benefits Council – Everyone should sign up for HealthSteps sponsored by OHSU Benefits. You can earn points to receive \$100 back towards your benefits.
- g. Childcare Update – Mark Ballaris sent a report saying the childcare center is not full. They originally anticipated needing to do a lottery to place OHSU employee's children in the program. This did not happen. Those that signed up for the wait list are automatically given a spot. Please spread the word that there is still room available.
- h. Northwest Oregon Labor Council (NOLC) – The delegates are requesting the way they attend this meeting. Due to the length of the meeting, they would like to send one to two delegates a month. The delegates will report back to everyone what happened at the meeting. They plan to rotate with one person scheduled to go and one back up just in case the one going cannot make it that night. All will be welcomed to attend any of the meetings. The Executive Board was in agreement with this schedule and a calendar was passed around for the delegates to sign up on.
- i. Office Manager – Mike Bandy has been appointed by the Executive Committee to be the Office Manager for our AFSCME office on Hooker. He will keep the schedule and oversee what is going on in the office. Please go through him if you need to use the office. There are supplies there if you need something.

VI. Vice-Presidents Report:

- a. Policy Committee Meeting – April 22 in SON, rm 144 at 4:30. Education and Training Policy, Purchasing Guidelines for Equipment, tabulate existing policies, and seeking ideas and suggestions for policies.
- b. Future Meetings will be held on July 8 and Oct 14.

VII. Chief's Report:

- a. Steward Policy – The new contract allows us to have 11 Leads. It was moved by Cylia, seconded by Robert to change the steward policy to 11 Leads to be consistent with the contract. **Motion Passed Unanimously.**
- b. We have a new perspective Administrative Lead. Tanai Payne is learning how to run the Zone (eZone and KnowZone) to see if it will work in her schedule.
- c. We have 22 members signed up for the April 15 Investigatory Steward Training. Tim will send out an email to the Executive Board if he needs help.
- d. A list has all ready been started for the Fall Investigatory Steward Training.

VIII. Committee Reports:

- a. Women's Committee:
 - i. We do not need any more volunteers for the food bank. Over 30 people have signed up to work.
 - ii. The Women's Committee is getting ready to work on the convention project, pajama pants.
- b. PAC –
 - i. Public Employees Organized to Promote Legislative Equality (P.E.O.P.L.E.) MVP Rewards – International is changing how you can get items. In the past you

would receive items based on the amount you contributed. Now you will earn points for every dollar you contribute. You can use the points to buy items. Michael handed out a brochure showing the items you can get and how many points you need to get them.

- ii. Next meeting will be held April 8 instead of April 1 so committee members can participate in the Food Bank work night.

IX. Staff Reports:

a. Frank:

- i. Data Base – We are making progress on the data base. We are running more compatible with OHSU's data base.
- ii. Local 189 has begun using the eZone they purchased from us a few years ago. Frank is in the process of uploading their information.
- iii. Grievance Form – Joni Elsenpeter came up with the idea of putting the new Problem Solving grievance form in the Manager Zone section of the ozone. We do not want to partner with them, but we want to be able to have the form accessible to everyone.
- iv. Bargaining for March Wellness – There has been had two bargaining meetings. One of the employees in the unit has stepped up to participate in the bargaining process. The bargaining committee is looking at other centers to see how they compare in benefits and salary. It was moved by Barbara, seconded by Theresia to approve up to \$350 dollars to pay lost time for the CHH member on the bargaining team. **Motion Passed Unanimously 030110**

b. Diane:

- i. Public Safety – We have two volunteers for the bargaining team. We will be spending the month of April to talk about what the members want in relation to the new positions.
- ii. Environmental Services – A group grievance was filed. We have received half of what we asked for. Negotiations are still being worked out for the back pay.
- iii. Diversity Meeting – This is happening tomorrow, March 18. It is going well.
- iv. We will have a couple of LOA coming out in the next month. One is for Radiology and the other is for Pharmacy. Please review them when you get them. Be sure to send back any feedback.
- v. We may have a third LOA for Neurology to review and submit feedback. Please watch your email.
- vi. Seniority Lists – Per contract negotiations we agreed to have seniority lists posted on the website. This is still in process but will be coming out soon.

c. Dave:

- i. Political Staff – Dave met with the political staff yesterday. They are going to look at a statewide PEOPLE drive. Two prongs – one aimed at people giving less than 4.25 a month. The second is to get new contributors.
- ii. Wire Pullers Agreements – Two of the four members involved with this have settled. One decided to sign a separation agreement, one is on a last chance agreement, and the other two are working on a separation agreements.
- iii. OHSU Public Safety has agreed to contact the Union 36 hours ahead of any members needing an Investigatory Meeting, but cannot know about the meeting that far in advance. Dave is waiting for a draft agreement stating the Union will be contacted, but the member will not be told in advance.
- iv. Retirees Local – They will be having a convention on April 17. If you know anyone who has recently retired or will be retiring by then, please send the name of the person to Dave Raahahn.
- v. MESD Local Case – The local president sent an email out to all AFSCME members in the local to let them know of a member who recently passed. The president was given a written reprimand and was suspended. The employer also refused to pay her for the time she was at her Investigatory Meeting. Dave was asked to represent her and has agreed to help fight this case.

- vi. Parking Tickets – The portion of the policy that states that parking violations could lead to discipline will be removed from the OHSU Parking Policy. There is a temporary policy that states this, but no one says they have seen it. ONA filed a demand to bargain over parking moving the requirement to pay in 15 days instead of 30. This will also benefit AFSCME members.
- d. Kate:
 - i. New Employee Orientation Video – It will not be done by April 1 as originally planned. Kate will give an update when she can. So far Kate and the video company has been up to scout sites. Jaimie is going to help them get clearance to film.
 - ii. VMO Follow Up – This has not been going as well as they thought. It has been difficult contacting members because of no phone, no email, and/or they work off shifts. Kate and Chinetta have been sitting at the cafeteria on the 3rd floor of the main campus to catch up with some of these people.
- X. New Business/Action Items:
 - a. Project Charters:
 - i. Bus Project – It was moved by Barbara and seconded by Robert to pay \$387.14 to send Matt to the Bus Project Conference, Rebooting Democracy, to be funded out of the Contingency Fund. **Motion Passed Unanimously 030210**
 - b. Board Project Updates:
 - i. Expand Bridgebuilders (Debra and Jennifer) – They are in the process of training more Bridgebuilders.
 - ii. Ways to Get People Involved (Linda) – no report
 - iii. Translation/Interpreter Services (Chinetta) – Not much progress yet. Only two people have agreed to help. They are looking to get some of the OHSU interpreters to help out.
 - iv. Union Back in the Community (?????????) – It was suggested to first see if there are any existing groups. Once we find out what is out there and what is still needed, we can locate rooms on campus to hold different meetings.
 - v. Union Sponsored Affinity Groups (?????????) – Has not been worked on
 - vi. Develop/Assemble Documents for Reading (?????????) – Has not had much progress at this time.
 - vii. Historical Snapshots – Debbie will pick this up
 - viii. Tracking Grievances to Share with all Stewards – Steward Leads have been doing this.
 - ix. Community Farm/Food - (Booth at Farmers Market) – Assigned to Donna and Debbie
 - x. Keep members from Discipline – In progress by Tim and leads.
 - c. Holiday Dinner – Need a committee to decide on a new location for the Holiday Dinner at the end of the year. Jaimie appointed Marci Jo as chair of the committee. Barbara, Sarah, and Robert have volunteered to work on the committee.
- XI. Announcements:
 - a. Union for Kids –
 - i. Holiday Impress does all the printing for free.
 - ii. Raffle for Motorcycle – Theresia has tickets for \$10
 - iii. Chili Cookoff in the process of being planned
 - iv. Poker Night being looked into doing.
 - b. Dave now has a new computer.
 - c. Diversity Discussion in the Old Library Auditorium is tomorrow. We have been taking questions by email. You can still send questions to Jaimie.
 - d. Board Retreat – April 24. Jaimie will send out a formal invitation.
- XII. Rate the meeting
- XIII. Meeting adjourned at 7:47

Meeting Minutes respectfully submitted by
Marci Jo Carlton, AFSCME Local 328 Secretary

(Minutes presented on-line at www.AFSCMELOCAL328.com for review and submitted for approval at the next General Membership meeting.)